CANVAS STUDENT ANDROID GUIDE





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General Information



How do I download the Canvas Student app on my Android device?

Download the Canvas Student app on your Android device for easier accessibility to course content.

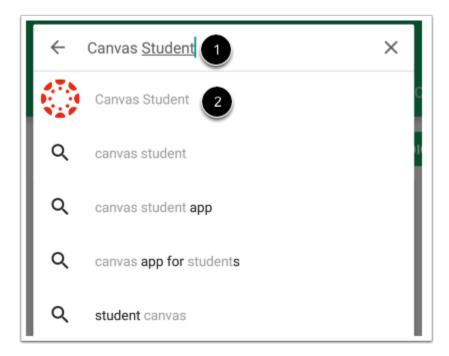
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open App Store



Open your Android device and tap the Play Store icon.

Search for App

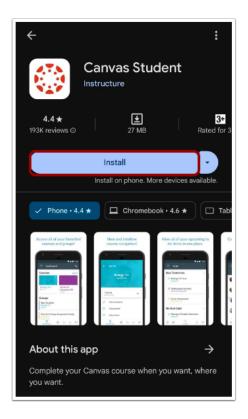


In the search field, type Canvas Student [1]. Tap the full name when it appears [2].





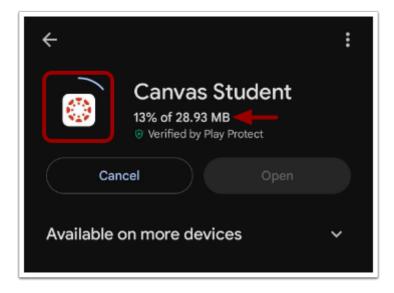
Install App



Tap the **Install** button.

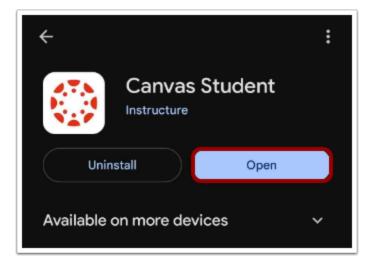


Download App



View the app download and install progress.

Open App



When the app has downloaded and installed onto your device, you can access the app immediately by tapping the **Open** button.



View App on Android Home Screen



You can also open the app on your Android home screen by tapping the Canvas Student icon.



How do I log in to the Student app on my Android device with a Canvas URL?

Once you download the Canvas Student app from the Play store, you can use the app to log in to your Canvas account.

You can enter your institution's name into the app to locate your account. If the app cannot find your institution by name, you can enter your institution's Canvas URL into the app. If you don't know your Canvas URL, you can <u>log in using a QR</u> <u>code</u>, which does not require knowing your Canvas URL for the mobile app.

If you have multiple accounts and do not want to log in to the app every time, you can switch to another user account.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Canvas Student



Open your Android device and tap the Canvas Student icon.

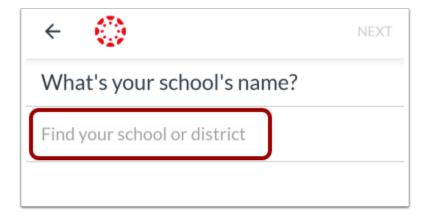


Find Institution



Tap the **Find my school** button.

Search for Institution Name



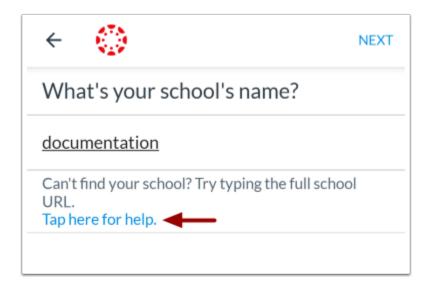
Enter the name of your institution or school district. If the full name appears in the search list, tap the name.



Notes:

- If you are an admin and your school does not appear in the search list, please contact your CSM about mobile smart search.
- To log in to a Free For Teacher account, enter any of the following in the search field:
 - Free Canvas Accounts
 - canvas.instructure.com

Enter Canvas URL

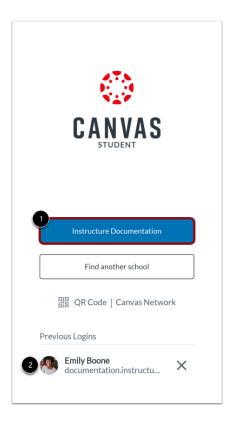


If the name of your institution does not appear in the search list, you may need to locate your Canvas account by entering the full Canvas URL in the *Find your school or district* text field.

If you don't know your Canvas URL, tap the **Tap here for help** link. Or you can <u>log in using a QR code</u>, which does not require knowing your Canvas URL.



View Previous Canvas URL

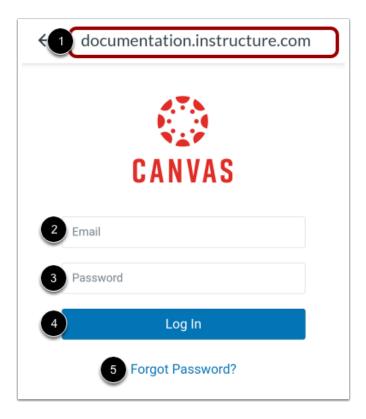


If you previously logged into the app, your Canvas URL displays. To log in again, tap the Canvas URL button [1].

If you previously changed users in the app, to \log in again, you can tap the user's account [2].



Enter Login Credentials



After you've located an account, you can view the Canvas URL at the top of the screen [1]. Enter your email [2] and password [3]. Tap the Log In button [4].

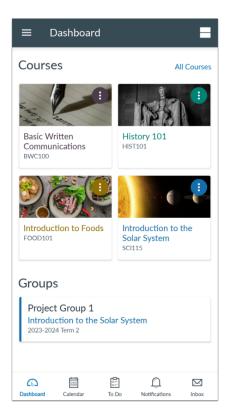
If you don't know your password, tap the Forgot Password? link [5].

Notes:

- The Canvas email field credential varies according to institution. Some institutions may require a username or account number.
- If your Canvas mobile login page does not show the reset password option, contact your institution if you need to reset your password.
- If your institution requires you to log in to Canvas using their authentication system, you will be redirected to your institution's login page.



View Dashboard



View the dashboard for your user account.

For more information, refer to the guide on how to use the Student app.



How do I log in to the Canvas Student app on my Android device with a QR code?

Once you download the Canvas Student app from the Play Store, you can use the app to log in to your Canvas account.

You can generate a unique QR code from your Canvas web browser to quickly log into the app. This method uses your credentials from the QR code to log you into the app. The QR code is located in your account profile (User Navigation Menu).

If you do not want to locate your Canvas URL every time you log in to Canvas, you can switch to another user account.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Canvas Student



Open your Android device and tap the Canvas Student icon.



Open QR Code



Tap the **QR Code** link.



View Instructions

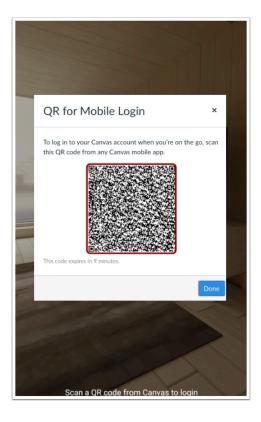


Review the instructions for locating the QR code in the web version of Canvas. You can view the QR code in your account profile (User Navigation Menu).

When you have located the QR code, click the **Next** link.



Scan QR Code



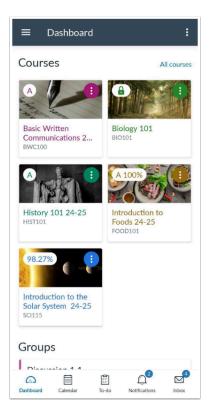
Hold your phone up to your computer screen to scan the QR code. Once the code is located, the app will update automatically.

Notes:

- You may have to grant permission for your phone to use your camera.
- The app may take a few minutes to log you in.



View Dashboard



View the dashboard for your user account.

For more information, refer to the guide on how to use the Student app.



How do I use the Student app on my Android device?

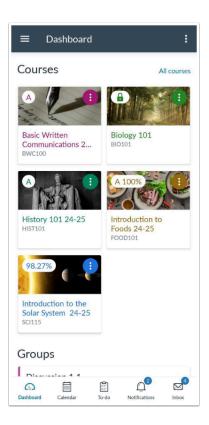
The Canvas Student app helps you access your courses and groups when you are away from a computer browser. The app provides functionality to view and participate in a course or group, as well as view your course calendars, To-Do items, notifications, Conversations messages, and grades.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:

- Not all Canvas features are supported on the app at this time.
- The Canvas Student app uses your device's settings to set the time zone used within the app.
- To change the language displayed in the Student app, select a language in Canvas from a web browser, log out of the Student app, and log in again.

View Dashboard

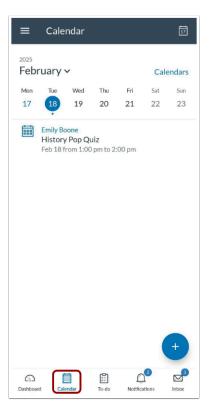


When you log in to the Canvas Student app, the default landing page is the Dashboard.



The Dashboard displays all your current courses and groups, including your favorite courses. The Dashboard can also display overall grades in each course. Learn how to <u>view your Dashboard</u>.

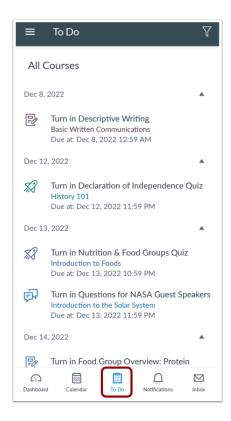
View Calendar



The Calendar displays events and assignments for your courses and groups. Learn how to view the Calendar.



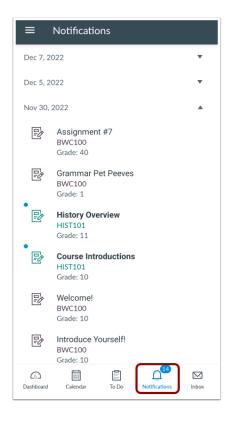
View To Do List



The To Do List gives a quick view of upcoming course activities that you have not completed. Learn how to view the To Do List.



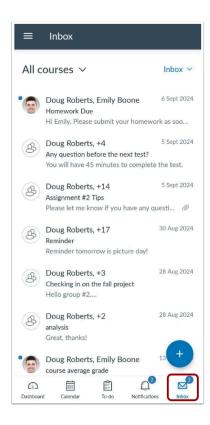
View Notifications



Notifications gives you an overview of all course notifications, such as changes to an assignment due date, newly created assignments, course announcements, or a reply to a subscribed discussion. You can also view specific notifications within each of your courses. Learn how to <u>view Notifications</u>.



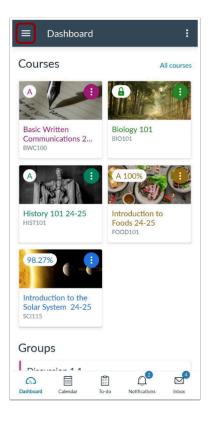
View Inbox



The Inbox displays all Conversations messages in the Canvas Student app. Learn how to view the Inbox.



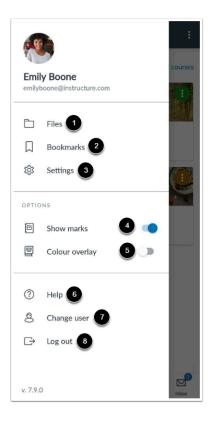
Open User Menu



To open the User Menu, tap the **Menu** icon. You can open the menu by swiping from the left side of the screen.



View User Menu



From the User Menu, you can:

- Manage your personal files [1]
- View your bookmarks [2]
- Open app settings, including profile pictures (if supported) [3]
- Show or hide marks on the **Dashboard** [4]
- Overlay a selected color in courses over Dashboard course cards [5]
- Get help with the Student app [6]
- Change user [7]
- Log out of the app [8]

Your User Menu may display other LTI tools, such as Studio and Mastery, that you can access via a mobile browser.

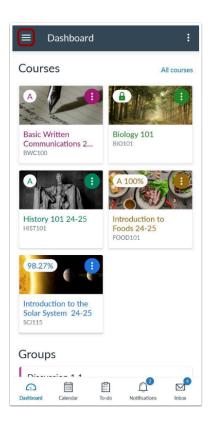


How do I get help with the Student app on my Android device?

From the Help Menu, you can get help with Canvas directly on your mobile device. Help Menu links may vary across institutions.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

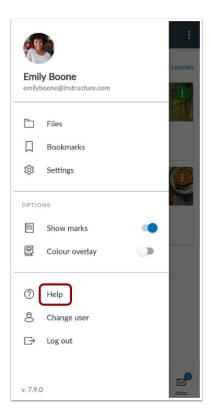
Open User Menu



In the Dashboard, tap the User Menu icon.



Open Help

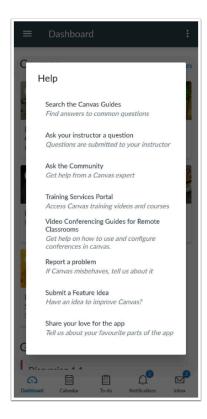


Tap the **Help** link.

Note: Depending on your institution, the Help link name and icon may vary.



View Help Menu



View the Help links provided to you. Available links may vary according to institution.

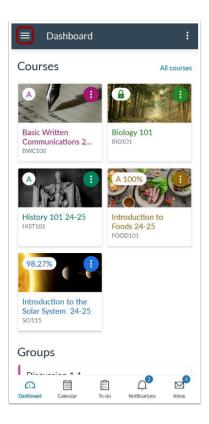


How do I switch to another user account in the Student app on my Android device?

You can switch your profile to view another account on your app at any time.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

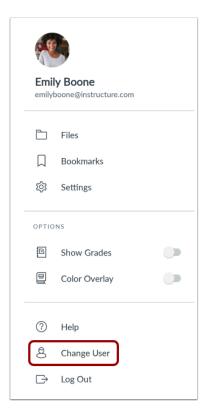
Open User Menu



In the Dashboard, tap the User Menu icon.



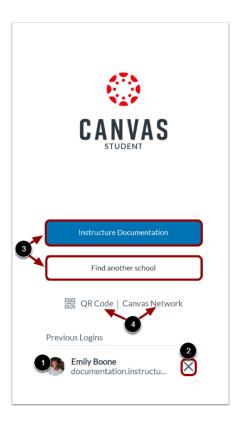
Change User



Tap the **Change User** link.



View Login Page



Previous logins appear in the user list. Tap the user profile you want to open [1]. To remove a profile, tap the **Remove** icon [2]. To add an account, log in to Canvas [3].

To log in, you can scan your Canvas **QR Code** or sign into your **Canvas Network** account [4].



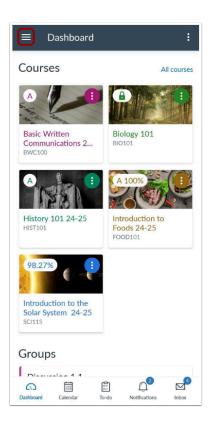
How do I log out of the Student app on my Android device?

You can easily log out of Canvas when you are finished using the app.

You can also switch users in the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

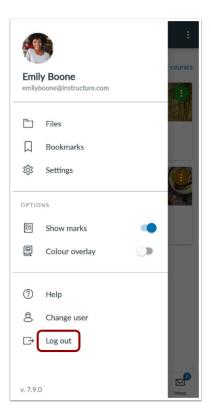
Open User Menu



In the Dashboard, tap the User Menu icon.



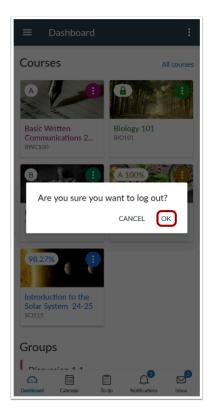
Log Out



Tap the **Log Out** link.



Confirm Log Out



To confirm, tap the **OK** link.



App Settings



How do I view my user settings in the Student app on my Android device?

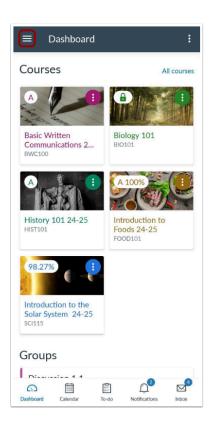
You can manage your personal settings in the Canvas Student app.

Language settings cannot be managed from the Canvas Student app. The app will display the language set from a user's account settings in Canvas. To change the language displayed in the Student app, select a language in Canvas from a web browser, log out of the Student app, and log in again. If that cannot be found, the app will display the device language.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: General settings for the app, such as clearing the cache, can be managed in the Application manager within your Android device settings menu.

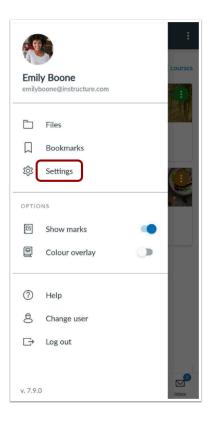
Open User Menu



In the Dashboard, tap the **User Menu** icon.



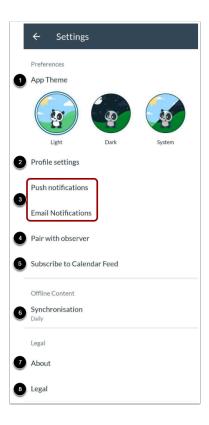
Open Settings



Tap the **Settings** link.



View App Settings

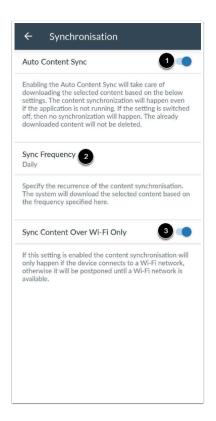


You can change the following settings in the app:

- Set an app theme [1]
- Edit profile settings [2] (user name, profile picture, panda avatar)
- Set available Notification Preferences for Push Notifications or Email Notifications in the app [3]
- Send a pairing code to an observer [4]
- Subscribe to a calendar feed [5]
- View offline course content synchronization (if enabled) [6]
- View details about the app [7]
- View legal information about the app [8]



View Offline Course Content Synchronization Settings



To enable the automatic course content sync, tap the Auto Content Sync toggle [1].

Select the course content sync frequency. You can select daily or weekly by tapping the Sync Frequency menu [2].

To sync content over a Wi-Fi network, tap the Sync Content Over Wi-Fi Only toggle [3].



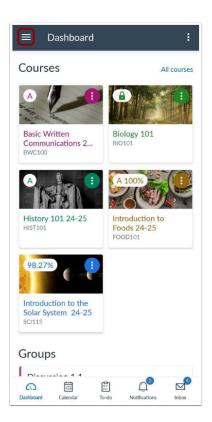
How do I set Notification Preferences in the Student app on my Android device?

You can set notification preferences in the Canvas Student app to receive updates about your Canvas courses. Once notifications are selected, notifications are sent to you even if you have not opened the Canvas Student app. You can choose to set notifications for specific communication channels, or you can set notifications for all your available channels.

Communication channels in the Canvas Student app match the same notification options within your Notification Preferences in the browser version of Canvas. Any preferences updated in the app will be reflected in the browser version.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

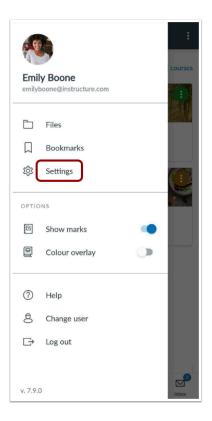
Open User Menu



In the Dashboard, tap the User Menu icon.



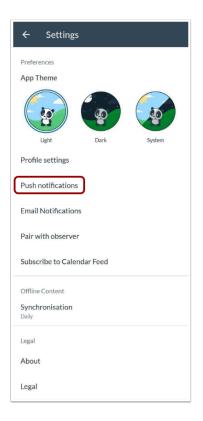
Open Settings



Tap the **Settings** link.



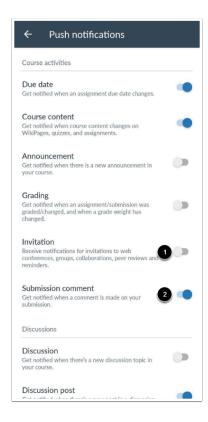
Open Push Notifications



Tap the **Push Notifications** link.



Set Push Notification Preferences



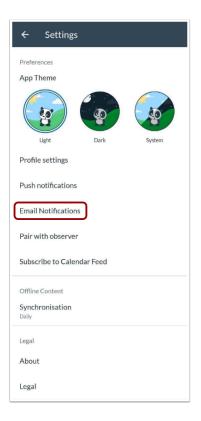
By default, communication notifications can either be on or off.

To disable a notification, tap the toggle to the left [1]. Disabled notifications are never sent.

Enabled notifications show the toggle to the right [2] and are sent as soon as possible (ASAP).



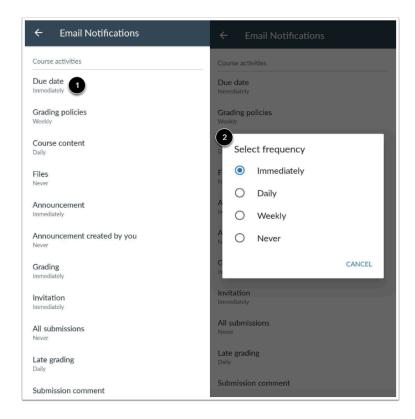
Open Email Notifications



Tap the **Email Notifications** link.



Set Email Notification Preferences



Email notifications match the notification types set in the browser version of Canvas. Options include Immediately, Daily, Weekly, or Never.

To change a notification email frequency, tap the notification name [1]. A list displays with the frequency options. Tap the name of the desired frequency [2].

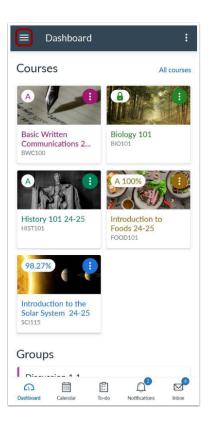


How do I send a pairing code to an observer in the Student app on my Android device?

You can generate and send a pairing code for an observer in the Canvas Student app to connect with your account. The pairing code will expire in seven days or after one use.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

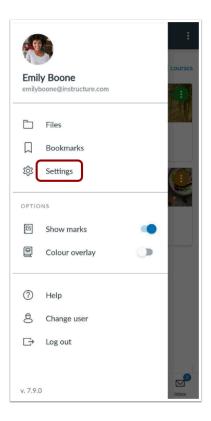
Open User Menu



On the Dashboard, tap the User Menu icon.



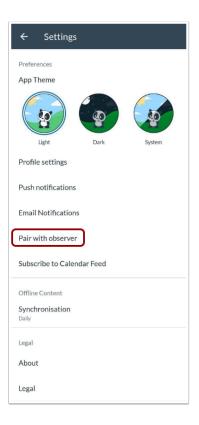
Open Settings



Tap the **Settings** link.



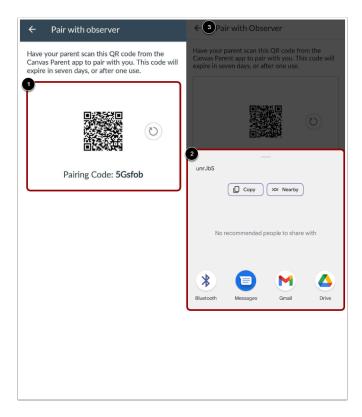
Pair with Observer



Tap the Pair with observer link.



View Pairing Code



View the QR code and pairing code to share with an observer to allow them to connect with you [1]. The code will expire in seven days or after one use.

To share the pairing code, highlight the pairing code and tap the **Share** link. You can select where you want to share the pairing code [2].

To return to your user settings, tap the **Back** link [3].

Note: If you have separate devices, observers can log in to Canvas by scanning the QR code using the Parent App.



How do I set a profile picture in the Student app on my Android device?

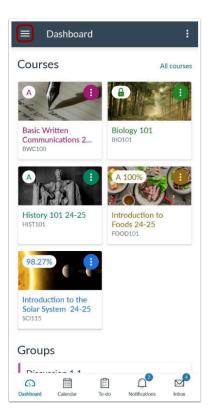
If your institution allows profile pictures, you can add a profile picture in the Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Changing your profile picture in the app will also change the profile picture in your browser version of Canvas.
- If you cannot add a profile picture, your institution has restricted this feature.

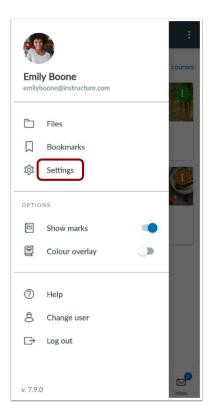
Open User Menu



In the Dashboard, tap the Menu icon.



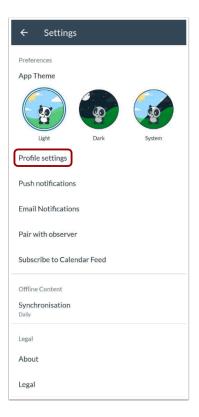
Open Settings



Tap the **Settings** link.



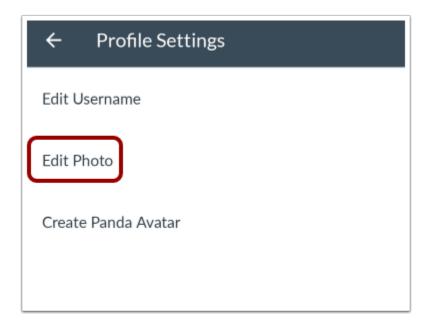
Open Profile Settings



Tap the **Profile Settings** link.

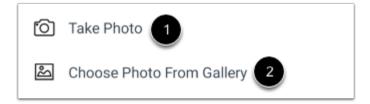


Edit Photo



Tap the **Edit Photo** link.

Select Photo Option

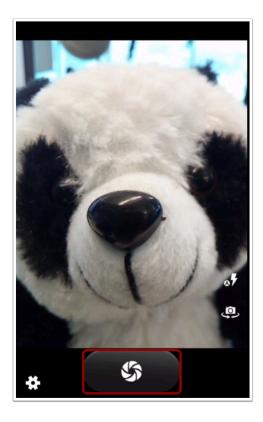


To take a new photo, tap the **Take photo** option [1]. To select a photo from your gallery, tap the **Choose photo from Gallery** option [2].

Note: You may need to allow the app to take pictures, record video, and access photos, media, and files on your device.



Take Photo

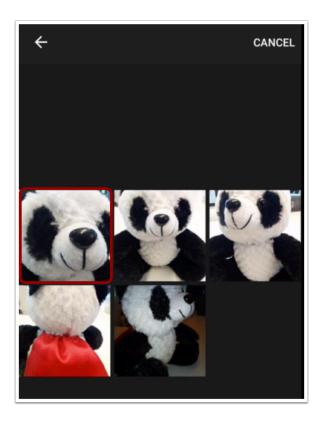


To take a new photo, tap the **Camera** button.

Note: Depending on your device, Camera displays may vary.



Select Photo



To select a photo from your gallery, tap the image you want to use.



Adjust and Crop Photo



Pinch and drag to adjust the part of your image that will display in your profile picture [1]. To save your profile picture, tap the the **Checkmark** icon [2].



How do I edit my user name in the Student app on my Android device?

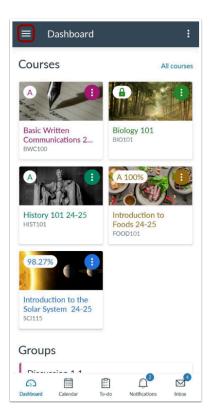
If your institution allows you to edit your user name, you can edit it in the app. This is the name that users see in the app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Changing your user name in the app will also change your user name in your browser version of Canvas.
- If you cannot change your user name, your institution has restricted this feature.

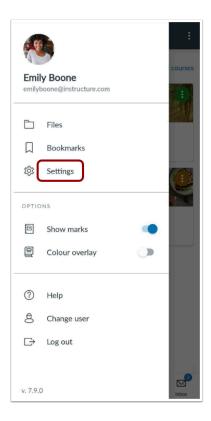
Open User Menu



In the Dashboard, tap the User Menu icon.



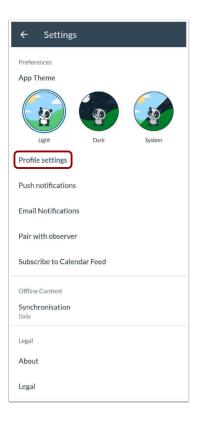
Open Settings



Tap the **Settings** link.



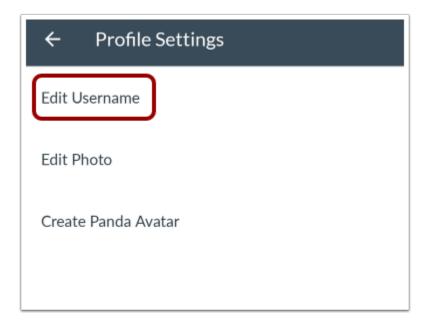
Open Profile Settings



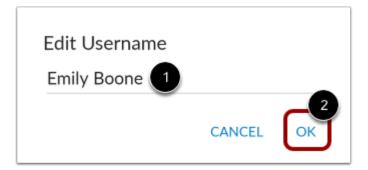
Tap the **Profile settings** link.



Edit Username



Tap the **Edit Username** link.



Type your user name in the **Edit username** field [1]. Then tap the **OK** link [2].



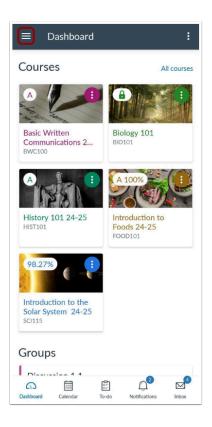
How do I create a Panda avatar in the Student app on my Android device?

If your institution allows <u>profile pictures</u>, you can create a Panda avatar on the Canvas Student app. You can save the Panda avatar as your profile picture on the mobile app, or share it with others.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: If you cannot create a Panda avatar, your institution has restricted the profile pictures feature.

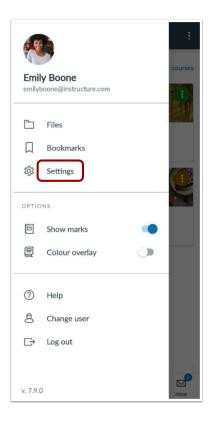
Open User Menu



In the Dashboard, tap the User Menu icon.



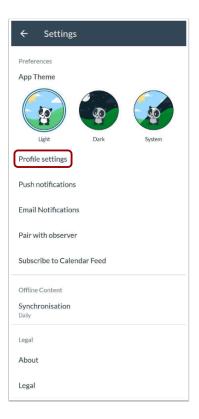
Open Settings



Tap the **Settings** link.



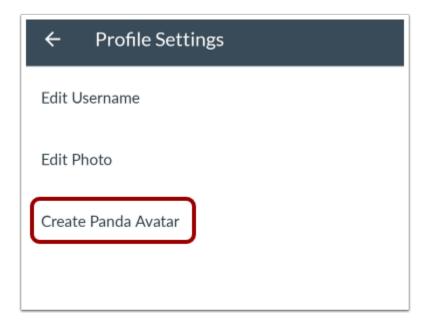
Open Profile Settings



Tap the **Profile settings** link.



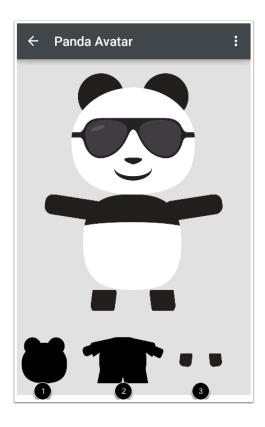
Create Panda Avatar



Tap the Create Panda Avatar link.



Customize Panda Avatar



At the bottom of the window, tap the area of the panda you want to customize. You can customize the panda head [1], body [2], and feet [3].





Tap the design you want to use for your panda [1]. To return to the customize options, tap the **Back** link [2].



Manage Panda Avatar



When you are finished customizing your avatar, tap the **Options** icon.





To save your panda avatar, tap the **Save** link [1].

To set your panda as your profile picture in the app, tap the **Set as avatar** link [2].

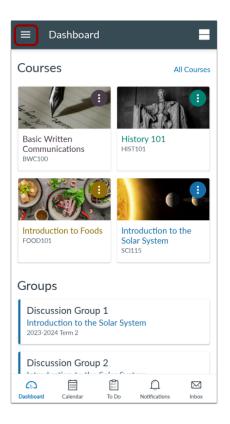
To share your panda avatar, tap the **Share** link [3]. The app will open a new window with all the apps on your device and ask where you want to share your panda image.



How do I set my theme in the Student App on my Android device?

In Settings, you can choose between three app theme options, Light, Dark, and Same as Device.

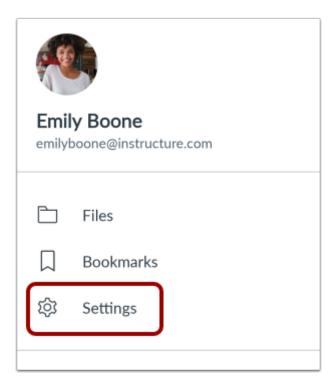
Open User Menu



In the Dashboard, tap the **User Menu** icon.



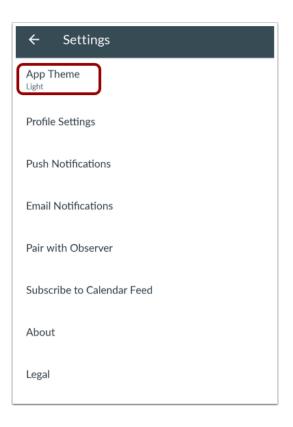
Open Settings



Tap the **Settings** link.



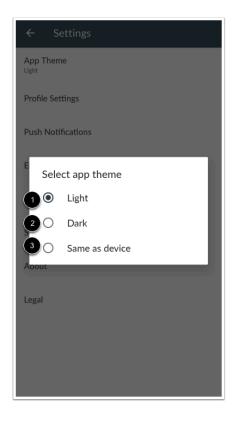
Open App Theme



Tap the **App Theme** link.



Select Theme



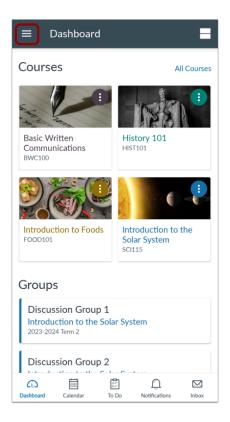
To select your preferred theme, tap **Light** for dark text on a light background [1], **Dark** for light text on a dark background [2], and **Same as device** to reflect the device's theme [3].



How do I subscribe to the Canvas calendar in the Student app on my Android device?

In Settings, you can sync the Canvas Calendar to a Google Calendar.

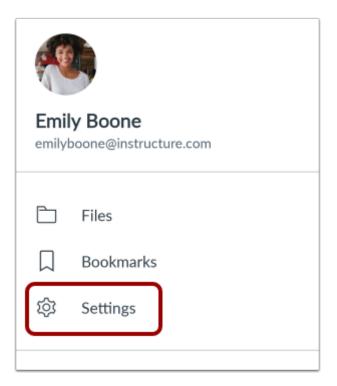
Open User Menu



In the Dashboard, tap the **User Menu** icon.



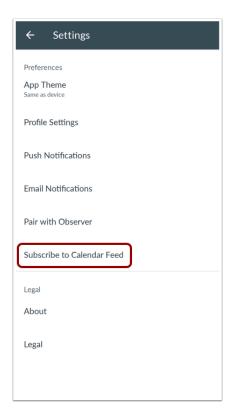
Open Settings



Tap the **Settings** link.



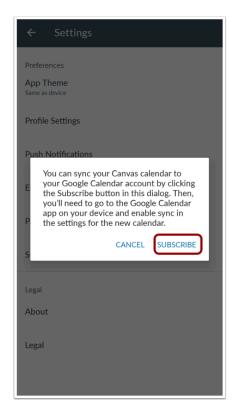
Subscribe to Calendar Feed



Tap the Subscribe to Calendar Feed link.



Sync Calendars



To sync the Canvas calendar to a Google Calendar, click the **Subscribe** link. Then log into the Google Calendar app to enable the sync.



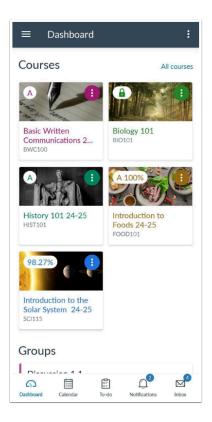
App Features



How do I use the Dashboard in the Student app on my Android device?

The Canvas Student app Dashboard displays your active courses. It can also display course invitations and announcements from your institution.

View Dashboard

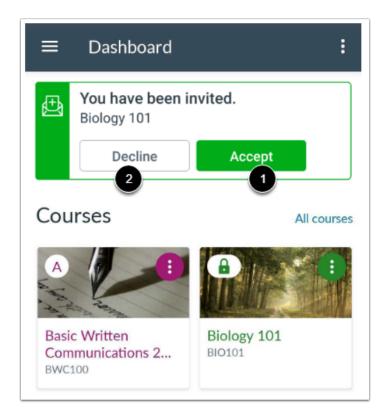


The Dashboard displays all your current courses and groups.

When viewing courses or groups, <u>you can manage how they display in the Dashboard</u>. You can also customize background colors and favorite courses.



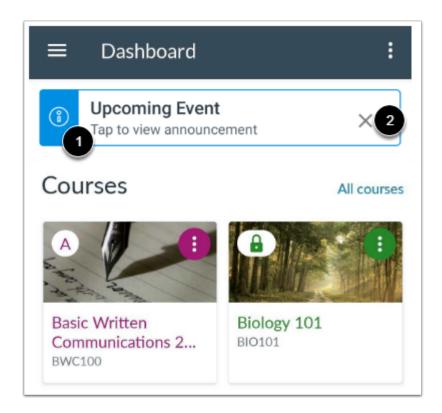
View Course Invitation



If you have been invited to join a course, you can view the course invitation on your Dashboard. To accept the invitation, tap the **Accept** button [1]. To decline the invitation, tap the **Decline** button [2].



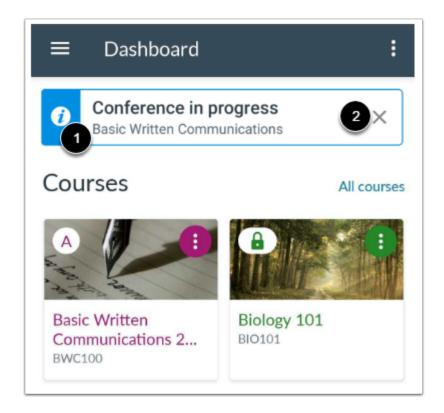
View Global Announcement



If a global announcement has been sent to students at your institution, you can view the announcement on your Dashboard. To read the announcement, tap the announcement [1]. To dismiss the announcement, tap the **Close** icon [2].



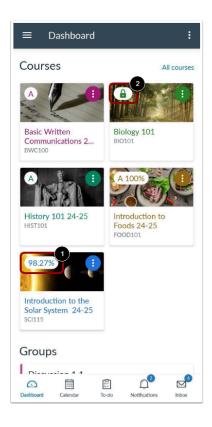
View In-Progress Conference



If a course includes a BigBlueButton Conference, any conference in progress will display on the Dashboard. To join the conference, tap the name of the conference [1]. To dismiss the conference, tap the **Close** icon [2].



View Course Grades



You can display your course grades in the dashboard from the <u>User Menu</u>.

Grades are shown according to the grading scheme for the course (percentage, letter grade, etc.). To view details of a grade, tap the grade percentage [1]. If a lock icon is displayed, your instructor has hidden student grade totals [2].

You can also view your grades within your course.

Notes:

- Users who do not have a student role will always see grades with a percentage of zero.
- If enabled in your course, you may only have the ability to view qualitative data, such as letter grades and grading comments.



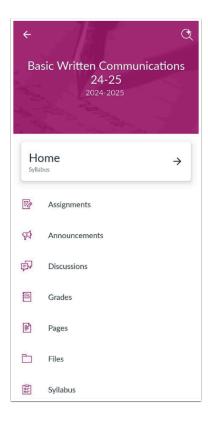
Open Course or Group



To open a course or group, tap the course [1] or group name [2].



View Navigation Menu



Within each course or group, you can view the navigation links that are available in the browser version of Canvas.

Note:

- If a course navigation link is hidden in the browser version, you will not be able to access it in the app.
- Not all course navigation links are supported in the Canvas Student app. However, all navigation links are supported in a mobile browser.



How do I manage Courses and Groups in the Student app on my Android device?

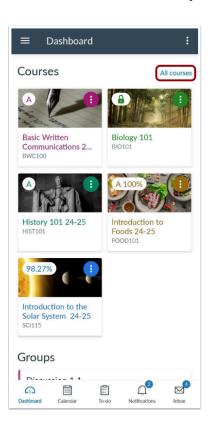
You can view all your courses and groups in the Canvas Student app. You can also change your course and group favorites and change the colors for your Dashboard course cards and groups.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Changes to your favorite courses applies to the browser version of Canvas.
- You cannot join a group using the Student app, however, you can join a group using the web version of Canvas.

View Courses and Groups

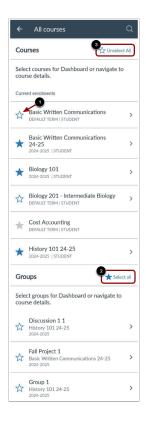


The app defaults to your favorite courses and groups. Favorite courses mirror the courses customized drop-down menu in the web version of Canvas.

To view all your courses and set or remove favorite courses or groups, tap the All courses link.



Edit Courses and Groups



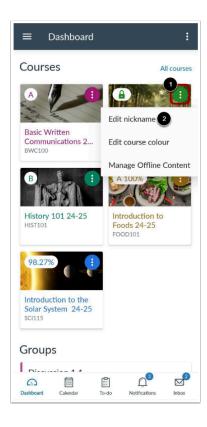
Tap the **Star** icon next to the course or group you want to favorite [1]. To remove a favorite, tap the **Star** icon again. Changes to the favorites page are applied automatically.

To bulk favorite courses or groups, tap the **Select all** link [2]. To bulk remove favorites, tap the **Unselect All** link [3].

Note: The Courses list includes active and concluded courses.



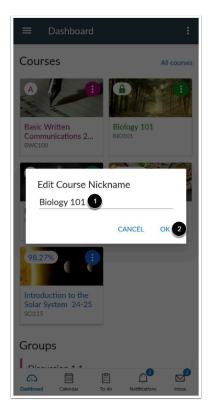
Edit Nickname



Course names can be customized with nicknames to help distinguish them throughout other areas of the Canvas Student app. To customize a course, tap the **Options** icon [1], then tap the **Edit nickname** option [2].



Create Nickname

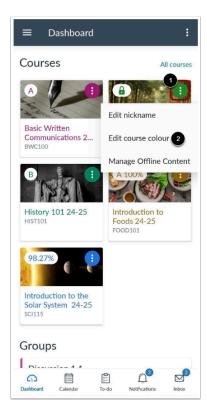


Tap the **Course Nickname** field and type the nickname [1].

Tap the **OK** link [2].



Edit Course Color



To edit the course color, tap the **Options** icon [1], then tap the **Edit course colour** option [2].



Select Color

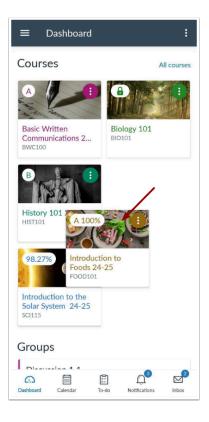


Tap the new color for your course. The color automatically applies to your course.

Note: To view the selected color across your entire course card, you can enable the <u>Color Overlay option</u> in the User Menu.



Reorder Course Cards



To reorder your course cards, tap the course you want to rearrange, move the course card, and release the card to your desired location.



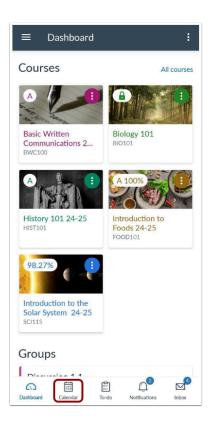
How do I view the Calendar in the Student app on my Android device?

You can view up to 10 calendars from your courses and groups in the app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Students cannot sign up for Scheduler appointments in the Canvas Student app.

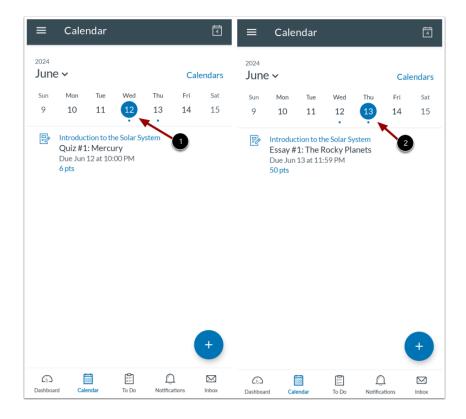
Open Calendar



In the Dashboard, tap the Calendar icon.



View Calendar



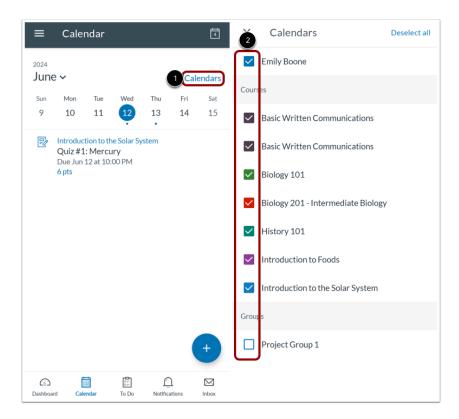
The Calendar page shows all assignments and events for your courses. By default, the calendar displays assignments and events by week. The current date is always selected and indicated by the solid background [1]. Any assignments or events on the current date display below the calendar in an agenda format.

Assignments or events on other dates are indicated by a dot below the date [2]. Multiple dots indicate multiple assignments or events, which you can view by tapping the date.

The day of the week defaults to Sunday. You can change the start date to Monday in your app personal Settings.



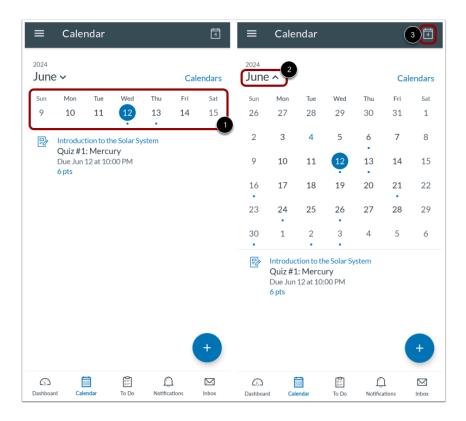
Manage Calendars



You can manage the courses and events that display in the calendar by tapping the **Calendars** link [1]. To select which calendar(s) to display, tap the checkbox next to the user, course, or group calendar name [2]



View Additional Dates



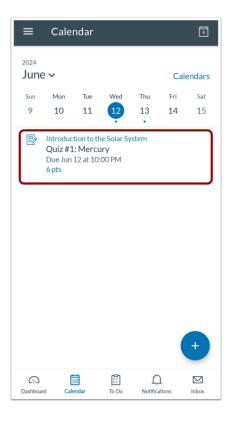
To view assignments and events for other dates, swipe the week view left or right [1].

You can also expand to the calendar Month view by tapping the name of the month [2] and swiping the month view left or right.

To return to the current date, tap the Calendar icon [3].



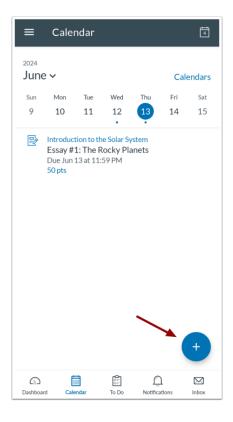
View Individual Event or Assignment



To view the details of an individual assignment or event, tap the name of the assignment or event.



Add To-Do Item or Event



To <u>add a to-do item or event</u> to your calendar, click the **Add** icon.

Note: Currently To-Do items created in the app only display in the Calendar; items will display in the To-Do list in a future release.



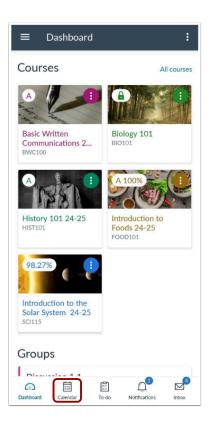
How do I add a Calendar To-Do List item or Event in the Student app on my Android device?

You can create a new calendar item in the Canvas Student app. Calendar items are for your own personal use. You can also edit or delete your created to-do list items and events.

The images in this lesson are for adding a new to-do item, unless otherwise noted.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Calendar



In the Dashboard, tap the Calendar icon.



Add Item



Tap the **Add** icon.



Add To-Do Item or Event

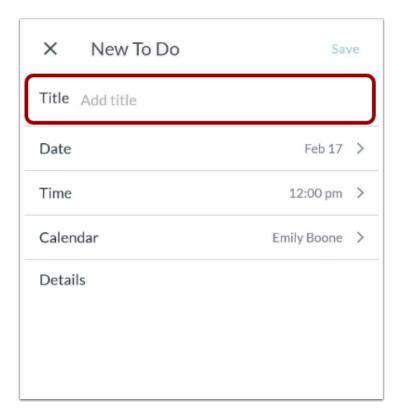


To add a to-do item, tap the Add To-Do icon [1].

To add an event, tap the Add Event icon [2].



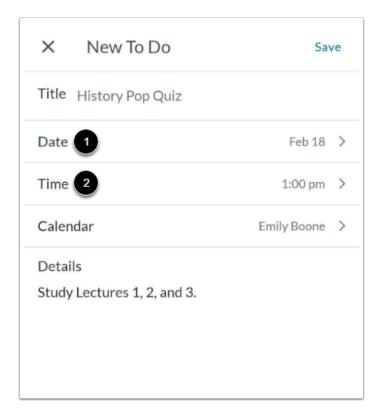
Add Title



Enter a title for your to-do item or event.



Select Date and Time



By default, the current date is selected for your to-do item.

To select a different date, tap the **Date** field [1].

To select a different time, tap the $\pmb{\mathsf{Time}}$ field [2].



Update Date



Select the date when you want the to-do item or event to display on your calendar. Then tap the **OK** link.



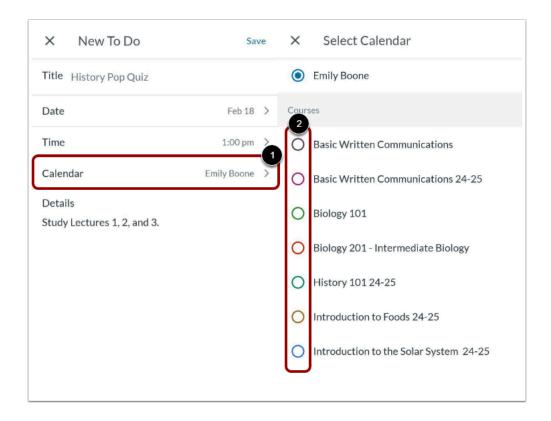
Update Time



Select the time when you want the to-do item or event to display on your calendar. Then tap the **OK** link.



Select Calendar

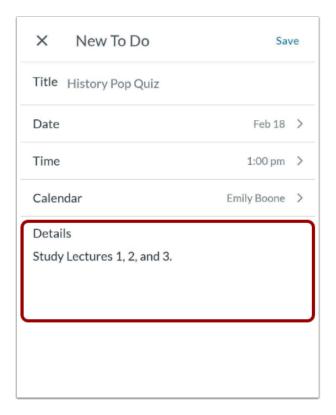


To-Do items and Events default to your personal calendar.

If you want to associate the To-Do item or Event with a different calendar, tap the **Calendar** link [1] and select the course or group [2].



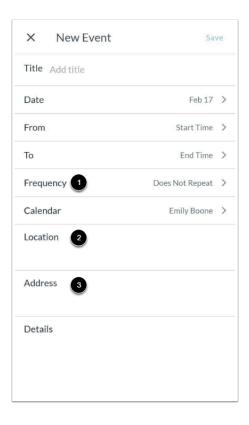
Add Details



In the **Details** field, enter the details for your to-do item or event.



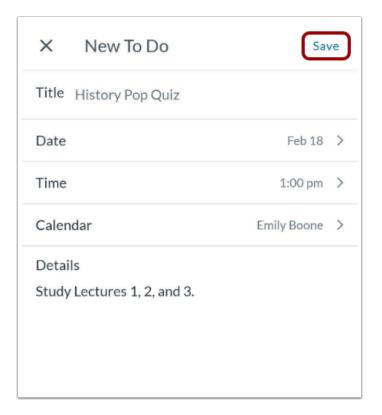
Add Event Details



If you are adding a new event, you can also add the frequency [1], location [2], and address [3].



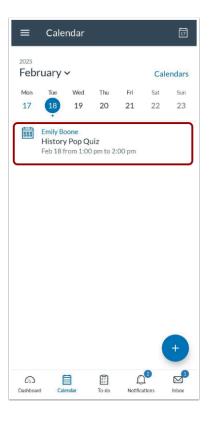
Save Item



Tap the **Save** link.



View Item

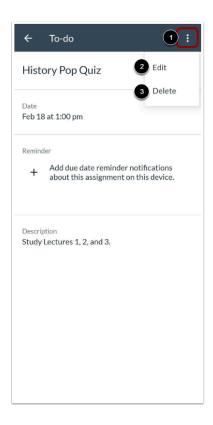


View your item in the Calendar.

Note: Currently To-Do items created in the app only display in the Calendar; items will display in the To-Do list in a future update.



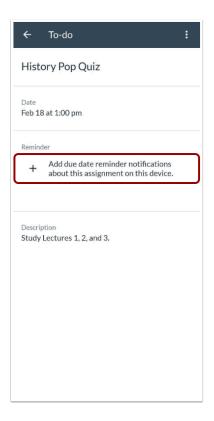
Edit or Delete Item



To edit or delete the to-do item or event, click the **Options** icon [1]. Then click the **Edit** link [2] or **Delete** link [3].

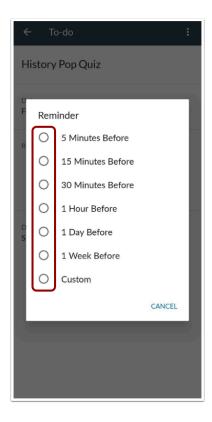


Add Reminder



To add a reminder, tap on the Add due date reminder notifications about this assignment on this device link.

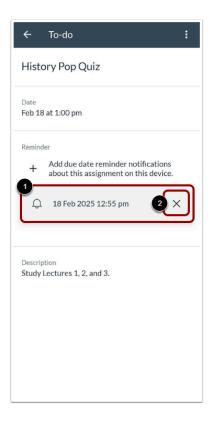




Choose your preferred Alert time.

Note: For Custom Reminders, you will be asked to input the specific date and time for your Alerts.





You can now view your reminder [1].

To delete your reminder, tap the **Delete** button [2].



How do I view the Inbox in the Student app on my Android device?

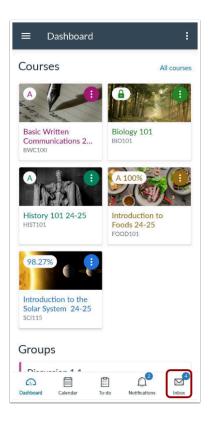
Canvas lets you access your Inbox on your Android device so you can keep in touch with people in your course at any time.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Unlike the web version of Canvas, you cannot view assignment comments from your instructor in the Inbox. However, you can <u>view comments in the assignment</u>.
- The mobile version of Canvas supports the ability to star a conversation. However, it does not currently support a filter option to view starred messages. Any messages that you star in the app can be viewed in the starred filter in the web version.

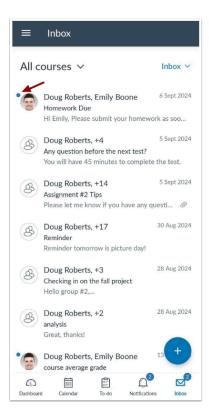
Open Inbox



In the Navigation Bar, tap the Inbox icon.



View Inbox

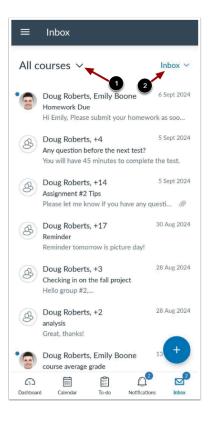


The Inbox displays all messages you have received and is organized the same way as the browser version of the Inbox. Messages are arranged in chronological order—newer messages appear at the top, and older messages appear near the bottom. Unread messages are indicated by a blue dot.

Swipe your device from top to bottom to quickly refresh your messages.



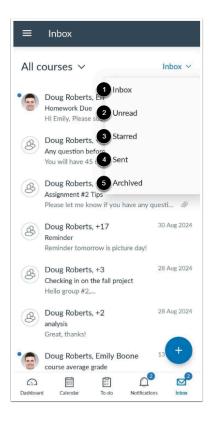
View Mailbox Filters



You can view all course messages in your inbox. To only view a certain course, click the All Courses Arrow icon [1].

You can view different types of messages. To filter what displays in the inbox, tap the Inbox Filter Arrow icon [2].



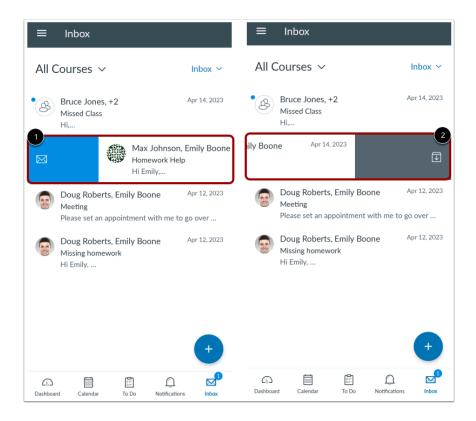


The default view is the **Inbox** [1], which shows all types of messages. If you only want to view messages you haven't read yet, tap the **Unread** option [2]. To view messages you have starred, tap the **Starred** option [3]. To view all your sent messages, tap the **Sent** option [4]. To view messages you've archived, tap the **Archive** button [5].

Note: Some filters may not apply to any messages.



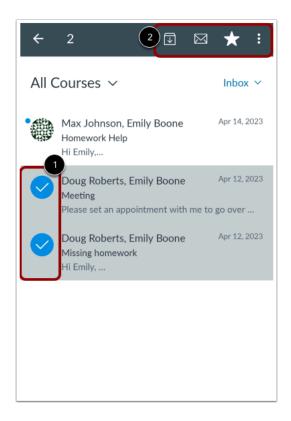
View Swipe Actions



Swipe right to mark a message as read or unread [1]. Swipe left to archive a message [2]



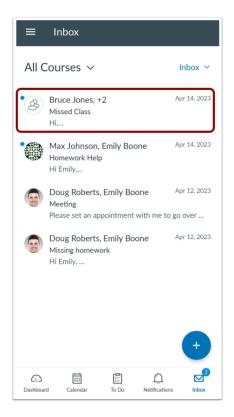
View Bulk Actions



Tap and hold the user's profile icon to select multiple messages [1]. You can archive, mark as read or unread, star, or delete multiple messages [2].



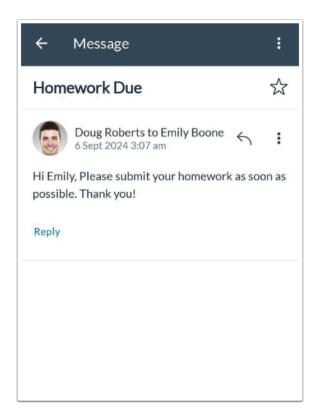
Open Message



To view a message, tap the message you want to open.



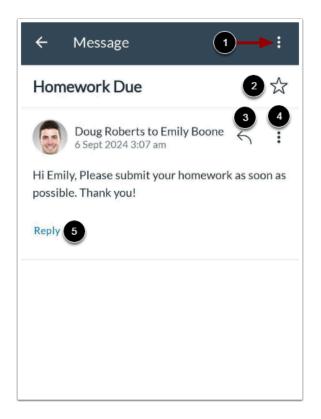
View Message



View the selected message thread.



Manage Message



To reply, reply all, mark as unread, forward, archive, or delete the entire message thread, tap the message **Options** icon [1].

To star the message, tap the **Star** icon [2].

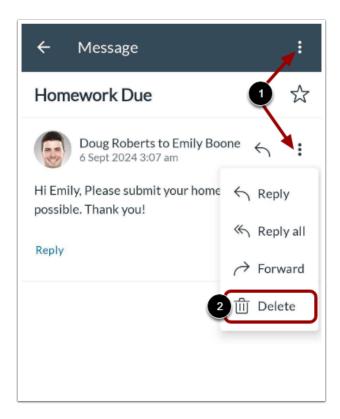
To forward a message, tap the **Forward** icon [3].

To reply, forward, or delete an individual message in the thread, locate the message and tap the **Options** icon [4].

To <u>reply to the message</u>, tap the **Reply** link [5].



Delete Messages



To delete a message or message thread, tap the **Options** icon [1] and then tap the **Delete** link [2]. To delete multiple <u>messages</u> or <u>message threads</u>, you need to use the web browser.

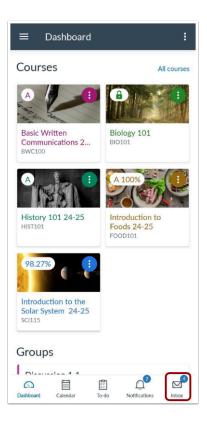


How do I send a message in the Student app on my Android device?

You can send messages to people in your courses using your Android device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

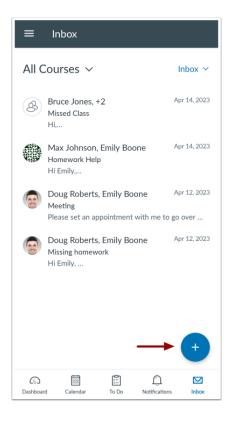
Open Inbox



In the Navigation Bar, tap the Inbox icon.



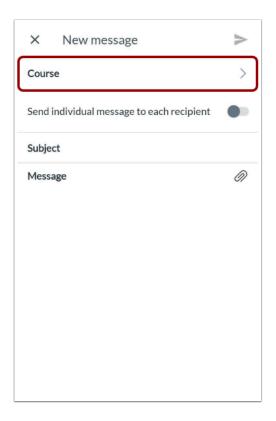
Add Message



Tap the **Add** icon.

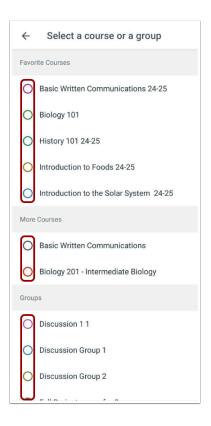


Select Course



Tap the **Course** menu [1].

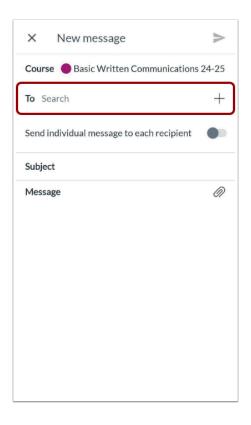




Select the course or group for your message [2].



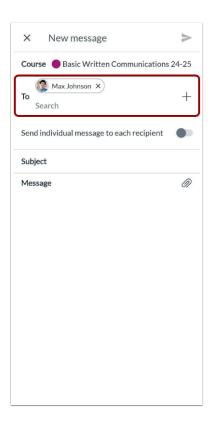
Search by Name



To search by name, enter the name of your recipient in the **To** field.



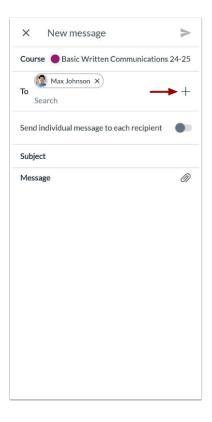
Choose Recipients



When the full name of the recipient appears, tap the name.



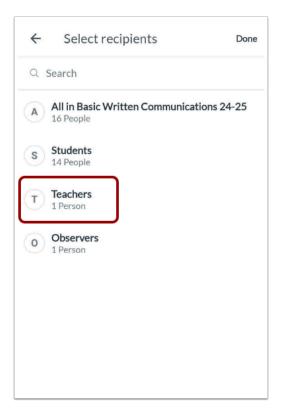
Search by Course Filter



To search by filter, tap the **Add** icon.



View User Roles

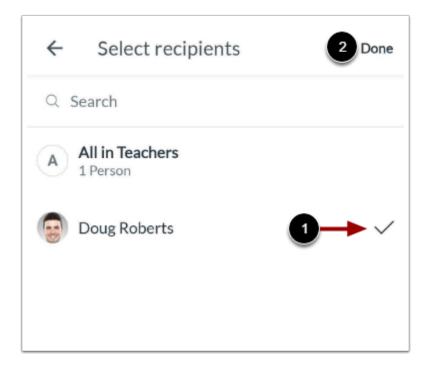


To search by course filter, select users by group.

To select users in a group, tap the recipient's user group.



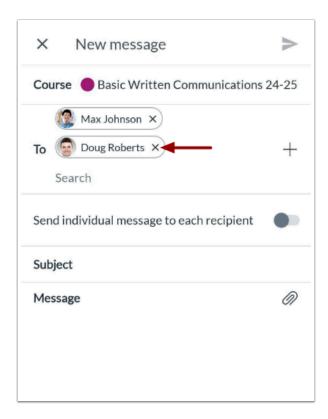
Choose Recipients



Tap the name(s) of the recipients [1]. A checkmark displays on the profile icon for each selected user. Then tap the **Done** link [2].



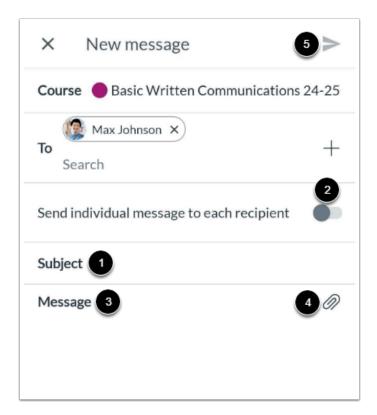
Remove Recipient



To remove a recipient, hold down the name of the recipient and tap the **Remove** icon.



Send Message



In the **Subject** field [1], enter a subject for your message.

If you want to send individual messages to each recipient, tap the Send individual message to each recipient toggle [2].

In the message field [3], type your message.

If you want to add an attachment to your message, tap the attachment icon [4].

When you are ready to send your message, tap the **Send** icon [5].

Note: New messages will not appear in the Inbox on the Canvas app until there is a reply to the message. However, if you have an existing Inbox message with a recipient, the message will appear as part of that message thread.

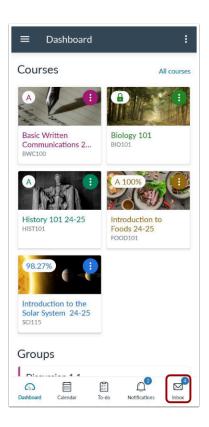


How do I reply to a message in the Inbox in the Student app on my Android device?

You can reply to messages in your Inbox on your device so you can keep in touch with your course at any time. After your reply is sent, it will display at the top of the message thread.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox



In the Navigation Bar, tap the Inbox icon.



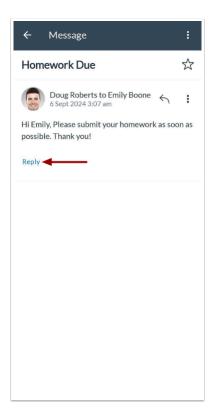
Open Message



To view a message, tap the message you want to open.

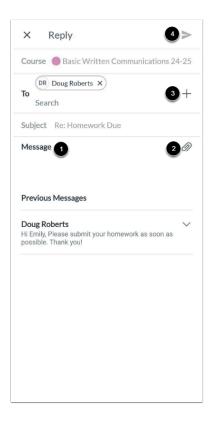


Create Reply



Tap the **Reply** link.



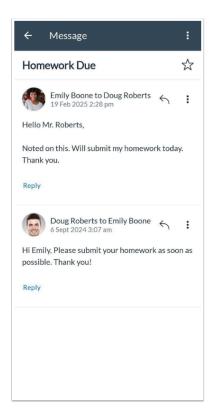


Type your message reply [1]. If you want to add an attachment to your message, tap the **Attachment** icon [2]. To add additional recipients to the message, tap the **Add** icon [3].

When you are ready to send your message, tap the $\pmb{\mathsf{Send}}$ icon [4].



View Reply



View your message reply in the message thread.

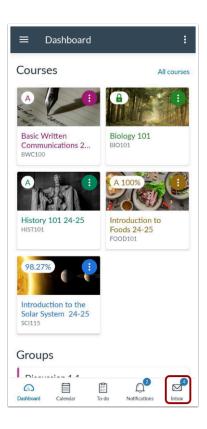


How do I view recipients in an existing group message in the Student app on my Android device?

If you send or receive a group conversations message, you can easily view all the recipients in the message.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox



In the Navigation Bar, tap the Inbox icon.



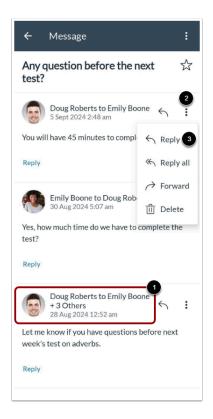
Open Group Message



Group messages include more than one recipient, as displayed in the recipient list. To open a group message, tap the message.



Open Group Recipients

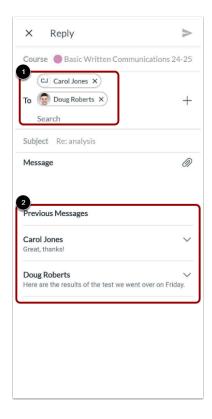


The complete list of recipients appears at the bottom of the message thread [1]. If the recipient list is too long to display all names, the list will show the additional number of recipients.

To view the list of recipients, tap the **Options** icon for the message [2]. Then tap the **Reply** option [3].



View Group Recipients



The message reply displays all recipients in your group message [1]. You can also view the **Previous Messages** in your group message [2].

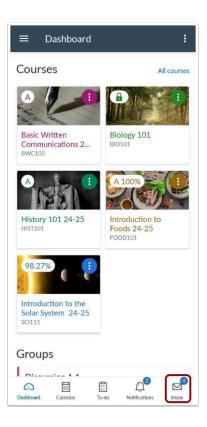


How do I add an attachment to a message in the Student app on my Android device?

You can send attachments in conversations messages using the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

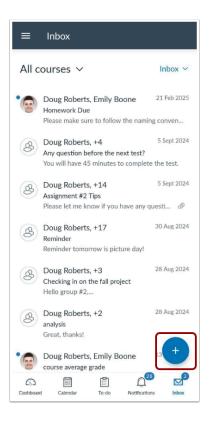
Open Inbox



In the Navigation Bar, tap the Inbox icon.



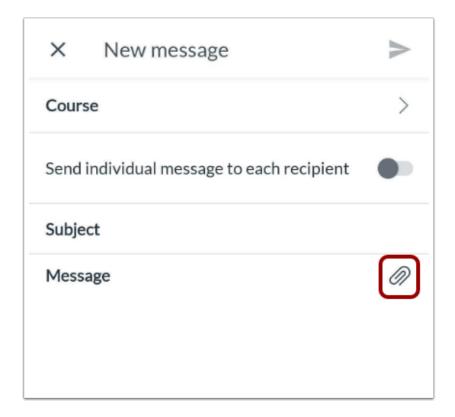
Add Message



Tap the Add icon.



Open Attachments



Tap the **Attachment** icon.



Select Attachment Type



To attach a new photo from your camera, tap the **Camera** icon [1]. To attach an existing photo on your Android device, tap the **Gallery** icon [2]. To attach a file from your device, tap the **Device** icon [3].

Note: To learn more about attaching a file from your device, view the <u>Canvas Media Comparison resource document</u>.



Take Photo



Tap the **Camera** icon.



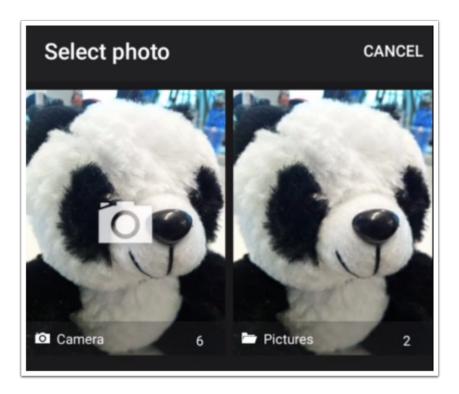
Use Photo



If you want to re-take the photo, tap the **Retake** icon [1]. Otherwise tap the **Checkmark** icon [2].



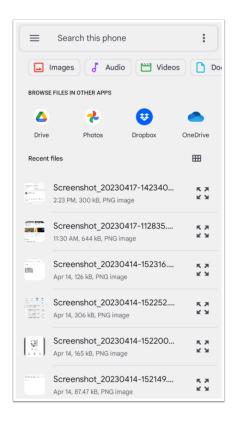
Choose from Gallery



To select an existing photo, locate and select a photo from a photo gallery on your device.



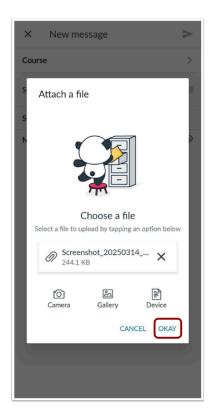
Choose from Device



To select a file saved on your device, locate and select a file from your device.



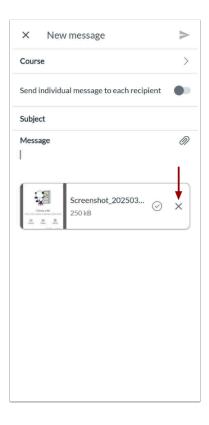
Add Attachment



To add the attachment to the message, tap the **Okay** link.



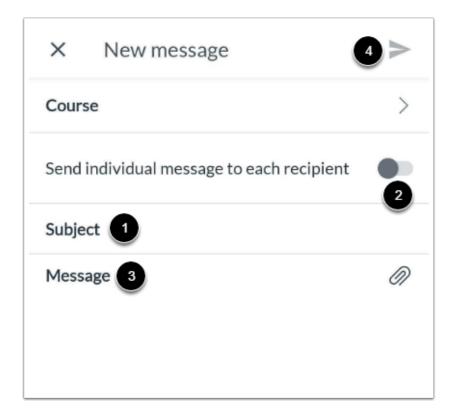
View Attachment



Attachments display at the bottom of your message. If you want to delete an existing attachment, tap the **Delete** icon for that attachment.



Send Message



To <u>add a message recipient</u>, first select a course [1]. In the **Subject** field, enter the message topic [2]. In the **Message** field [3], enter your message. When you are ready to send your message, tap the **Send** icon [4].

Note: New messages will not appear in the Inbox on the Canvas Student app until there is a reply to the message, but you can view the message in your Sent folder. However, if you have an existing Inbox message with a recipient, the message will appear as part of the Inbox message thread.



How do I view Notifications in the Student app on my Android device?

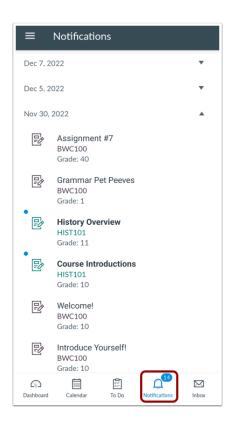
Canvas lets you view notification items in your Canvas courses. Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignment, course announcement, or a reply to a subscribed discussion. You can interact directly with any items that appear within notifications.

You can also set Notification Preferences in the app to receive push notifications for Canvas activity on your mobile phone.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view notifications by adding a Canvas widget to your Android device.

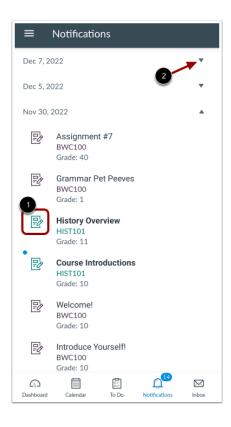
Open Notifications



In the Navigation Bar, tap the **Notifications** icon.



View Notifications



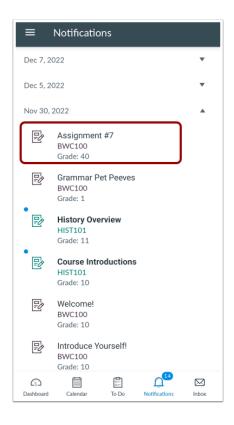
Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignments, course announcements, conference invitations, or a reply to a subscribed discussion.

Each item is color-coordinated according to course or group and displays an icon for its activity type [1].

Items are organized by date. To collapse and expand to-do items for a specific date, tap the Arrow icon [2].



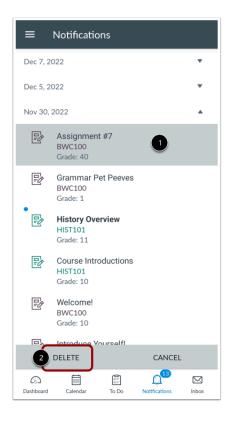
View Notification Item



To view a notification item, tap the name of the item. The app will redirect to the notification's corresponding page.



Delete Notification



To remove a notification, tap and hold the notification [1]. Tap the **Delete** button [2].



How do I use the Rich Content Editor in the Student app on my Android device?

You can use the <u>Rich Content Editor</u> to edit and format text in the Student app. The Rich Content Editor is available in Assignments, Announcements, and Discussions.

View Rich Content Editor



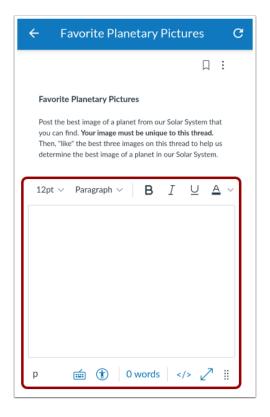
You can use the Rich Content Editor when editing posts and replies in Announcements.

The Rich Content Editor allows you to format text [1], attach images [2], or add links [3]. You may have to swipe your screen to the left or right to view all Rich Content Editor icons.

Note: Depending on the feature, you may be able to record or upload media files by using the Media Upload assignment option.



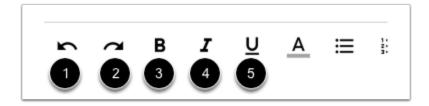
View Rich Content Editor in Discussions



You can use the Rich Content Editor when editing posts and replies in Discussions.

The Rich Content Editor allows you to format text, attach images, or add links. You may have to swipe your screen to the left or right to view all Rich Content Editor icons.

Format Text



To undo your last action, tap the **Undo** icon [1]. To redo what was previously undone, tap the **Redo** icon [2].

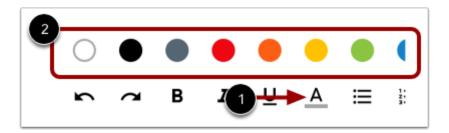
To bold text, tap the **Bold** icon [3]. To italicize text, tap the **Italics** icon [4]. To underline text, tap the **Underline** icon [5].

To stop using bold, italics, or underline formatting, tap the Bold, Italics, or Underline icon again.





Change Text Color



To change the text color, tap the **Color** icon [1]. Then tap the color you want to use [2].

Create List



To format text as a bulleted list, tap the **Bulleted List** icon [1]. To format text as a numbered list, tap the **Numbered List** icon [2].

Insert Image

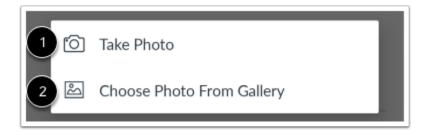


To insert an image, tap the **Image** icon.

Learn about supported image file types.



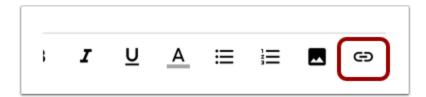
Select Image Option



To take a photo from your camera, tap the **Take Photo** link [1].

To select an image from your device, tap the **Choose Photo From Gallery** link [2].

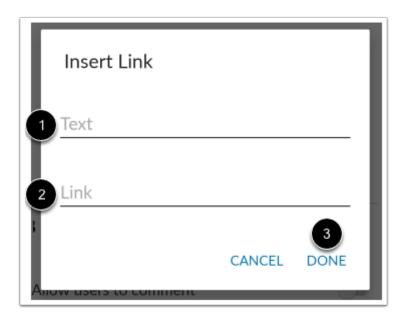
Add Link



To add a link, tap the **Link** icon.



Link to Website URL



Enter the link title in the **Text** field [1] and the link URL in the **Link** field [2]. Then tap the **Done** link [3].



How do I view the To-Do List in the Student app on my Android device?

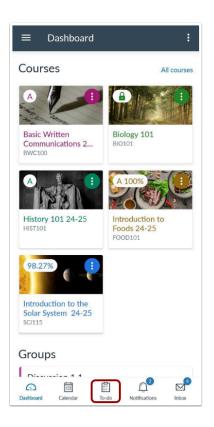
The To-Do List displays course to-do items to help you easily manage tasks across all of your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view the To-Do List by adding a Canvas widget to your Android device.

Note: You can add personal to-do items in the app. However, to-do items created in the app only display in the Calendar.

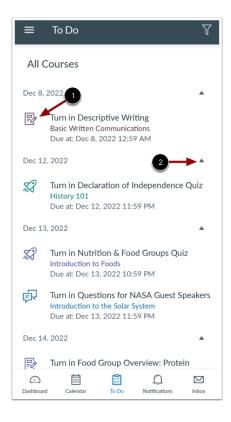
Open To-Do List



In the Navigation Bar, tap the **To Do** icon.



View To-Do List



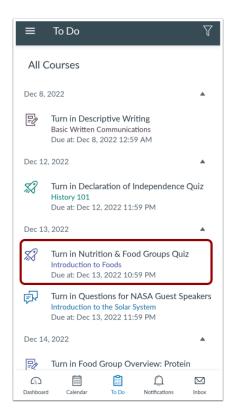
The To-Do List gives you a quick view of upcoming graded assignments, quizzes, and discussions that you have not yet completed. Each item is color-coordinated according to course and displays an icon [1] for its activity type: discussion, quiz, or assignment.

To-do items are organized by due date. To collapse and expand to-do items for a specific date, tap the Arrow icon [2].

Note: Users who are using the student app with an instructor role will see To Do notifications about grading assignments.



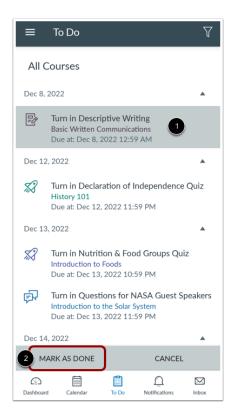
View To-Do List Item



To view a to-do item, tap the name of the item. The app will redirect to the item's corresponding page.



Mark Item as Done



To mark a to-do items as done, tap and hold the item [1]. Tap the Mark as Done button [2].



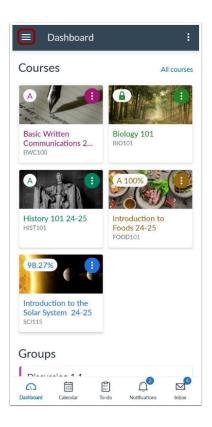
How do I view my User Files in the Student app on my Android device?

You can view personal files that you've added to your account on the Canvas Student app.

Learn how to manage your personal files.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

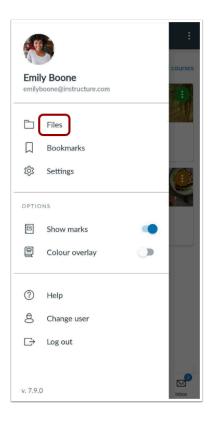
Open User Menu



In the Dashboard, tap the User Menu icon.



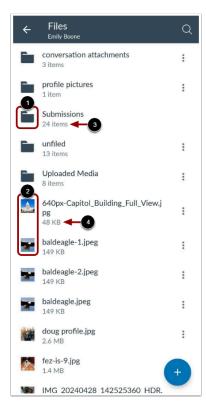
Open Files



Tap the Files link.



View User Files

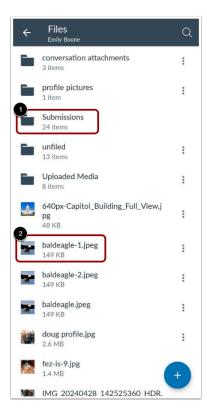


User Files displays file folders [1] and file items [2].

File folders show how many file items are within a folder [3]. Individual files show the size of the file [4].



View Files and Folders

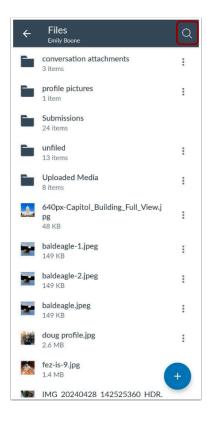


To view files within a folder, tap the name of the folder [1].

To view a specific file, tap the name of the file [2]. If your device has an application installed that can display the file, you can view the file in the app.



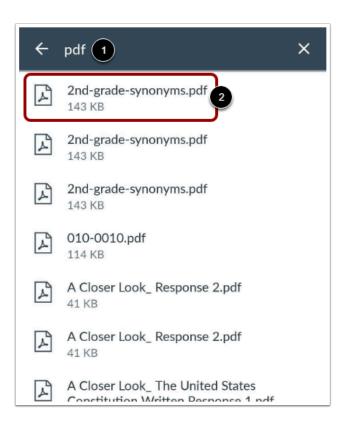
Search Files



To open the search field, tap the **Search** icon.



Open File



To search for a file, type the file name in the search field [1]. To open the file, tap the name of the file [2].

Notes:

- You must type three or more characters for search results to display.
- Search results will not include file folders.



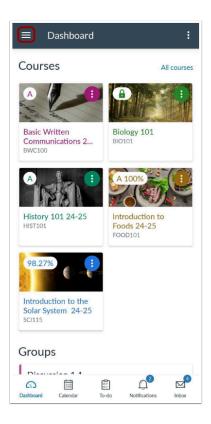
How do I manage my User Files in the Student app on my Android device?

You can manage all the personal files in your Canvas account in the Canvas Student app.

If you want an uploaded file to appear in a specific folder, open the folder before uploading the file. File items that are uploaded in the Root User Folder will be placed in the unfiled folder.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

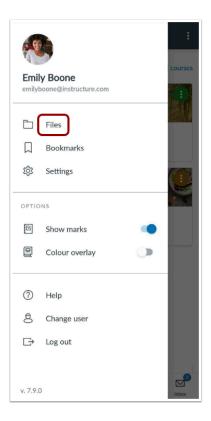
Open User Menu



In the Dashboard, tap the User Menu icon.



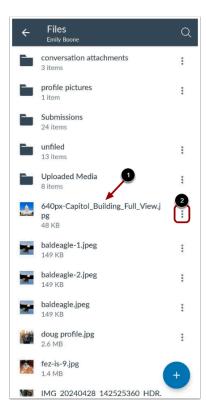
Open Files



Tap the Files link.



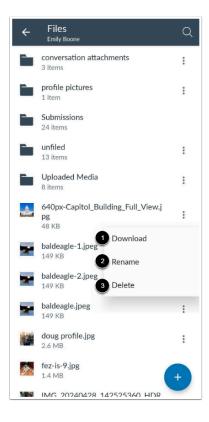
Manage My Files



To open a file, tap the name of the file [1]. To manage a file, tap the **Options** icon [2].



View File Options

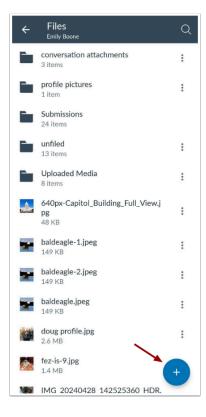


To download the file, tap the **Download** option [1]. To rename the file, tap the **Rename** option [2]. To delete the file, tap the **Delete** option [3].

Note: You cannot create new folders, move files from one folder to another, or download files in the Canvas Student app.



Add New Item

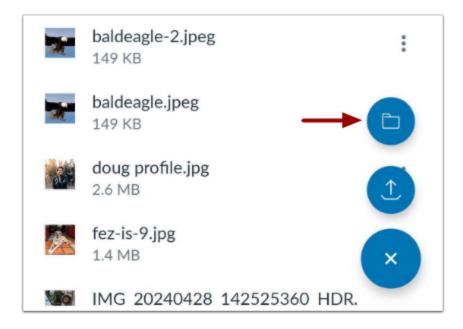


To upload a new file or folder, tap the **Add** button.

Note: If you want an uploaded file to appear in a specific folder, open the folder before uploading the file. File items that are uploaded in the Root User Folder will be placed in the unfiled folder.



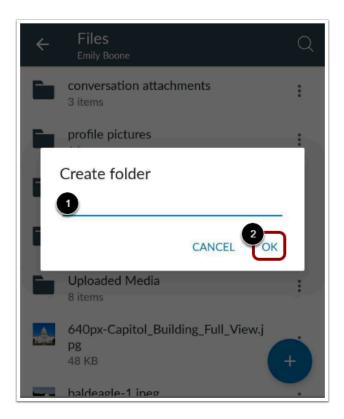
Add Folder



To add a new folder, tap the **Folder** button.



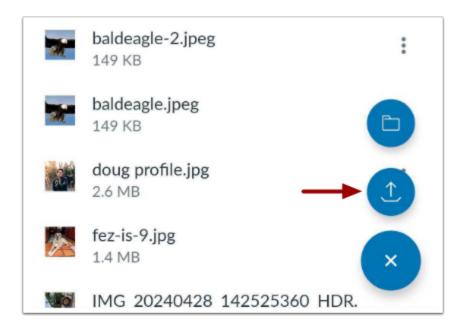
Name Folder



Enter the name of your folder [1], then tap the **OK** link [2].



Add File



To add a new file, tap the **Upload** button.



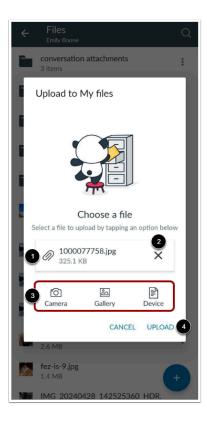
Select File Location



Select the location of your file. You can take a new photo from your camera [1], find a file in your photo gallery [2], or search your device for a file [3].



Upload File



Once your file has been selected, it will display in the Attachments window [1]. To remove the file, tap the **Remove** icon [2]. To add another file, tap the destination for the file [3].

To upload your file, tap the **Upload** button [4].



How do I add a Canvas widget for the Student App to my Android device?

The Canvas Student app comes with several widgets for quick access to grades, notifications, to-do items, and bookmarks.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Depending on your Android device, the steps to install a widget may vary from what is pictured below. If you have questions, please refer to your device instructions about how to install a widget.
- Widgets are not available for the Canvas Teacher or Canvas Parent apps.

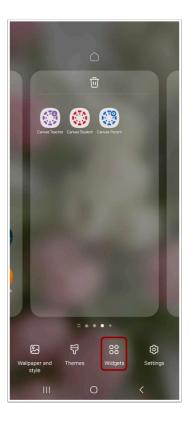
Tap and Hold Screen



Tap and hold the home screen.



Open Widgets



Tap the **Widgets** icon.



Find Canvas Widgets



Find the Canvas Student widgets [1]. The following widgets are available:

- Marks [2]: displays the overall grade for a student's favorite courses.
- Notifications [3]: displays the <u>notifications listed on the Notifications page</u>.
- To Do List [4]: displays <u>To Do list items</u> from <u>your favorite courses</u>.



Place Widget



Tap and hold the widget, then select a screen to place it on.



Choose Widget Style

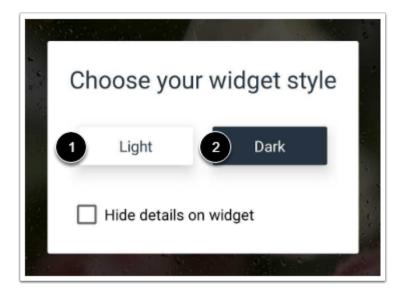


If you want to hide the details in the widget, tap the **Hide details on widget** checkbox.

Note: The Hide details on widget option is not available for the bookmark widget.



Select Style



Tap your preferred widget style: light [1] or dark [2]. The light widget style will style the widget has dark text over a light background. The dark widget style will style the widget as light text over a dark background.

Note: Widget styles are not available for the bookmark widget.



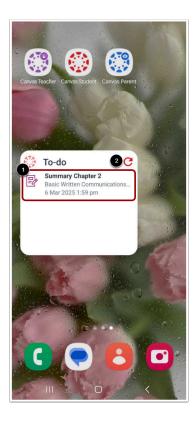
Resize Widget



To move the widget, tap and hold on the widget [1]. To resize the widget, tap and drag the resize icons [2].



View the Widget



View your Canvas widget. To view a widget item directly in the app, tap the item [1].

To refresh the widget information, tap the **Refresh** icon [2].



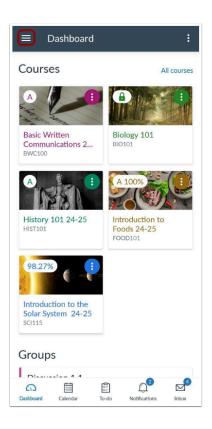
How do I view Bookmarks in the Student app on my Android device?

You can view all contents that you've bookmarked in the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view bookmarks by adding a Canvas widget to your Android device.

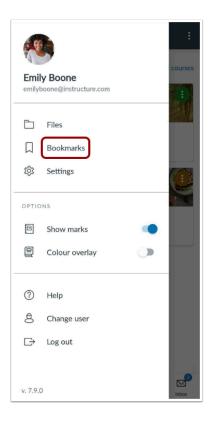
Open User Menu



In the Dashboard, tap the User Menu icon.



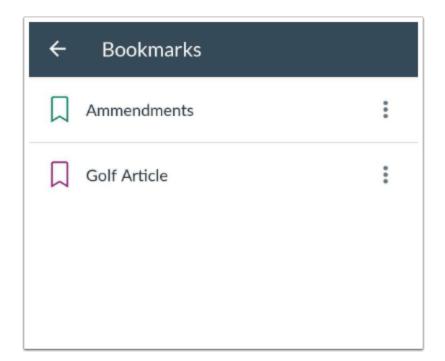
Open Bookmarks



Tap the **Bookmarks** link.



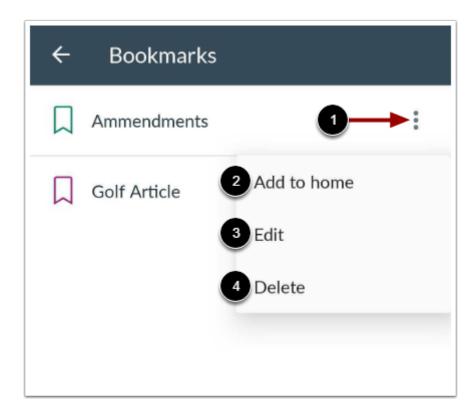
View Bookmarks



View your bookmarks in the app.



Manage Bookmarks



To manage your bookmarks, tap the **Options** icon [1].

If supported by your device, you can add a bookmark to the Home page of your device by tapping the Add to home link [2].

To edit the name of your bookmark, tap the **Edit** link [3].

To delete the bookmark, tap the **Delete** link [4].



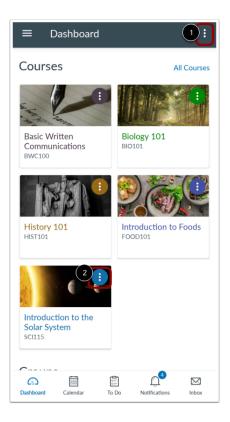
How do I view course content offline in the Student app on my Android device?

When enabled, you can download and sync course content to view as read-only when offline.

Notes:

- You can only download and sync course content when you have an internet connection.
- You can change the course content synchronization settings.

Open Options

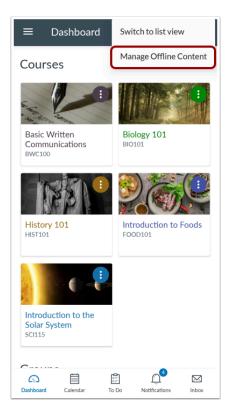


To manage offline course content for multiple courses, click the Dashboard's Options icon [1].

You can also manage offline content for an individual course by clicking the course's Options icon [2].



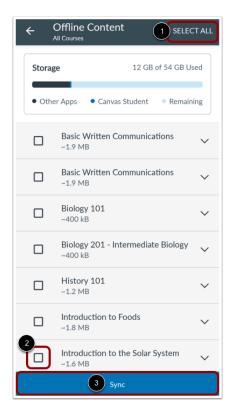
Manage Offline Content



Tap the Manage Offline Content link.



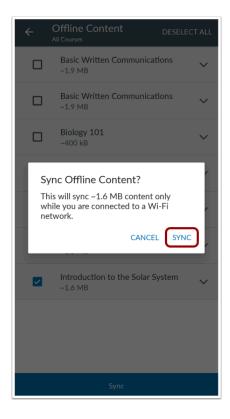
Select Content



To make all courses available to view offline, you can tap the **Select All** link [1]. To select an individual course, tap the radio button next to the name of the course [2]. Then, tap the **Sync** button [3].



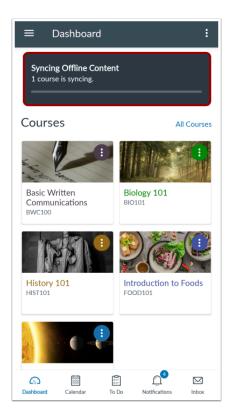
Confirm Sync



A confirmation message displays with the approximate storage needed to sync content. Then, tap the **Sync** button.



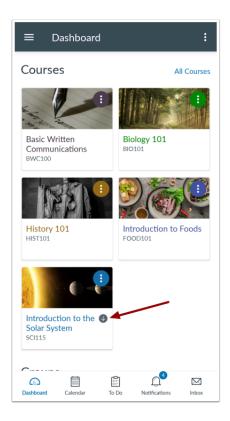
View Syncing Progress



In the Dashboard, a progress bar displays during the sync process.



View Synced Course



When offline, only downloaded and synced courses are available for viewing.



How do I use my Homeroom using the Student app on my Android device in Canvas for Elementary?

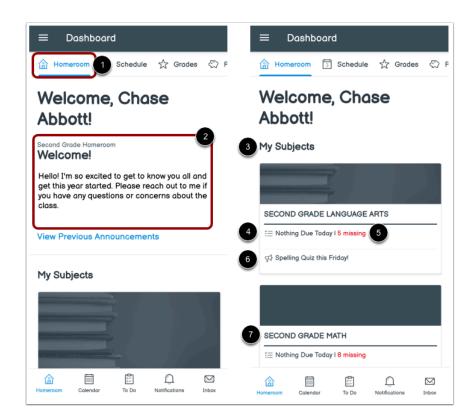
If you have an active enrollment in a Canvas for Elementary course, the Homeroom is the first thing you see when you log in to the Canvas Student app. The Homeroom helps you see what is happening in all your current courses.

You can return to your Homeroom at any time by tapping the Homeroom icon.

Notes:

- If you do not have an active enrollment in a Canvas for Elementary course, the classic Dashboard displays.
- If your course has a banner image and you are using a tablet, you will be able to view the banner image.
- Additional Canvas for Elementary Dashboard tabs will be added in future releases.

View Homeroom



The Homeroom is your landing page in the Canvas Student app.

In the Homeroom tab [1], you can view new and previous homeroom announcements, if added by your teacher [2].

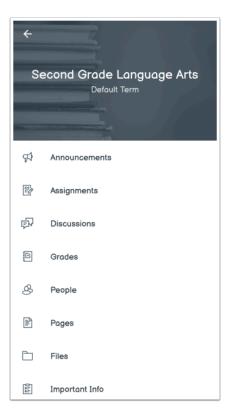




You can also view your subjects [3] and subject details such as assignments that are due today [4], missing assignments [5], or subject announcements [6].

To view more subject details, tap the name of the subject [7].

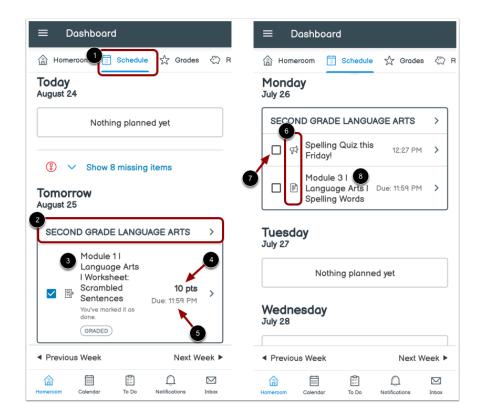
View Subject



View subject details. To view subject details, tap any of the subject navigation links.



View Homeroom Schedule



In the Schedule tab [1], you can view various action items for all of your subjects by date.

Each item displays the subject name [2], item name [3], number of points (if points have been assigned) [4], and the due date [5].

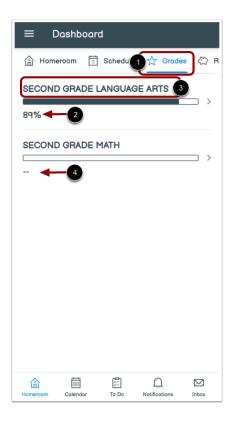
Each item also displays an icon to differentiate between different assignment types and other items in the Schedule [6].

When an online assignment is submitted, the item is automatically marked as completed. To manually mark non-submission items as complete, click the item's checkbox [7].

To view item details, tap the name of the item [8].



View Homeroom Grades



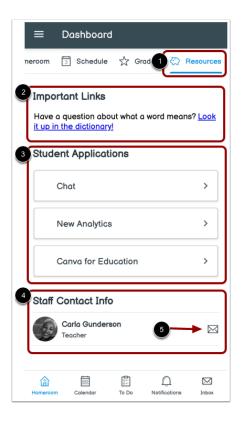
In the Grades tab [1], you can view grades for each of your subjects if allowed by your instructor [2].

To view grade details for a subject, tap the subject name [3].

Note: If your instructor has hidden total subject grades, dashes display in place of the total subject grade [4].



View Homeroom Resources



In the Resources tab [1], you can view important information your instructor has added to your homeroom [2].

If student applications have been added, you can view them in the **Student Applications** section [3].

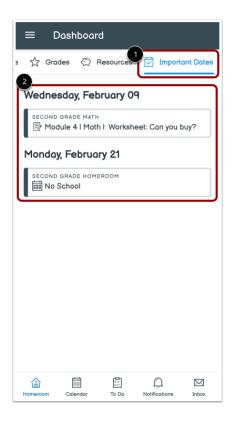
You can also view staff contact information [4] and send a message to your instructor by tapping the Message icon [5].

Notes:

- If content has not been added to Important Information, the Important Information section does not display.
- If student applications have not been added to the homeroom, the Student Applications section does not display.



View Important Dates



In the **Important Dates** tab [1], you can view assignments, discussions, quizzes, and events your instructor has marked as important [2].

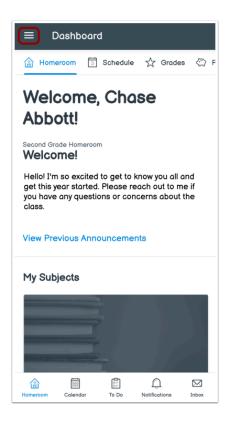


How do I manage the Homeroom View using the Student app on my Android device in Canvas for Elementary?

If you have an active enrollment in a Canvas for Elementary course, you can manage the Homeroom View Dashboard in the Canvas Student app.

Note: Additional Canvas for Elementary features will be added in future releases.

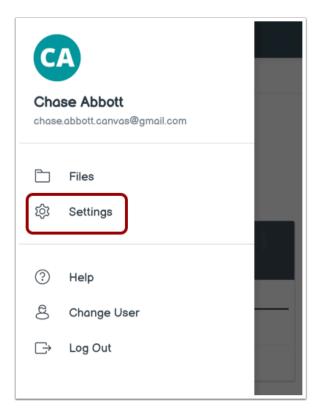
Open User Menu



In the Dashboard, tap the User Menu icon.



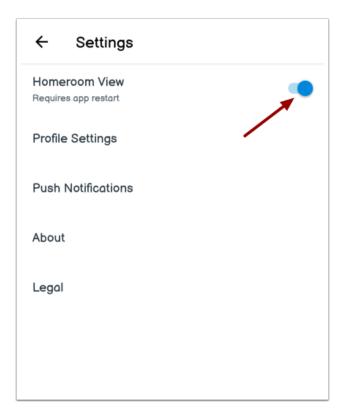
Open Settings



Tap the **Settings** link.



Manage Elementary View Dashboard



If Canvas for Elementary is enabled for your account, by default, the Canvas for Elementary Dashboard is enabled for the app. To turn off the Canvas for Elementary Dashboard, tap the **Homeroom View** toggle button.

Note: To apply the Dashboard changes, the app must be closed and opened again.

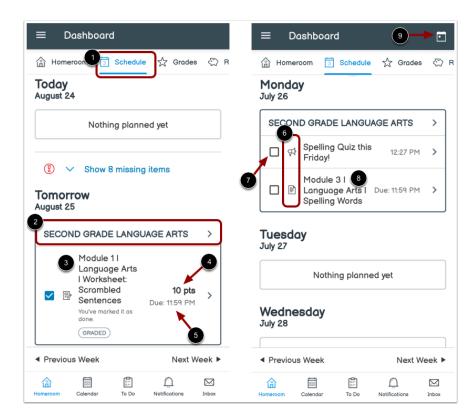


How do I view my schedule using the Student app on my Android device in Canvas for Elementary?

You can view upcoming assignments, discussions, quizzes, and events for each of your subjects in the Homeroom Schedule or the To Do List.

Note: If the Schedule tab does not display in your homeroom or subject, it has been hidden by your instructor.

View Homeroom Schedule



In the **Schedule** tab [1], you can view various action items for all of your subjects by date.

Each item displays the subject name [2], item name [3], number of points (if points have been assigned) [4], and the due date [5].

Each item also displays an icon to differentiate between different assignment types and other items in the Schedule [6].

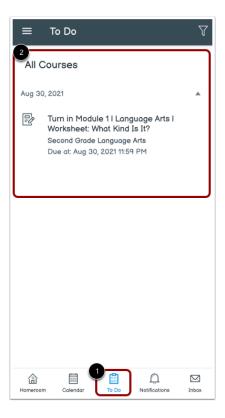
When an online assignment is submitted, the item is automatically marked as completed. To manually mark non-submission items as complete, click the item's checkbox [7].

To view item details, tap the name of the item [8].



To return to the current date, tap the **Jump to Today** icon [9].

Open To Do List



You can view upcoming tasks in the To Do List.

To open your To Do List, tap the **To Do** icon [1]. Then view the items [2].



Course Features

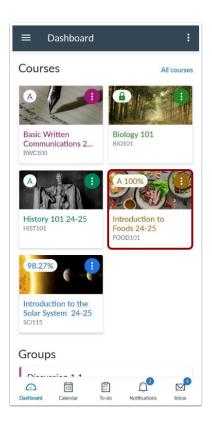


How do I bookmark content in the Student app on my Android device?

You can bookmark any course page in the Canvas Student app for quick reference at any time. Learn how to <u>view your bookmarks</u>.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Options Menu



On any course content page, tap the **Options** icon.

Add Bookmark



Tap the Add Bookmark link.



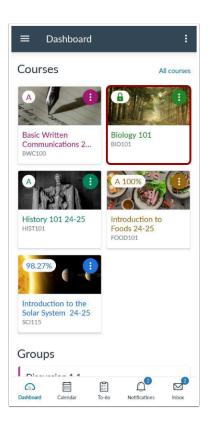
How do I view Announcements in the Student app on my Android device?

Canvas lets you view Announcements in your Canvas courses. You can also view Announcements directly in the <u>Notifications tab</u>. If your instructor allows, you can <u>reply to announcements</u>.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Announcements is not available in your Course Navigation, it will also be hidden from view in the app.

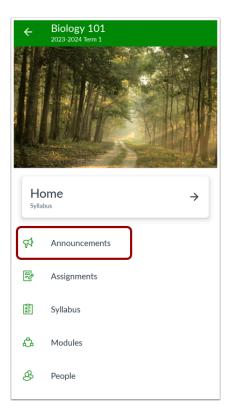
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Announcements

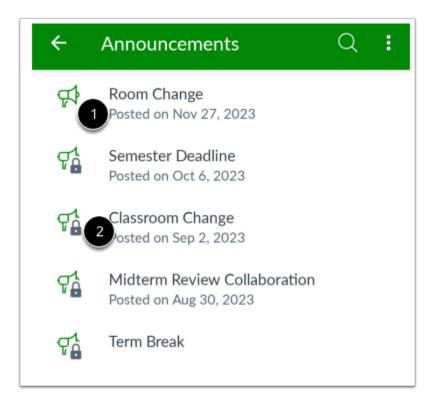


In the Course Navigation Menu, tap the **Announcements** link.

Note: You may need to swipe your screen to view Announcements in the menu.



View Announcements



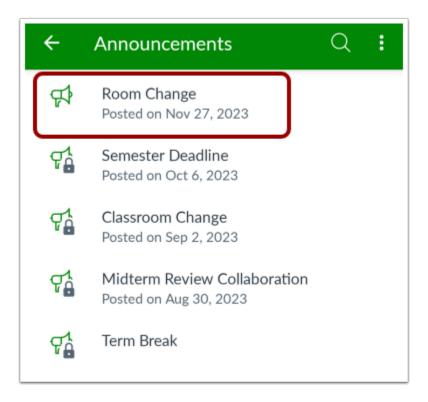
The most recent announcement will always appear at the top. All announcements show the last post date [1].

Announcements that do no allow replies display the Lock icon [2].

Swipe your device from top to bottom to quickly refresh Announcements.



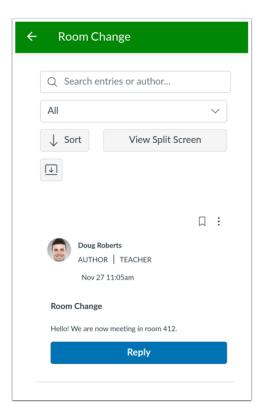
Open Announcement



To view an announcement, tap the announcement you want to read.



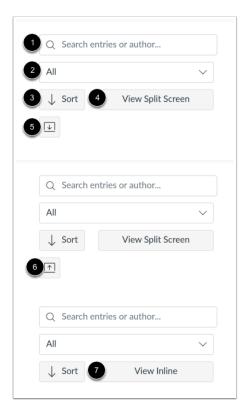
View Announcement



View the course announcement.



View Announcement Toolbar



The Announcement Toolbar remains at the top of the announcement when you are viewing announcement replies.

To search for replies or specific authors, enter your terms in the **Search** field [1].

To filter replies, click the All drop-down menu [2]. You can filter by all replies or unread replies.

To sort replies by newest or oldest, click the **Sort** button [3].

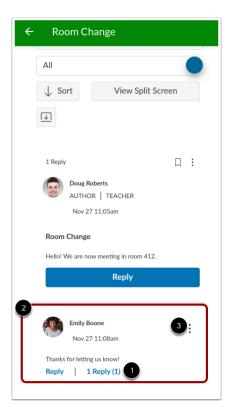
To view threaded replies in a split screen sidebar, click the View Split Screen button [4].

To view threaded replies all at once, click the **Expand Threads** button [5]. You can collapse the threaded replies by clicking the **Collapse Threads** button [6].

To view threaded replies inline, click the **View Inline** button [7].



View Inline Announcement Thread Replies



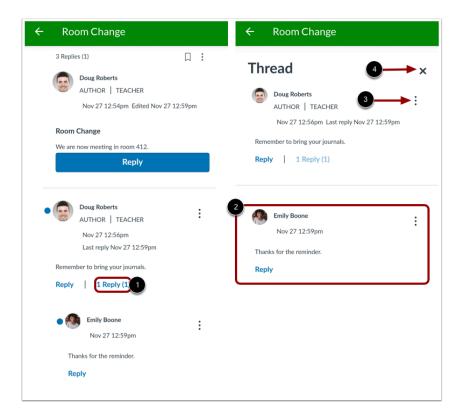
To expand the announcement thread replies inline, click the # of replies link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3]. You can mark replies as read/unread, mark threaded replies as read/unread, return to the topic, quote the reply, or report the reply.



View Split Screen Announcement Thread Replies



To expand the announcement thread replies sidebar, click the # of replies link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3].

To collapse the announcement thread replies sidebar, click the Close icon [4].



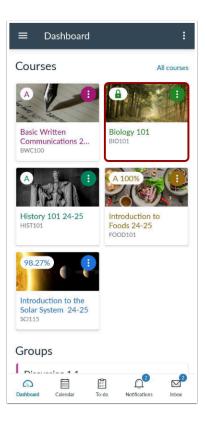
How do I reply to an announcement on the Student app on my Android device?

You can reply to announcements and announcement replies through your course. You can also reply to announcements through the <u>Notifications tab</u>.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: If you cannot reply to an announcement, this feature has been disabled.

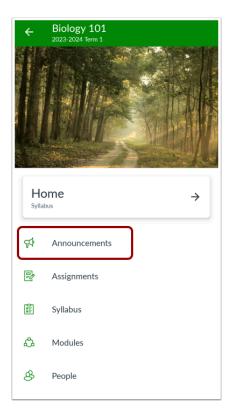
Open Course



In the Dashboard, tap the name of the course you'd like to view.



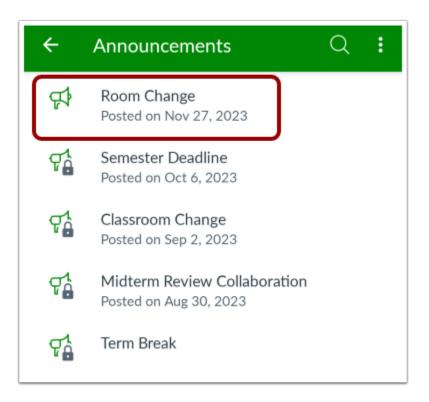
Open Announcements



Tap the **Announcements** link.



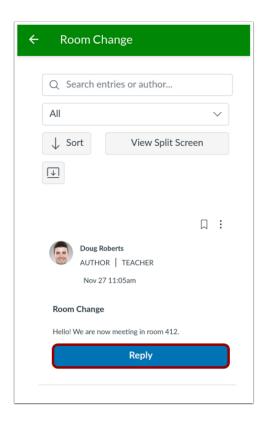
Open Announcement



Tap the announcement where you want to reply.



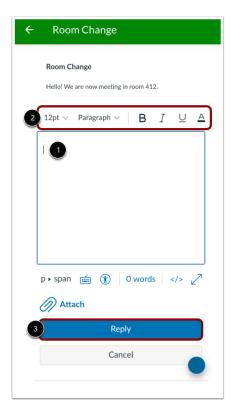
Reply to Announcement



If your instructor allows, you can reply to announcements by tapping the **Reply** button.



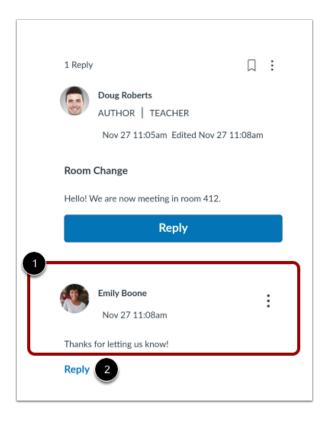
Create Reply



Enter your message in the text field [1]. Use the Rich Content Editor to format your reply [2]. To send the reply, tap the **Reply** button [3].



View Reply



View your reply [1]. To reply to an announcement reply, tap the **Reply** link for that reply [2].

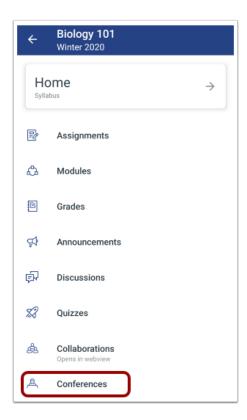


How do I view Conferences in the Student app on my Android device?

Once you have joined a conference in the Student app, you can use the Conferences interface to participate in the conference. The Conferences interface uses the BigBlueButton web conferencing system.

This guide provides a basic overview of the Conferences interface. To learn more about specific features, view BigBlueButton's <u>HTML5 user documentation</u>.

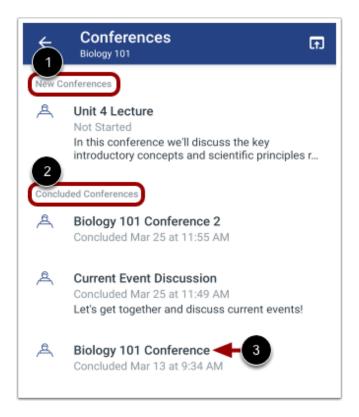
Open Conferences



In Course Navigation, tap the Conferences link.



View Conferences

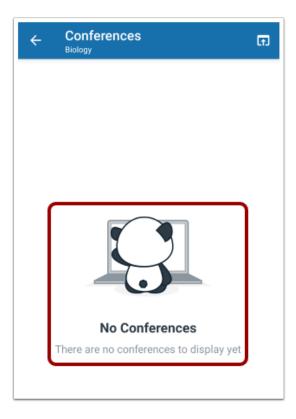


The Conferences page displays all conferences in your course. New conferences, including in-process conferences, display in the New Conferences section [1]. Concluded conferences display in the Concluded Conferences section [2].

To view conference details, tap the name of a conference [3].



View No Conferences



If your course does not have any conferences, the Conferences page displays a **No Conferences** notification.

Open In Progress Conference

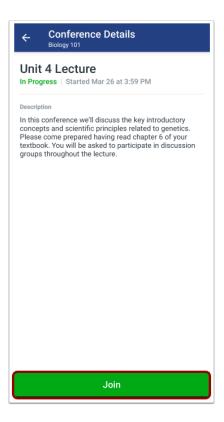


To open a conference that has started, tap the name of the conference [1].



Note: If the In Progress label does not display for your conference, the conference has not started [2].

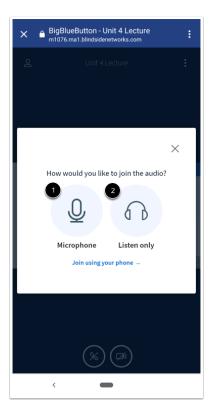
Join Conference



To join an in progress conference, tap the **Join** button.



Join Audio

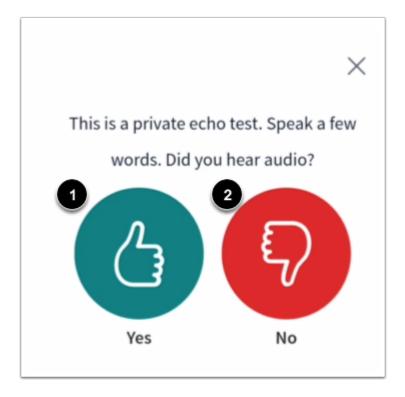


Before joining a conference, you will be asked how you want to join the conference audio. To use your microphone during the conference, tap the **Microphone** icon [1]. You will then need to follow the steps below to enable your microphone.

To quickly join the conference as a listener only, tap the **Listen Only** icon [2]. You will be taken directly to the conference.



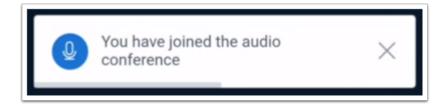
Complete Echo Test



To test your microphone, you will need to complete an echo test. Speak a few words and listen for an echo. If you hear an echo, tap the **Yes** icon [1]. You will be taken directly to the conference.

If you do not hear an echo, tap the **No** icon [2]. Tapping the No icon will allow you to change your audio settings and retry the echo test.

View Confirmation Message



A confirmation message will display to confirm you have joined the conference.



View Conferences Interface



The Conferences interface includes four different areas that allow you to participate in the conference:

- Presentation Window [1]
- User Menu [2]
- Conference Tools [3]
- Options Menu [4]



View Presentation Window

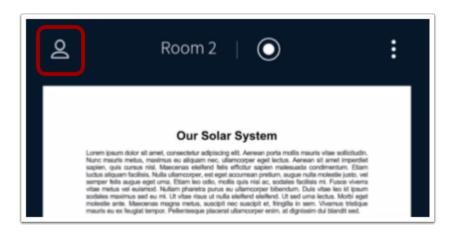


The Presentation window displays the conference presentation [1].

You may be able to use the multi-user whiteboard to interact directly in the presentation [2]. If the toolbar is not available in the window, the multi-user whiteboard has not been enabled by your presenter.

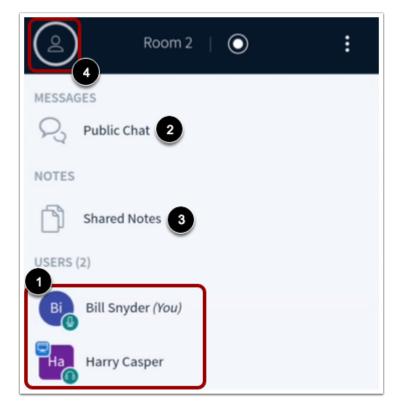


Open User Menu



To open the User Menu, tap the **Users** icon.

View User Menu



All of the users in the conference will display in the **Users** list [1].





To open the chat, tap the **Public Chat** link [2]. To view the shared notes, tap the **Shared Notes** link [3].

To exit the User Menu, tap the **Users** icon [4].

View Conference Tools



The Conferences Interface includes tools to manage the audio and video elements of the conference.

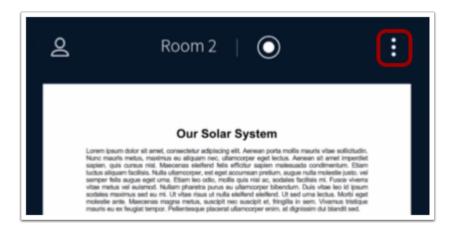
To mute or unmute your microphone, tap the Microphone icon [1].

To leave or join the conference audio, tap the Audio icon [2].

To enable your webcam, tap the Webcam icon [3].

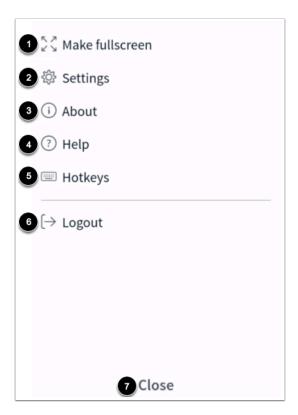


Open Options Menu



To open the Options Menu, tap the **Options** icon.

View Options Menu



From the Options Menu, you can:

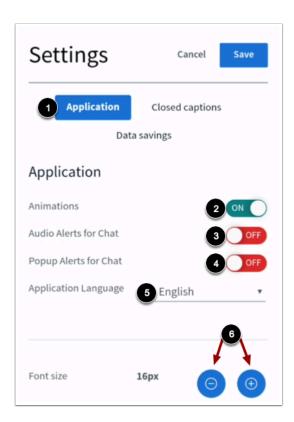




- Enter or exit fullscreen mode [1]
- Open the Settings menu [2]
- View information about the Conferences interface [3]
- View BigBlueButton tutorial videos [4]
- View Conferences hotkeys [5]
- Log out of the Conferences interface [6]

To close the Options menu, tap the Close link [7].

View Application Settings



From the Settings menu, you can manage additional settings for the Conferences interface. By default, the Settings menu will open to the **Applications** tab [1].

To enable or disable audio animations, tap the **Animations** button [2].

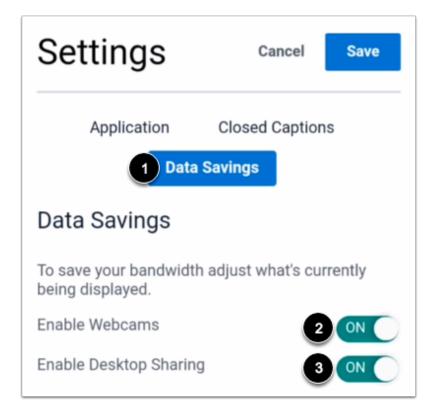
To enable audio alerts, tap the **Audio Alerts for Chat** button [3]. To enable popup chat alerts, tap the **Popup Alerts for Chat** button [4].

To change your language, tap the Application Language menu and select your preferred language [5].

To adjust the font size, tap the Increase or Decrease icon [6].



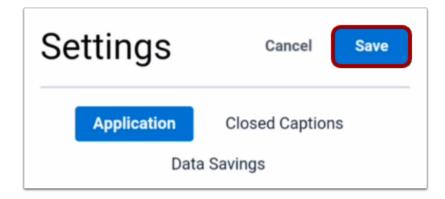
View Data Savings Settings



To manage data savings, tap the **Data Savings** tab [1].

To enable or disable your webcam, tap the **Enable Webcams** button [2]. To enable or disable desktop sharing, tap the **Enable Desktop Sharing** button [3].

Save Settings





To save your changes to the Settings menu, tap the **Save** button.



How do I view Discussions in the Student app on my Android device?

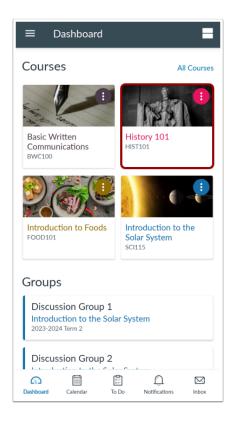
The Canvas Student app helps you keep track of all course discussions. You can also view newly created discussions or changes to discussions in the <u>Notifications tab</u>.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Rubrics are not currently supported for graded discussions in the Canvas Student app.
- The Course Navigation menu matches the browser version of your Canvas course. If Discussions is not available in your Course Navigation, it will also be hidden from view in the app.

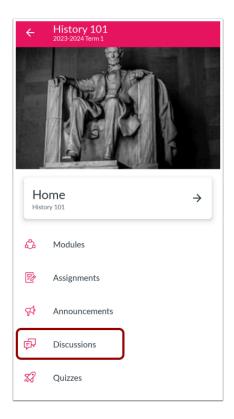
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Discussions

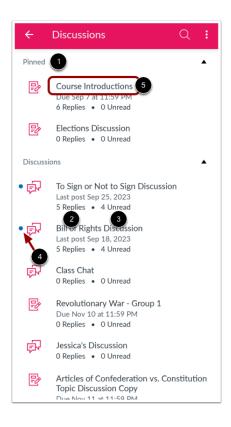


Tap the **Discussions** link.

Note: You may need to swipe your screen to view Discussions in the menu.



View Discussions



Pinned discussion display at the top of the page [1]. For each discussion, you can view the number of total replies [2] and the number of replies you have not read [3].

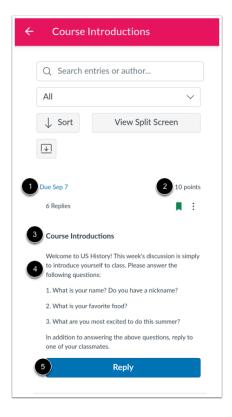
Discussions with unread posts are indicated by a blue dot [4].

Swipe your device from top to bottom to quickly refresh Discussions.

To view a discussion, tap the name of the discussion [5].



View Discussion



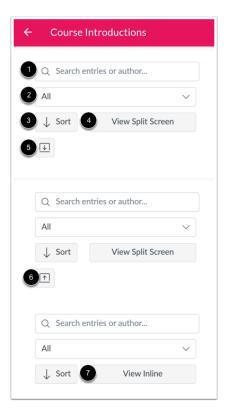
For each discussion, you can view the due date [1], point value [2], title [3], and description [4].

To <u>reply to the discussion</u>, tap the **Reply** button [5].

Note: Anonymous discussions must be viewed in a web browser.



View Discussion Toolbar



The Discussion Toolbar remains at the top of the discussion topic when you are viewing discussion replies.

To search for replies or specific authors, enter your terms in the **Search** field [1].

To filter replies, click the All drop-down menu [2]. You can filter by all replies or unread replies.

To sort replies by newest or oldest, click the **Sort** button [3].

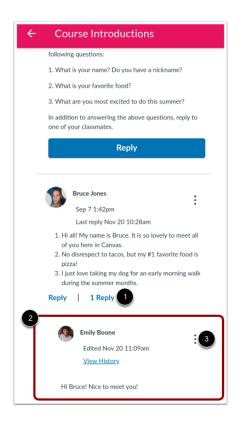
To view threaded replies in a split screen sidebar, click the View Split Screen button [4].

To view threaded replies all at once, click the **Expand Threads** button [5]. You can collapse the threaded replies by clicking the **Collapse Threads** button [6].

To view threaded replies inline, click the View Inline button [7].



View Inline Discussion Thread Replies



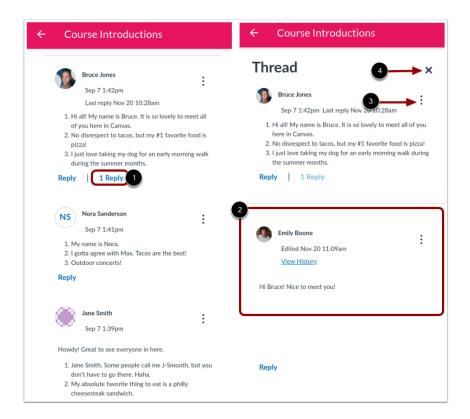
To expand the discussion thread replies inline, click the # of replies link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3]. You can mark replies as read/unread, mark threaded replies as read/unread, return to the topic, quote the reply, or report the reply.



View Split Screen Discussion Thread Replies



To expand the discussion thread replies sidebar, click the # of replies link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3]. You can mark replies as read/unread, mark threaded replies as read/unread, return to the topic, quote the reply, or report the reply.

To collapse the discussion thread replies sidebar, click the **Close** icon [4].

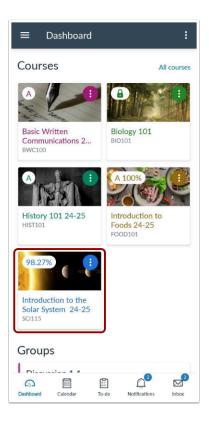


How do I create a discussion in the Student app on my Android device?

If an instructor allows, students may be able to create new discussions. However, student discussions are always published immediately to the course. If you cannot create a discussion, your instructor has restricted this feature.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

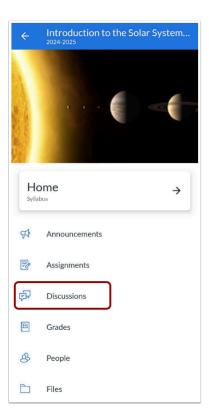
Open Course



In the Dashboard, tap the name of the course you'd like to view.



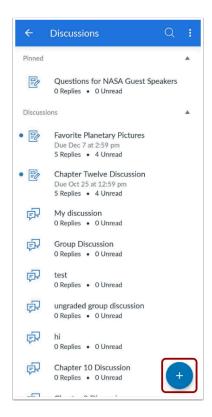
Open Discussions



Tap the **Discussions** link.



Add Discussion



Tap the **Add** icon.



Create Discussion



Select a discussion view in the View drop-down menu [1]. Create a title for your discussion in the Title field [2].

Note: Unpublished discussions will have a Not Published indicator [3].

Enter the details of your discussion in the **Description** field [4]. To format your description text, use the **Rich Content Editor** icons [5].

To add attachments, tap the Attach link [6].

To require other students to post before seeing replies, tap the **Participants must respond to the topic before viewing other replies** button [7].

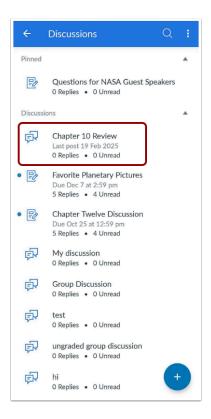
To enable linking, tap the **Allow Liking** button [8].

You can also set availability dates [9].

When you are finished, tap the Save icon [10].



View New Discussion



View your new discussion.



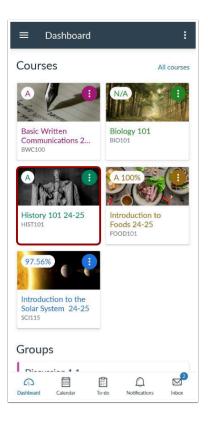
How do I reply to a discussion in the Student app on my Android device?

You can reply to a discussion within the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The process of responding to a focused discussion or a threaded discussion is the same, although the layout of the discussion may look different depending on the depth of the discussion thread.

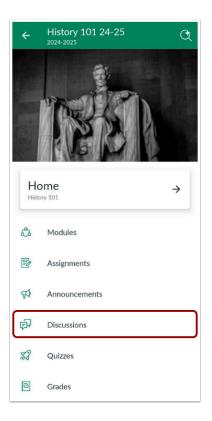
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Discussions



Tap the **Discussions** link.



Open Discussion

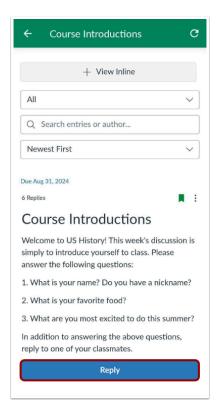


To view a discussion, tap the name of the discussion.

Note: Anonymous discussions must be viewed in a web browser.



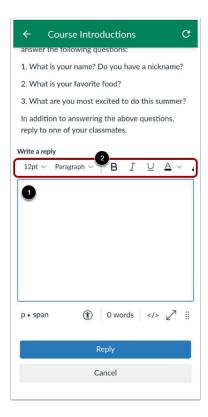
Reply to Discussion



To reply to the discussion, tap the **Reply** link for the discussion.



Create Reply



Add your reply in the **Reply** field [1]. To format your reply, use the **Rich Content Editor** icons [2].

Send Reply



To send your reply, tap the **Reply** button.



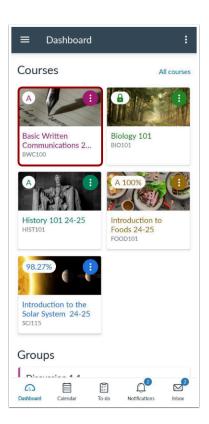
How do I view Course Files in the Student app on my Android device?

You can view course files with the Canvas Student app. You can also view your personal files.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Files is not available in your Course Navigation, it will also be hidden from view in the app.

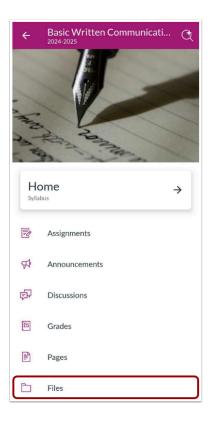
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Files

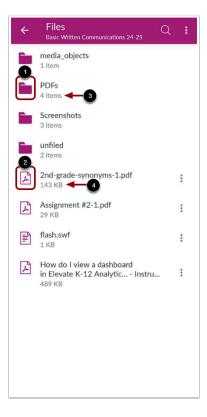


Tap the **Files** link.

Note: You may need to swipe your screen to view Files in the Course Navigation menu.



View Files

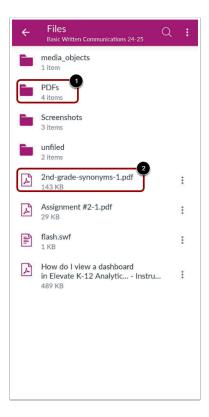


Files displays file folders [1] and file items [2] identified by icon type.

File folders show how many file items are within a folder [3]. Individual files show the size of the file [4].



View File Items

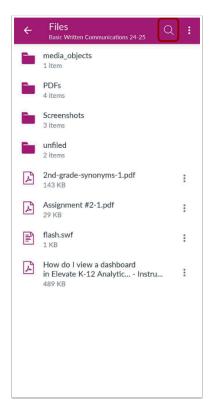


To view file items within a folder, tap the name of the folder [1].

To view a specific file, tap the name of the file [2]. If your device has an application installed that can display the file, you can view the file in the app.



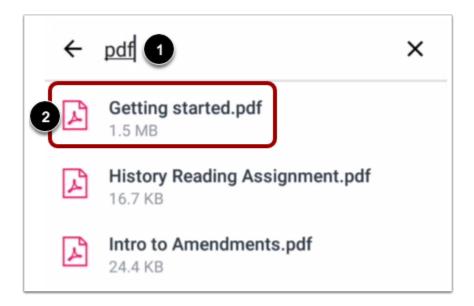
Search Files



To open the search field, tap the **Search** icon.



Open File



To search for a file, type the file name in the search field [1]. To open the file, tap the name of the file [2].

Notes:

- You must type three or more characters for search results to display.
- Search results will not include file folders.



How do I view Course Grades in the Student app on my Android device?

You can view your grades in the Canvas Student app.

Grades are viewed as a Course Navigation link. However, the Course Navigation menu matches the browser version of your Canvas course. If Grades is not available in Course Navigation, it will also be hidden from view in the app.

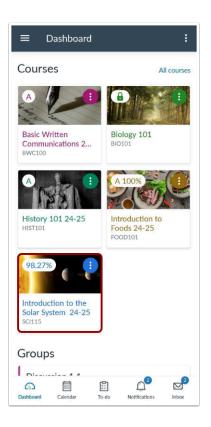
If your course is using Multiple Grading Periods, you can filter grades by grading period. If your course is not using Multiple Grading Periods, the Grades page shows all assignments and grades for the entire course. If the Dashboard does not show a total grade, your instructor may have disabled this feature, or there are no active grading periods in your course.

If enabled in your course, you may only have the ability to view qualitative data, such as letter grades and grading comments.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view your grades by adding a Canvas widget to your Android device.

Open Course

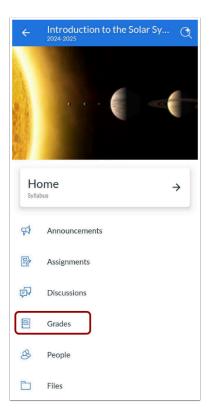


In the Dashboard, tap the name of the course you'd like to view.





Open Grades

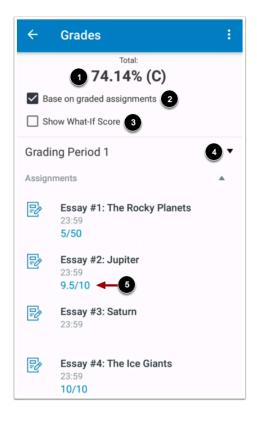


Tap the **Grades** link.

Note: You may have to swipe your screen to view the Grades link.



View Course Grades



Your total score displays at the top of the page [1]. The total score may be a percentage or points depending on how your instructor has set the grade book. To base the score on graded assignments only, tap the **Base on graded assignments** checkbox [2]. To view What-if scores, tap the **Show What-If Score** checkbox [3].

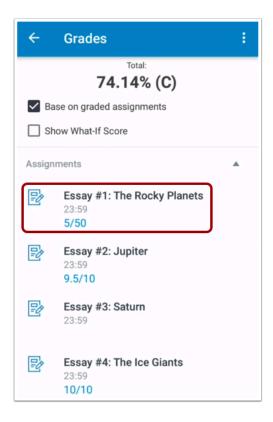
To view grades for a different grading period, tap the **Grading Period** menu [4].

If a grade has been awarded for an assignment, the assignment displays the score you have earned [5].

Note: If enabled by your institution, you may only have the ability to view qualitative data, such as letter grades and grading comments.

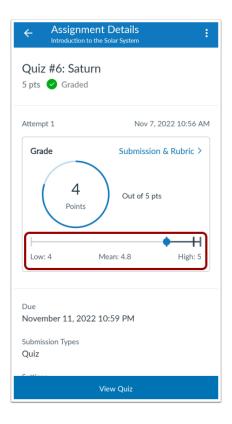


View Assignment Details



To view the details of an assignment including any comments from your instructor, tap the assignment name.





If score statistics are visible in your course, you can view score statistics below your grade in the Assignment Details page.



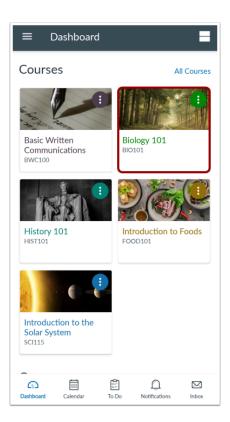
How do I check my What-if Grades in the Student app on my Android device?

You can view your grades based on What-If scores so that you know how grades will be affected by upcoming or resubmitted assignments.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: What-if grading is only available when a course does not use weighted grading periods. Additionally, what-if scores are not saved in the Canvas Student app.

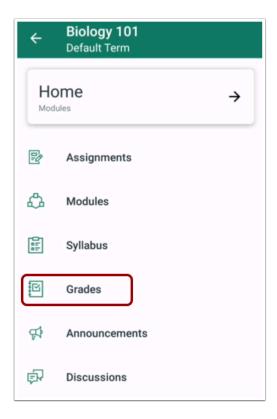
Open Course



Tap the name of the course you want to open.



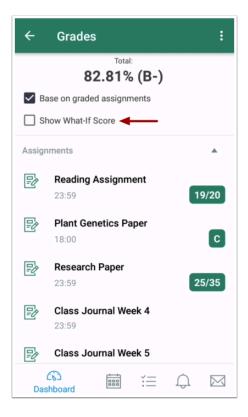
Open Grades



Tap the **Grades** link.



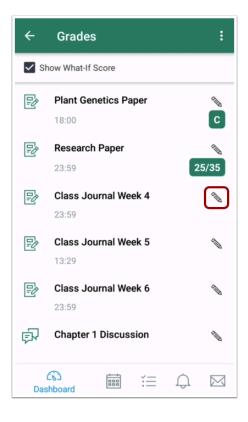
Show What-If Score



Tap the **Show What-If Score** checkbox.

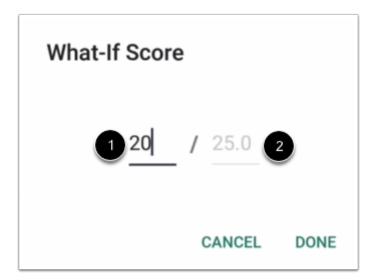


Edit Score



Locate the assignment grade you want to view as a hypothetical grade. Tap the **Edit** icon.

Enter What-If Score

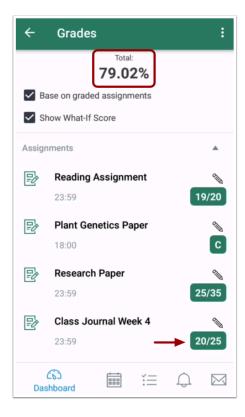




Enter the What-If Score in the text area [1]. For instance, if your assignment is worth 25 points, and you want to see how your grade appears if you earn 20 points, enter 20 in the text area.

Tap the **Done** link [2].

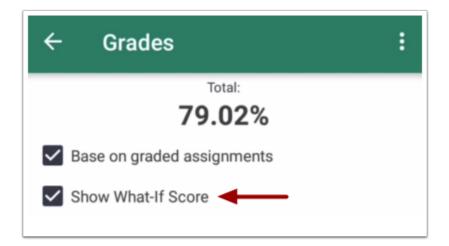
View What-If Score



View your grade as it would appear based on your What-If Score.



Hide What-If Score



To hide the What-If Scores, tap the **Show What-If Score** checkbox again.

Note: What-If Scores are not saved in the Canvas Student app.



How do I view Modules in the Student app on my Android device?

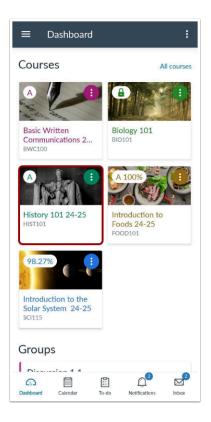
The Canvas Student app gives you access to Modules in your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- The Course Navigation menu matches the browser version of your Canvas course. If Modules is not available in Course Navigation, it will also be hidden from view in the app.
- If your instructor includes a file in Modules, you may use the same PDF annotations as submitting a PDF assignment.

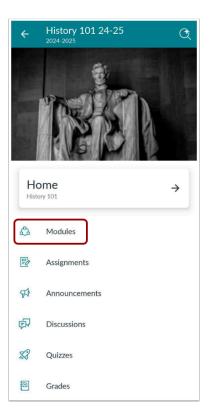
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Modules

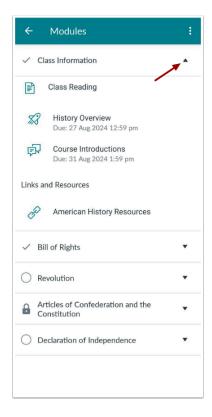


Tap the Modules link.

Note: You may need to swipe your screen to view Modules in the Course Navigation menu.



View Modules

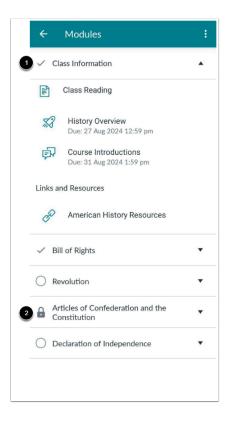


The app displays all the modules in your course.

To collapse and expand modules, toggle the module arrow.



View Module Status

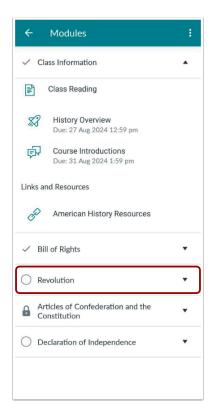


Modules also shows the status of each module. Once a module has been completed, the module includes a checkmark next to the module [1].

If a module is locked [2], it displays a locked icon. Locked modules require completed prerequisites before they can be viewed.



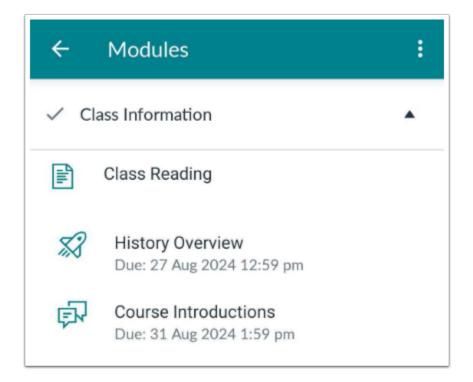
Open Module Items



To view items within a module, tap the name of the module.



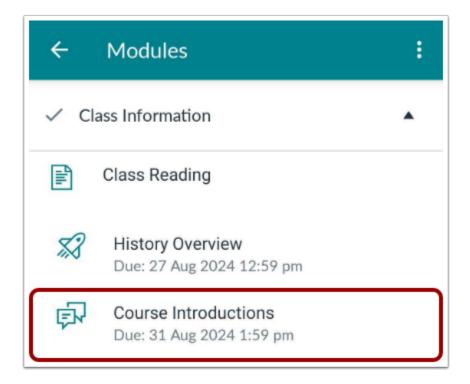
View Module Items



View the items in the module.



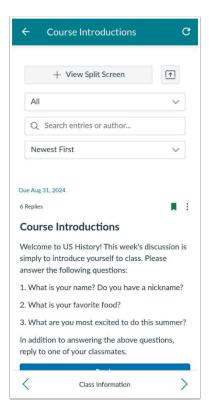
Open Module Item



To open a module item, tap the name of the item.



View Module Item



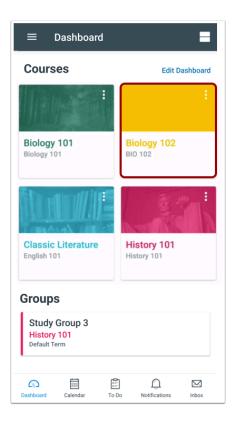
View the module item.



How do I choose an assignment group in a module in the Student app on my Android device?

If your Modules page asks you to choose an assignment group, you need to choose which assignment(s) you want to select before you can progress to the next assignment.

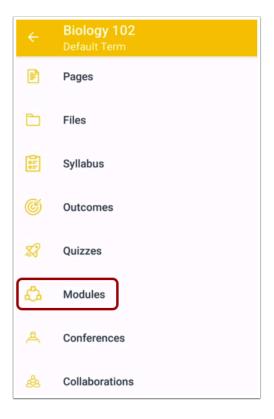
Open Course



In the Dashboard, tap the name of the course you'd like to view.



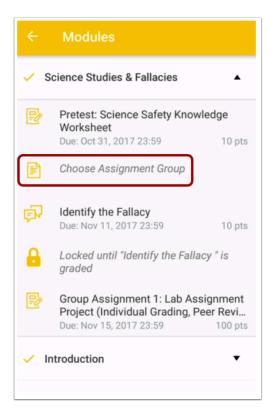
Open Modules



In Course Navigation, click the **Modules** link.



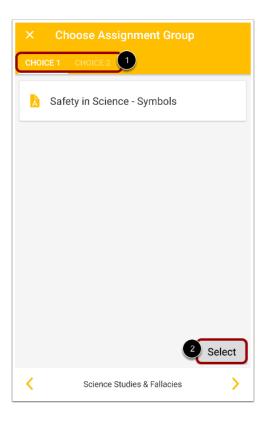
Choose Assignment Group



Locate the current module and click the **Choose Assignment Group** link.



Select Assignment

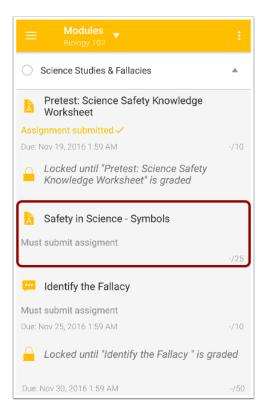


View the assignment options by tapping the tabs [1]. Locate the assignment you want to select and tap the **Select** button. [2]

Note: Once you select an assignment, you cannot select a different assignment.



View Selected Assignment



View your selected assignment.

Note: If the link generates an error message, you can access the assignment by returning to the Modules link in Course Navigation.



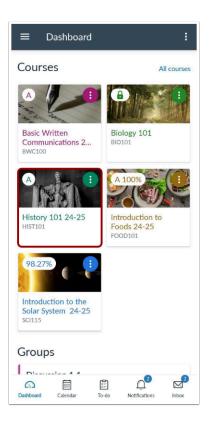
How do I view Pages in the Student app on my Android device?

Canvas lets you access Pages from your mobile device. You can view pages in a course or group.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Pages is not available in your Course Navigation, it will also be hidden from view in the app.

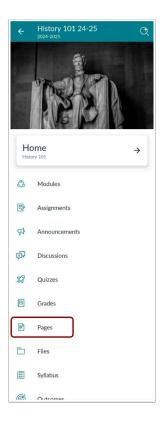
Open Course



In the Dashboard, tap the name of the course [1] or group [2] that you'd like to view.



Open Pages



Tap the **Pages** link.

Note: You may need to swipe up on your screen to view Pages in the Course Navigation menu.



View Pages



View the pages in your course or group.



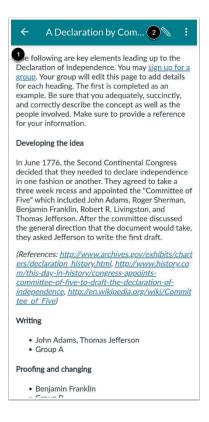
Open Page



To open a page, tap the page name [1]. To open the front page, tap the **Front Page** button [2].



View Page



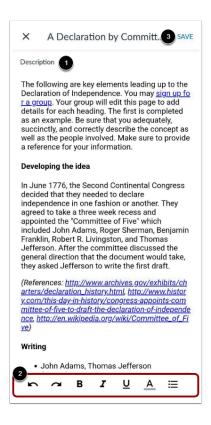
View the page [1].

To edit a page, tap the Edit icon [2].

Note: If the Edit icon does not display on a course page, this option has not been enabled in your course.



Edit Page



To edit page content, tap the area you want to change [1]. To format your text, insert an image, or add a link, use the **Rich Content Editor** icons [2].

To save your changes, tap the **Save** link [3].



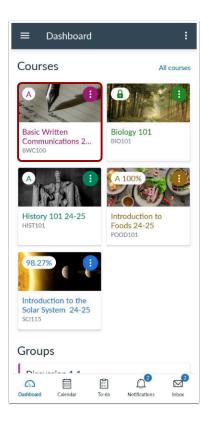
How do I view People in the Student app on my Android device?

Canvas lets you access People from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If People is not available in your Course Navigation, it will also be hidden from view in the app.

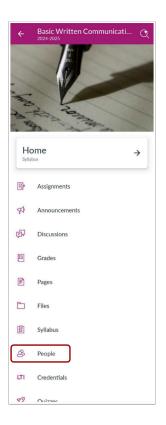
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open People

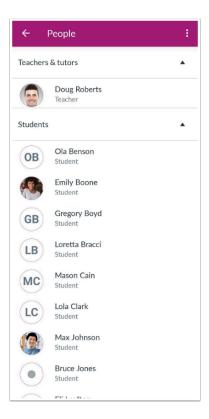


Tap the **People** link.

Note: You may need to swipe your screen to view People in the Course Navigation menu.



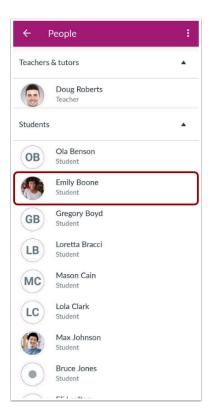
View People



View the users enrolled in your course.



Open User Details



To view details about a user, tap the user's name.



View User Details



View details about the user, if any. You can send a message to the user by tapping the **Message** icon.



How do I take a quiz in the Student app on my Android device?

You can take a quiz on your mobile device.

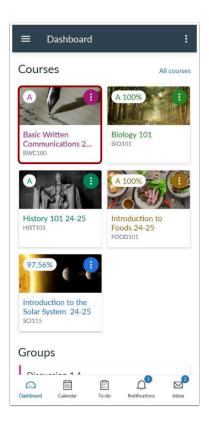
When you are finished, you may be able to view your quiz results in the browser version of Canvas.

If you cannot find your quiz on the Quizzes page, your instructor may have assigned a New Quizzes assessment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course



In the Dashboard, tap the name of the course you would like to view.



Open Quizzes

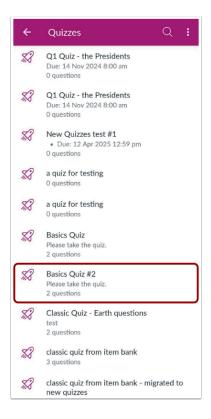


Tap the **Quizzes** link.

Note: You may need to swipe your screen to view Quizzes in the Course Navigation menu.



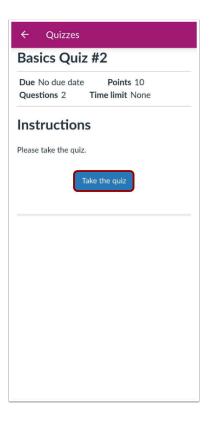
Open Quiz



To open a quiz, tap the name of the quiz.



Take Quiz



Tap the **Take the Quiz** button.

If you are returning to a quiz you started previously, tap the **Resume Quiz** button.



Complete Quiz Questions



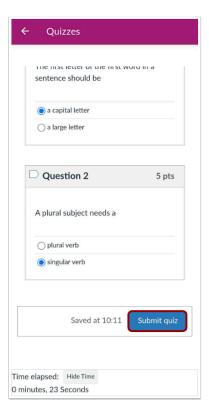
To complete the question, tap the answer choice [1], enter an answer in the text box, or upload a file (depending on the question type).

To flag a question, tap the flag icon for that question [2]. To unflag the question, tap the flag again.

If your quiz is a timed quiz, you can hide/show the timer in the quiz by tapping the hide/show link.



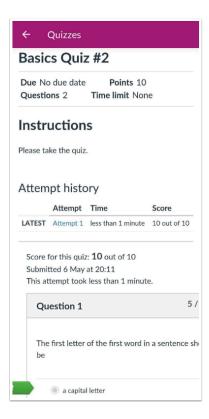
Submit Quiz



When you are finished with your quiz, tap the **Submit Quiz** button.



Confirm Submission



View your quiz submission. If your instructor allows, you may be able to take the quiz again or view your quiz results.



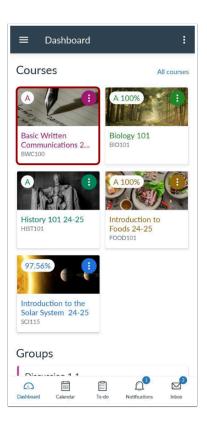
How do I take a New Quizzes assessment in the Student app on my Android device?

You can take a New Quizzes assessment on your mobile device. New Quizzes assessments are accessed from the Assignments page. If you cannot find your assessment on the Assignments page, you may need to access a <u>quiz from the Quizzes page</u>.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



On the **Courses** page, tap the name of the course you would like to view.



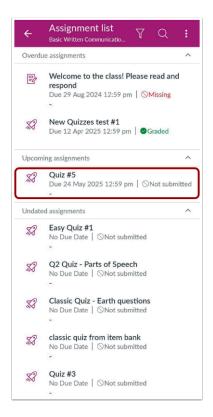
Open Assignments



Tap the **Assignments** link.



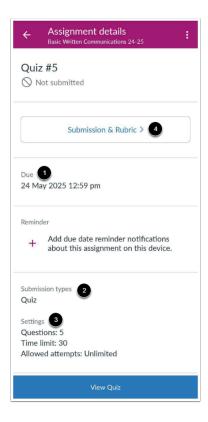
Open Assessment



To open an assessment, tap the name of the assessment.



View Assignment Details Page

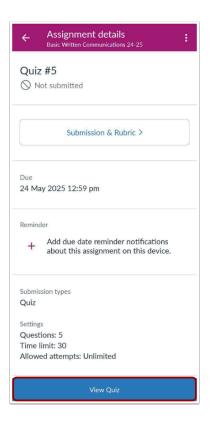


The Assignment Details page displays the assignment due date [1], Submission types [2], and Settings[3].

You can also view the quiz rubric and leave comments about the assessment by tapping the Submission & Rubric link [4].



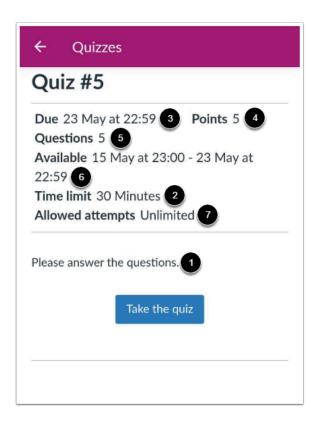
Access Quiz



Tap the View Quiz button.



View Assessment Details

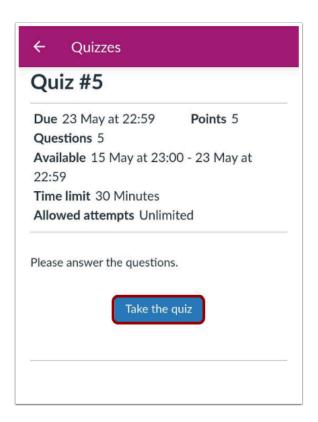


View the details for your assessment, including the description [1].

Depending on settings, your assessment may also include a time limit [2], due date [3], points [4], number of questions [5], quiz availability [6], and number of attempts allowed, if applicable [7].



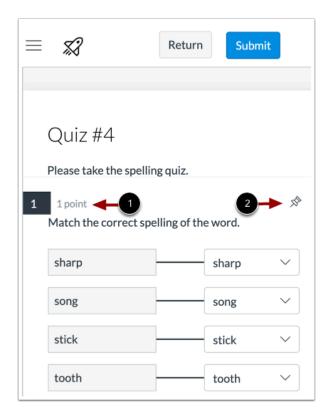
Take Quiz



To begin your assessment, tap the **Take the quiz** button.



Complete Quiz Questions



Complete the assessment per your instructor's instructions.

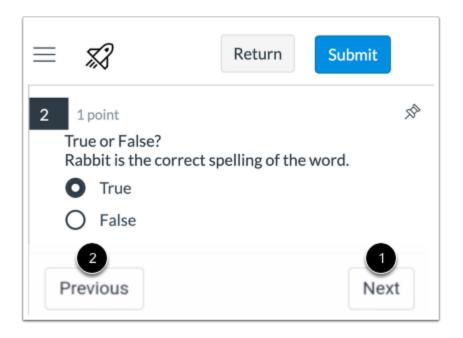
Your instructor may ask you to complete several types of questions. Each question will display its point value [1].

To pin a question to review later, tap the **Pin** icon [2].

If your assessment is timed, the time remaining will display on the assessment page. To hide the timer, tap the **Hide** icon.



Complete One Question at a Time



If your assessment displays one question at a time, you can advance to the next question by tapping the **Next** button [1].

If your assessment allows backtracking, you can return to previous questions by tapping the **Previous** button [2].

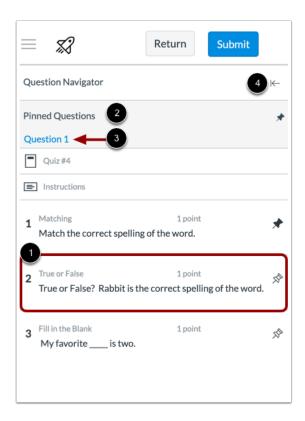
Open Question Navigator



To open the Question Navigator, tap the **Menu** icon.



View Question Navigator



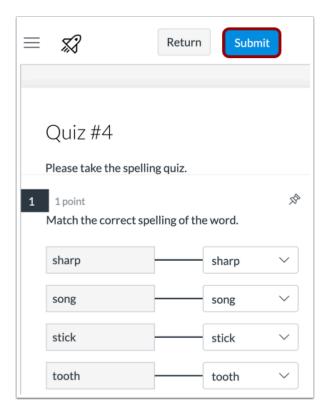
The Question Navigator allows you to easily view all questions included in an assessment. To jump to a specific question, tap the question [1].

All pinned questions will display in the **Pinned Questions** section [2]. To view a pinned question, tap the name of the question [3].

To close the Question Navigator, tap the **Close** icon [4].

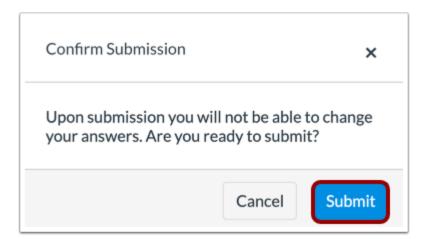


Submit Quiz



To submit the assessment, tap the **Submit** button.

Confirm Submission

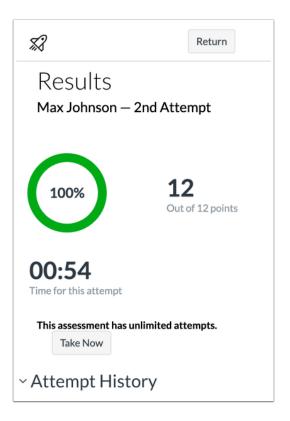


To confirm your submission, tap the **Submit** button.





View Results



View the <u>results for your assessment</u>.

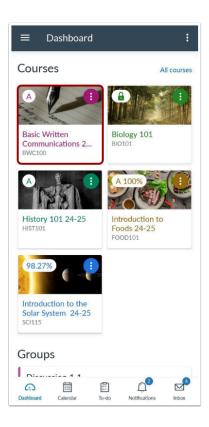


How do I view quiz results in the Student app on my Android device?

You can view quiz results on your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

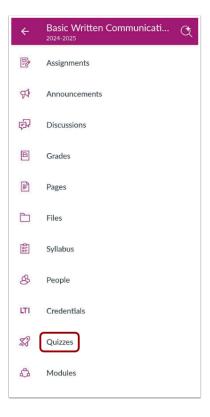
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Quizzes

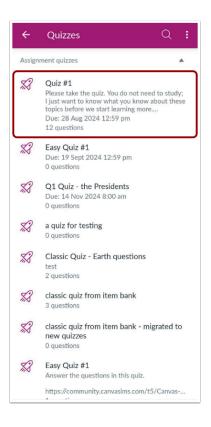


Tap the **Quizzes** link.

Note: You may need to swipe your screen to view Quizzes in the Course Navigation menu.



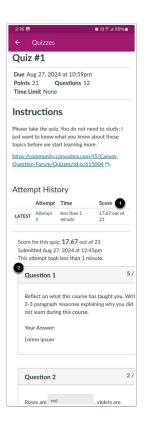
Open Quiz



Tap the name of the quiz.



View Results



Quiz results open in a browser window. You can view your overall quiz results at the top of the page [1]. You can also review the quiz by question, if allowed [2].



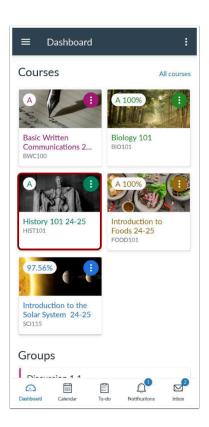
How do I view the Syllabus in the Student app on my Android device?

Canvas lets you access the Syllabus and course assignment list from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If the Syllabus is not available in Course Navigation, it will be hidden from view in the app. You can always access Syllabus information in the **Notifications** link.

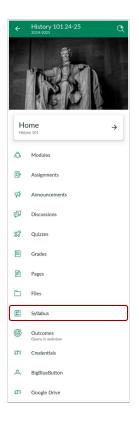
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Syllabus

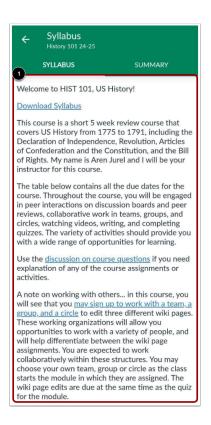


Tap the **Syllabus** link.

Note: You may need to swipe your screen to view Syllabus in the Course Navigation menu.



View Syllabus

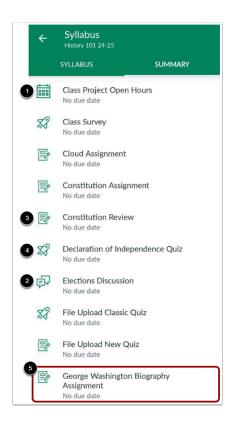


View your course syllabus [1].

To view your assignments and events, tap the **Summary** tab [2].



View Course Summary



View the course summary list. The course summary list includes course events [1], discussions [2], assignments, [3], and quizzes [4]. Items in the course summary list are organized by date.

To open an assignment or event, tap the name of the item [5].

Note: If your instructor hides the course summary in the browser version of your course, it will be hidden in the Student app.



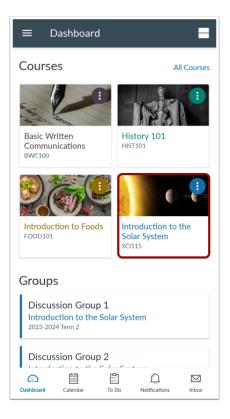
How do I create a reminder for an assignment or quiz in the Canvas Student app on my Android device?

You can set reminders through your assignment details or quiz details page. You can choose the date and time that you would like to receive the reminder. Reminders are sent as push notifications to your device.

You can also set reminders for assignments that don't have due dates.

Note: Although this lesson displays the steps for setting a reminder for an assignment, the same steps apply to setting a reminder for a quiz.

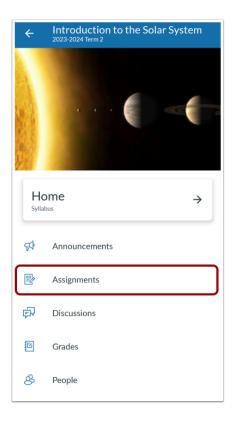
Open Course



In the Dashboard, tap the name of the course you would like to set a reminder for.



Open Assignments



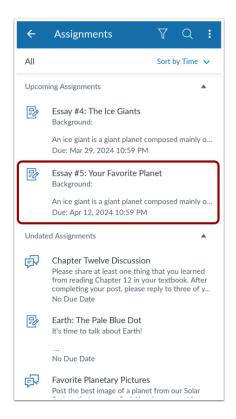
Tap the **Assignments** link.

Notes:

- You may have to swipe your screen to view the Assignments link.
- You can also set a reminder for a quiz through the Assignments link.



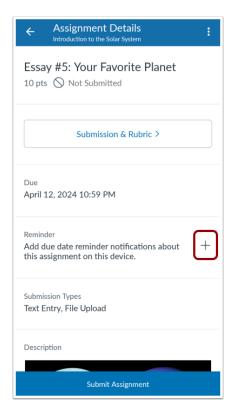
Open Assignment



Tap the name of an assignment or quiz.



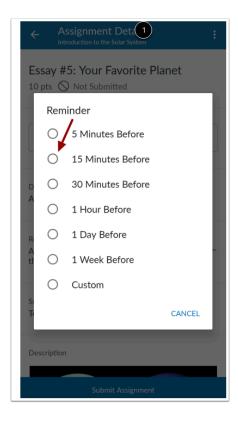
Add Reminder



Tap the Add due date reminder notifications about this assignment on this device button.



Set Reminder

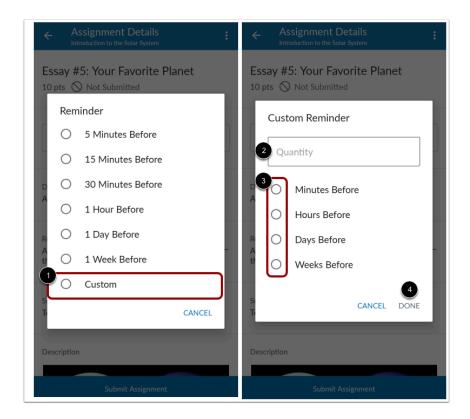


Tap the desired reminder notification radio button. You can choose from five, fifteen, or thirty minutes before, one hour before, one day before, or one week before. You can also set a custom reminder.

You can only set one reminder per reminder type at a time. To add multiple reminders, you must set each reminder individually. The maximum number of reminders per assignment is ten.



Set Custom Reminder



You can set custom reminders for assignments.

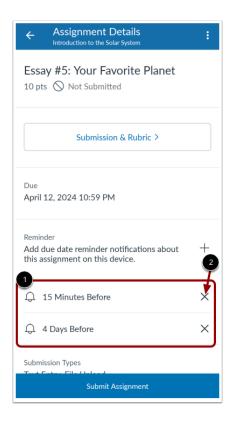
Tap the Custom reminder notification radio button [1].

In the Quantity field, enter a numerical value [2]. Then tap the radio button of when you would like to receive the reminder [3].

Tap the **Done** link [4].



View Reminder



Reminders display in the assignment details page [1]. To remove a reminder, tap the **Delete** icon [2].

Note: Overdue reminders do not display.

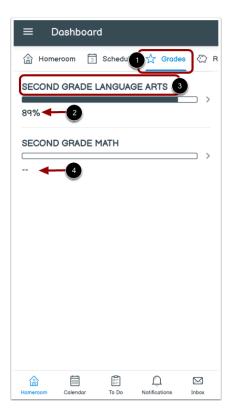


How do I view my grades in a current subject using the Student app on my Android device in Canvas for Elementary?

The Grades page in a course displays current grades for all course assignments. You can also view scoring details, comments, and rubrics. If your institution has enabled grading periods, you can also filter grades by grading period.

Note: Some details in the Grades page, such as scoring details and the total grade, may be restricted in your course.

Open Subject Grades



From the Homeroom, tap the ${f Grades}$ tab [1].

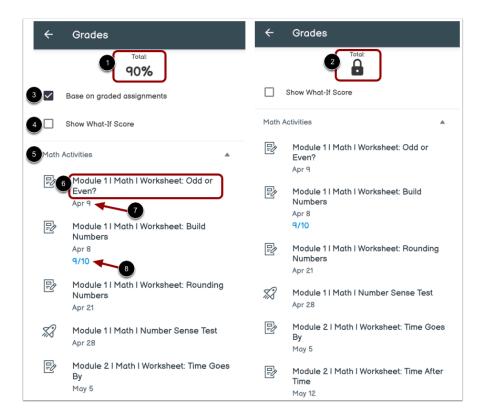
If allowed by your instructor, your total subject grades display [2].

To view grade details for a subject, tap the subject name [3].

Note: If your instructor has hidden total subject grades, dashes display in place of the total subject grade [4].



View Subject Grades



If allowed by your instructor, your overall subject grade displays [1]. If your instructor does not allow you to view your grades, a lock icon is displayed [2].

To view assignment group totals, tap the **Based on graded assignments** checkbox [3]. By default, grades are sorted chronologically by assignment due date.

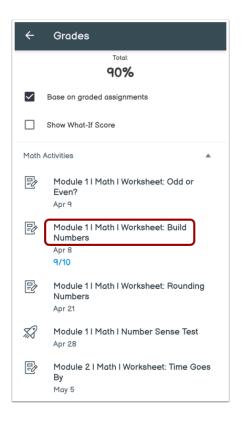
To view What-if scores, tap the **Show What-If Score** checkbox [4].

You can view the assignment group [5], the name of the assignment [6], the assignment due date [7], and your assignment score and total assignment points [8].

Note: If your institution has enabled grading periods, you can view grading periods using the Grading Period dropdown menu.



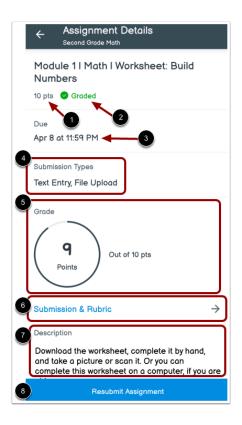
Open Assignment



To view scoring details and comments, tap the assignment name.



View Assignment Details



The Assignment Details page displays assignment information.

If your assignment is graded, the details page displays the points possible [1] and a Graded label [2].

The assignment details page displays the assignment due date [3] and submission type(s) [4].

If your assignment is graded, the details page displays the grade you received [5].

To view your submission, tap the **Submission & Rubric** link [6]. Submission and other details display in the Submission page.

The assignment details page also displays the assignment description [7].

If you are allowed to add a new submission to the assignment, the Resubmit Assignment button may display [4]. To submit a new attempt, tap the **Resubmit Assignment** button [8].



View Submission



The Submission details page displays your most recent submission. You can view comments [1], file submissions [2], and a rubric, if any [3].



Assignments



How do I view Assignments in the Student app on my Android device?

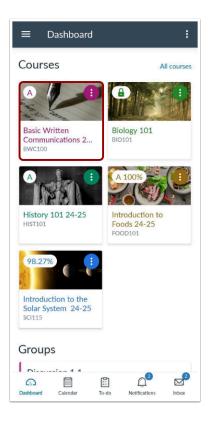
The Canvas Student app helps you keep track of all course assignments. You can also view newly created assignments or changes to assignments in the <u>Notifications tab</u>.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- The Course Navigation menu matches the browser version of your Canvas course. If Assignments is not available in your Course Navigation, it will also be hidden from view in the app.
- If the assignment you are accessing displays differently, Assignment Enhancements may be enabled in your course. Currently, Assignment Enhancements is only partially supported by the app.

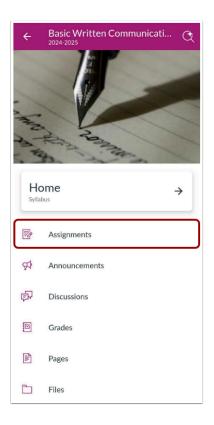
Open Course



In the Dashboard, tap the name of the course you want to view.



Open Assignments

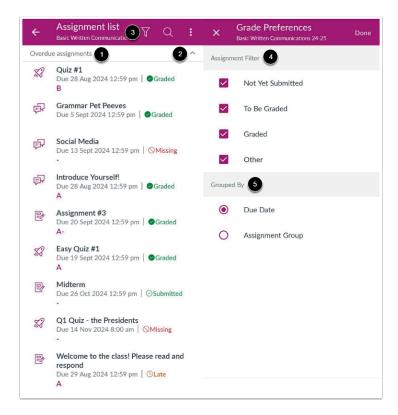


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.



View Assignments



Assignments are organized into assignment groups [1].

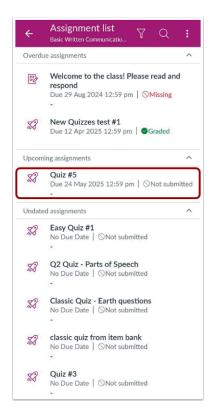
To collapse and expand assignment groups, tap the group arrow [2].

To filter assignments, tap the Filter icon [3] and select a filter from the Assignment Filter list [4].

To group assignments, select a grouping option from the **Group By** list [5].



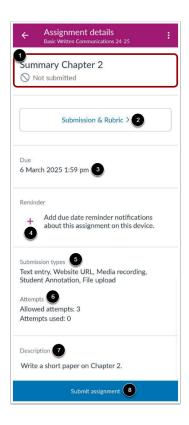
Open Assignment



To view an assignment, tap the name of the assignment.



View Assignment Details



The Assignment Details page displays the assignment title, points possible, and submission status [1].

To view submission details and the assignment rubric, tap the Submission & Rubric link [2].

You can view the assignment's due date [3].

You can add a reminder for the assignment by tapping the Add reminder link [4].

You can view the assignment's submission types [5].

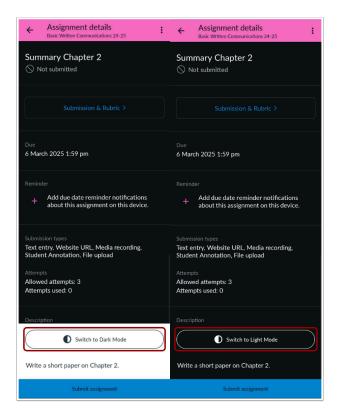
You can view the number of allowed attempts and attempts used [6].

You can also view the assignment's description [7].

To submit your assignment, tap the **Submit assignment** button [8].



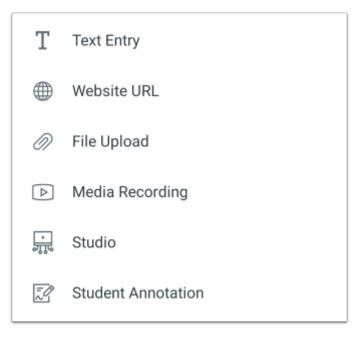
Switch to Dark and Light Mode



When the app theme is set to Dark Mode, you can switch between the different modes in the assignment details by tapping the **Switch to Dark Mode** or **Light Mode** button.



Submit Assignment

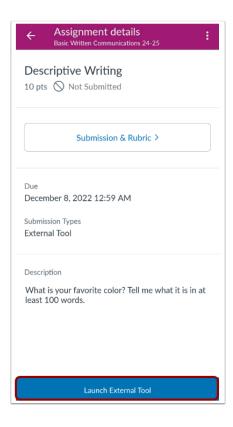


The Student app supports the following assignment submission types:

- <u>Text Entry</u>
- Website URL
- Media Recording
- File Upload
- Canvas Studio
- Student Annotation



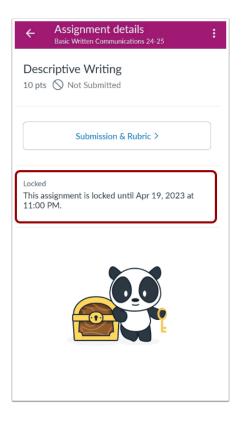
View External Tool Assignment



To submit an external tool assignment, tap the Launch External Tool button.

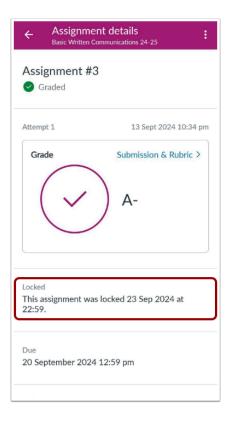


View Locked Assignment



If an assignment is not yet available, the Assignment Details page displays the date and time the assignment will unlock.





If the assignment availability date has passed, the Assignment Details page displays the date and time the assignment was locked.

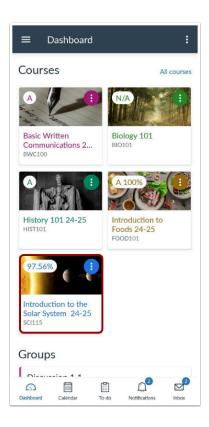


How do I make a comment about an assignment in the Student app on my Android device?

You can leave comments on an assignment to ask questions or provide feedback.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

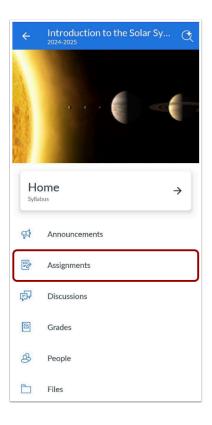
Open Course



In the Dashboard, tap the name of the course you want to view.



Open Assignments

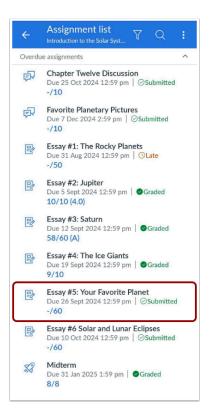


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.

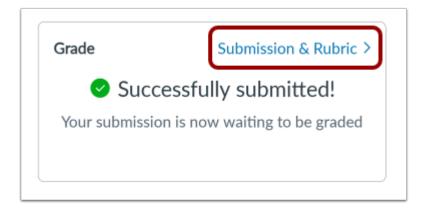


Open Assignment



Tap the name of the assignment.

Open Submission and Rubric



Tap the Submission & Rubric link.



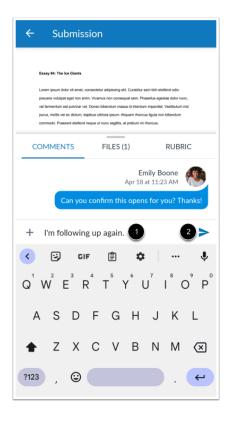
Open Submission Comments



On the Submission Details page, swipe up on the comments tab.

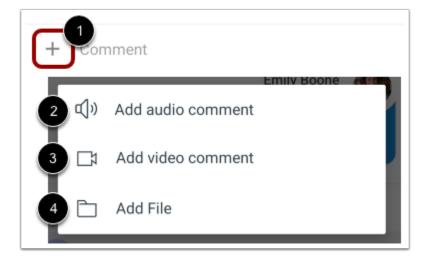


Add Text Comment



To add a text comment, tap the **Comment** field and type your text [1]. Submit your comment by tapping the **Send** button [2].

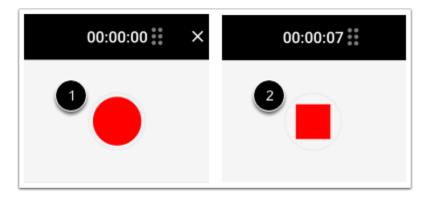
Add Media Comments





To add different comment type, tap the **Add** icon next to the comment field [1]. You can record an audio comment [2], record a video comment [3], or upload a file [4].

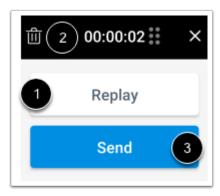
Record Audio



To record audio, tap the **Record** button [1].

To stop recording, tap the **Stop** button [2].

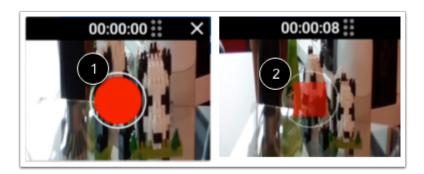
Preview and Send Audio Comment



To replay the audio, tap the **Replay** button [1]. To re-record the audio, press the **Delete** button [2]. When you are finished, tap the **Send** button [3].



Record Video

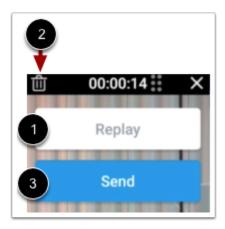


To record a new video, tap the **Record** button [1].

To stop recording, tap the **Stop** button [2].

Note: Canvas may ask permission to access your microphone.

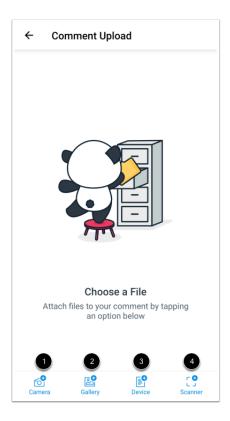
Use Video



To replay the video, tap the **Replay** button [1]. If you want to re-record the video, tap the **Delete** button [2]. When you are finished, tap the **Send** button [3].



Choose File



To take and then attach a camera or video file, tap the **Camera** icon [1]. To attach a file from your device image library, tap the **Gallery** icon [2]. To attach a file from your device files, tap the **Device** icon [3]. To scan a document, tap the **Scanner** icon [4].



View Comment



View your comment.



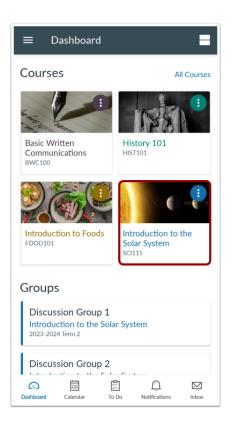
How do I view the rubric for my assignment in the Student app on my Android device?

Your instructor may include a rubric as part of your assignment. A rubric is a set of criteria that your instructor will use to grade your assignment. Before submitting your assignment, you can view an assignment rubric to evaluate your own work and make sure your assignment fulfills your instructor's requirements.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Some assignments may not include a rubric.

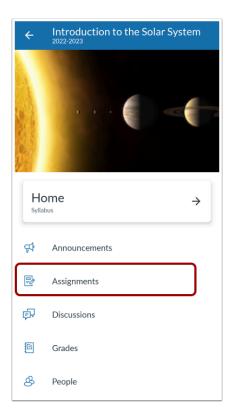
Open Course



Tap the name of the course.



Open Assignments

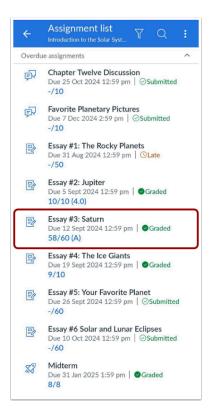


Tap the **Assignments** link.

Note: You may have to swipe to view the Assignments link.



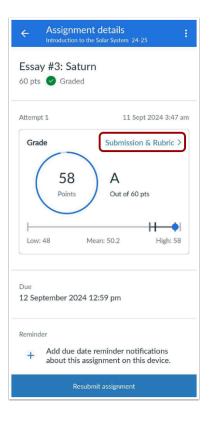
Open Assignment



Tap the name of the assignment.



Open Submission and Rubric



On the Assignment Details page, tap the **Submission & Rubric** link.



Open Rubric

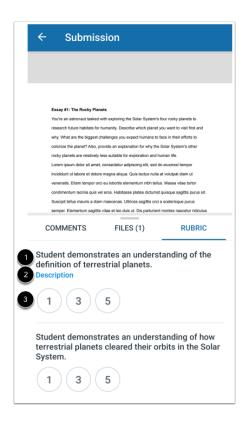


Tap the **Rubric** link.

Note: The Rubric tab displays even if your instructor has not attached a rubric to the assignment.



View Rubric

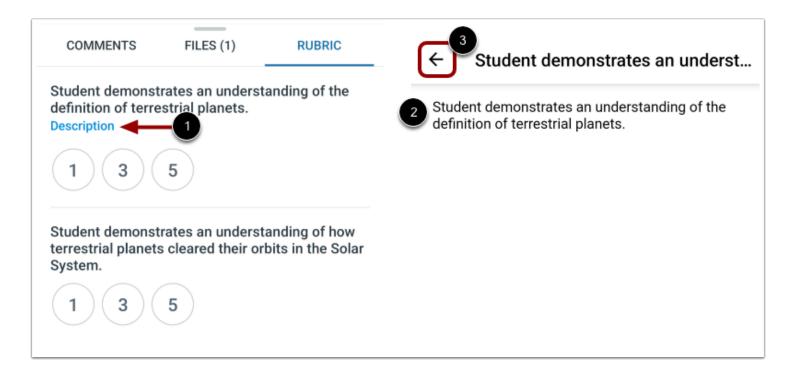


The Rubric tab displays rubric criteria [1], a link to the criterion description [2], and possible criterion ratings [3].

To view additional rubric criteria, swipe up.



View Criterion Description

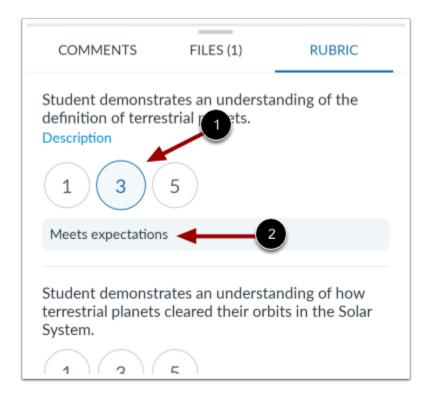


To view a description for a criterion, tap the criterion's **Description** link [1].

The criterion description displays in a new page [2]. When you are finished reviewing the criterion description, tap the **Back** link [3].



View Criterion Rating



To view a rating for a criterion, tap the criterion's **Number** button [1].

The criterion rating description displays below the criterion rating [2].



How do I upload a file as an assignment submission in the Student app on my Android device?

You can upload media files from your Android device as an assignment submission in the Student app. Once you submit your assignment, you can <u>verify your assignment</u> submission. You can also <u>resubmit assignments</u> if your instructor allows.

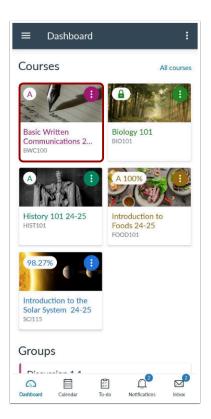
You can also submit an assignment from a third-party app, such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including file uploads, so this option may not be available for your assignment submission.
- If your assignment includes a link to a PDF file, you can add annotations as part of your submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- To learn more about File Upload and Media Recording submissions in the Canvas Student app, view the <u>Canvas Media</u> <u>Comparison PDF</u>.

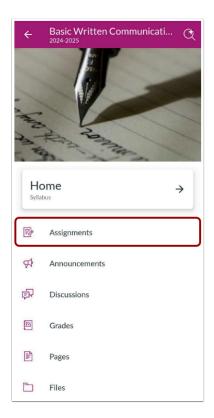
Open Course





In the Dashboard, tap the name of the course you want to view.

Open Assignments

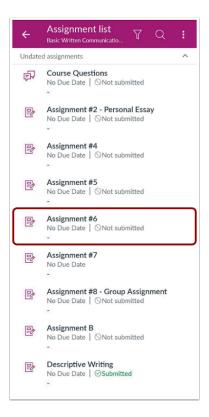


Tap the **Assignments** link.

Note: You may have to swipe your screen to view the Assignments link.



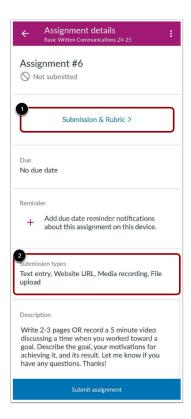
Open Assignment



Tap the name of the assignment.



View Assignment Details



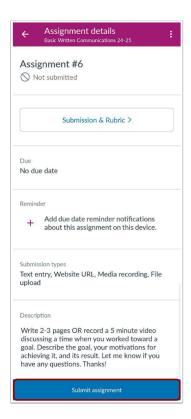
The Assignment Details page displays information about your assignment.

You can <u>leave assignment comments</u>, view attached files, and <u>view the assignment rubric</u> from the **Submission & Rubric** link [1].

The assignment details also include the assignment's acceptable submission types [2] and accepted file types, if applicable.



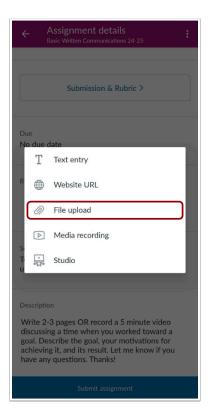
Submit Assignment



Tap the **Submit Assignment** button.



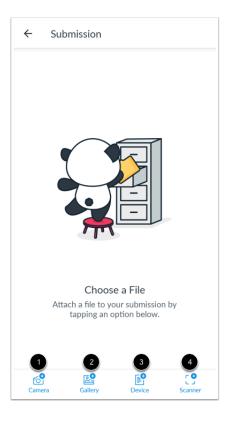
Select File Upload



Tap the File Upload link.



Select Upload Source



To take a picture with your camera, tap the Camera icon [1].

To select an image from your gallery, tap the Gallery icon [2].

To select a file from your device folders, tap the **Device** icon [3].

To scan a file with your device, tap the **Scanner** icon [4].

Note: Depending on the allowed file type submissions, all upload options may not display for your assignment.



Submit Assignment



Verify the file you have chosen for submission [1]. To remove the file, tap the **Remove** icon [2].

To add an additional file, tap one of the upload source icons [3]. To submit your file, tap the **Submit** link [4].



How do I submit a media file as an assignment submission in the Student app on my Android device?

You can upload media files from your Android device as an assignment submission in the Student app. Once you submit your assignment, you can <u>verify your assignment</u> submission. You can also <u>resubmit assignments</u> if your instructor allows.

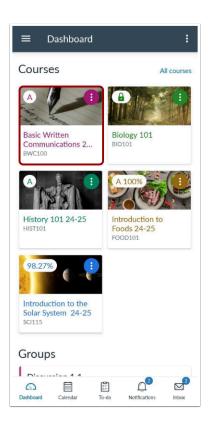
You can also submit an assignment from a third-party app, such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including media file uploads, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- To learn more about File Upload and Media Recording submissions in the Canvas Student app, view the <u>Canvas Media</u> Comparison resource document.

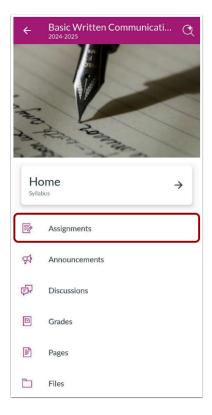
Open Course





On the Dashboard, tap the name of the course you want to view.

Open Assignments

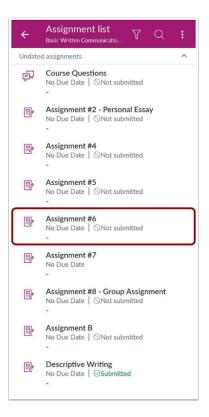


Tap the **Assignments** link.

Note: You may have to swipe your screen to view the Assignments link.



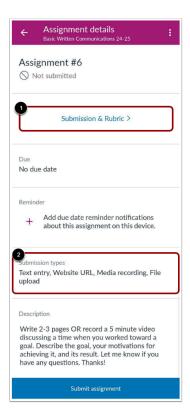
Open Assignment



Tap the name of the assignment.



View Assignment Details



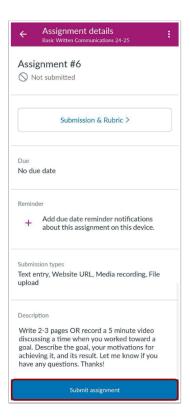
The Assignment Details page displays information about your assignment.

You can <u>leave assignment comments</u>, view attached files, and <u>view the assignment rubric</u> from the **Submission & Rubric** link [1].

The assignment details also include the assignment's acceptable submission types [2] and accepted file types, if applicable.



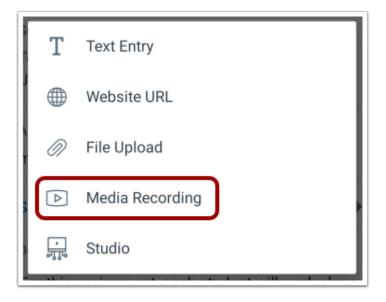
Submit Assignment



Tap the **Submit Assignment** button.

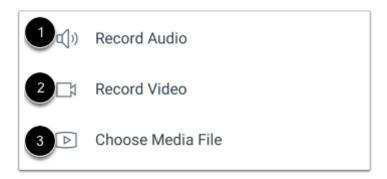


Select Media Recording



Tap the Media Recording link.

Select Recording Option



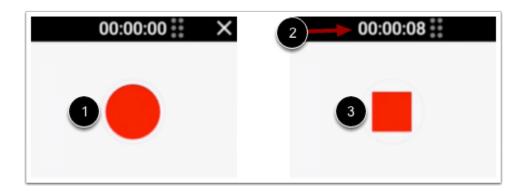
To record an audio submission using your device, tap the **Record Audio** link [1].

To record a video submission using your device, tap the **Record Video** link [2].

To choose a media file from your device, tap the Choose Media File link [3].



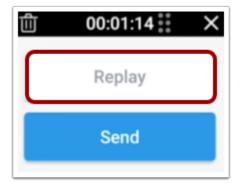
Record Audio File



To begin recording, tap the **Record** icon [1].

While recording, the stopwatch at the top of the screen displays the length of your recording [2]. To stop recording, tap the **Stop** icon [3].

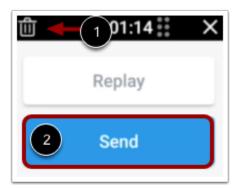
Preview Audio File



To preview your audio file, tap the **Replay** button.



Submit Audio File



To delete your file and start again, tap the **Delete** icon [1]. To submit your audio recording as your assignment submission, tap the **Send** button [2].

Record Video File



To begin recording, tap the **Record** icon [1]. While recording, the stopwatch at the top of the screen displays the length of your recording [2].



To stop recording, tap the Record button again.

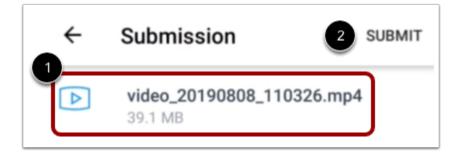
View Video File



To preview your video, tap the Play icon [1]. To retake your video, tap the Retake icon [2].

To confirm your video file, tap the **Confirm** icon [3]. To discard your video, tap the **Discard** icon [4].

Submit Video File



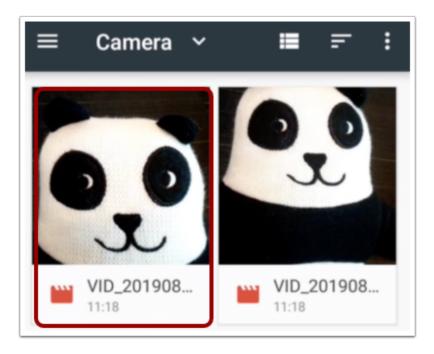
Once you have confirmed your video, the Submission page will display the file name [1].





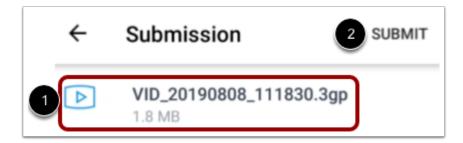
To submit your file, tap the Submit link [2].

Choose Media File



To select a file from your device, tap the media file you want to submit.

Submit Media FIle



The Submission page displays the file name [1].

To submit your file, tap the **Submit** link [2].



How do I enter a website URL as an assignment submission in the Student app on my Android device?

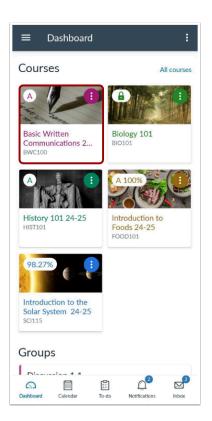
You can enter a website URL as an assignment submission in the Student app from your Android device. Once you submit your assignment, you can <u>verify your assignment</u> submission. You can also <u>resubmit assignments</u> if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including URLs, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

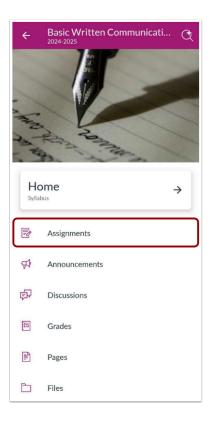
Open Course



On the Dashboard, tap the name of the course you want to view.



Open Assignments

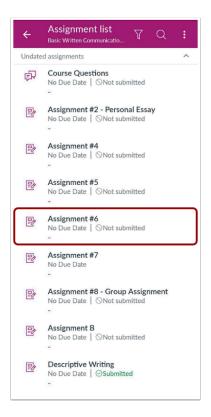


Tap the **Assignments** link.

Note: You may have to swipe your screen to view the Assignments link.



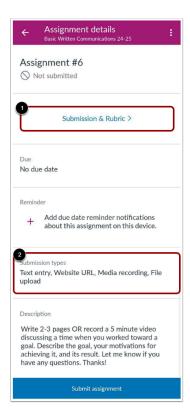
Open Assignment



Tap the name of the assignment.



View Assignment Details



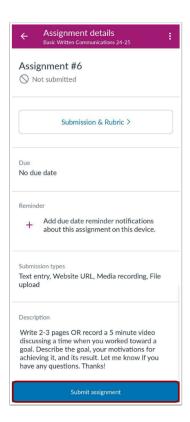
The Assignment Details page displays information about your assignment.

You can <u>leave assignment comments</u>, view attached files, and <u>view the assignment rubric</u> from the **Submission & Rubric** link [1].

The assignment details also include the assignment's acceptable submission types [2] and accepted file types, if applicable.



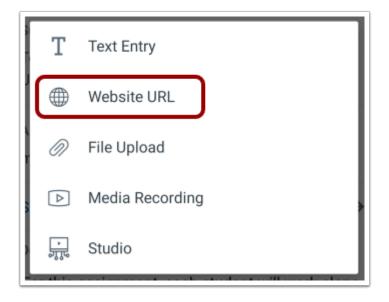
Submit Assignment



Tap the **Submit Assignment** button.



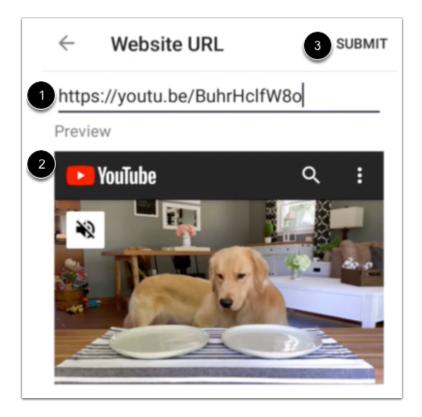
Select Website URL



Tap the Website URL link.



Enter URL



Type or paste the website URL in the website textbox [1].

You can preview the link in the **Preview** field [2].

When you are ready to submit the assignment, tap the **Submit** link [3].



How do I submit a text entry assignment in the Student app on my Android device?

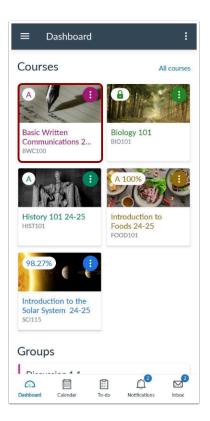
If your instructor has allowed a text entry assignment submission, you can type or copy and paste text as an assignment submission in the Student app using your Android device. Once you submit your assignment, you can <u>verify your assignment</u> submission. You can also <u>resubmit assignments</u> if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including text entry, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

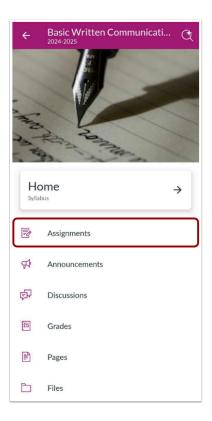
Open Course



On the Dashboard, tap the name of the course you want to view.



Open Assignments

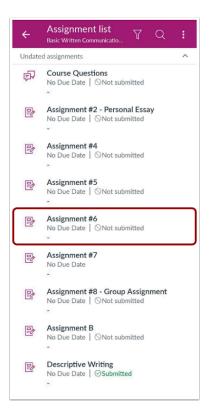


Tap the **Assignments** link.

Note: You may have to swipe your screen to view the Assignments link.



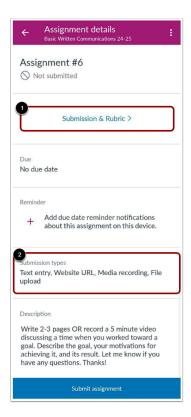
Open Assignment



Tap the name of the assignment.



View Assignment Details



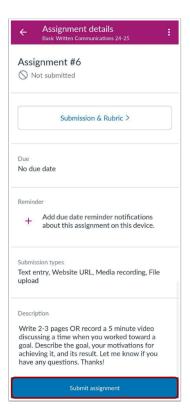
The Assignment Details page displays information about your assignment.

You can <u>leave assignment comments</u>, view attached files, and <u>view the assignment rubric</u> from the **Submission & Rubric** link [1].

The assignment details also include the assignment's acceptable submission types [2] and accepted file types, if applicable.



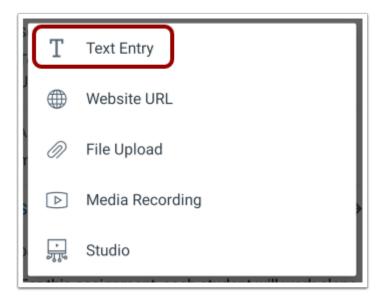
Submit Assignment



Tap the **Submit Assignment** button.



Select Text Entry



Tap the **Text Entry** link.



Enter Text

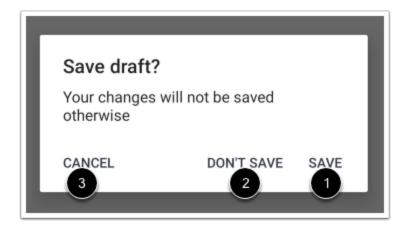


Type or paste your text in the Write... field [1].

You can also format your text using the Rich Content Editor icons [2].



Save Text Entry Draft



If you tap the back button before submitting your assignment, you can save a draft by tapping the **Save** link [1]. To discard your text entry assignment, tap the **Don't Save** link [2]. To return to your text entry assignment, tap the **Cancel** link [3].

Submit Text Entry





When you are ready to submit your entered text, tap the **Submit** link.



How do I submit a Canvas Studio assignment in the Student app on my Android device?

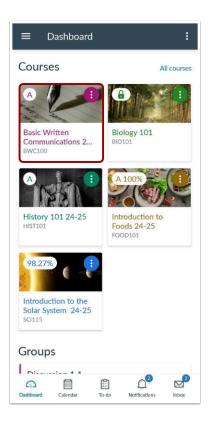
You can submit Canvas Studio media as an assignment submission from the Student app on your Android device. Once you submit your assignment, you can <u>verify your assignment</u> submission. You can also <u>resubmit assignments</u> if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, including Canvas Studio uploads. Additionally, your institution may not have enabled Canvas Studio, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.

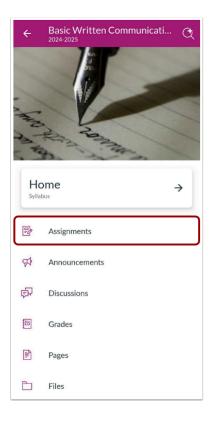
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Assignments

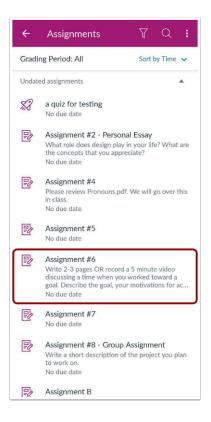


Tap the **Assignments** link.

Note: You may have to swipe your screen to view the Assignments link.



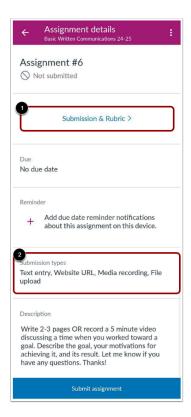
Open Assignment



Tap the name of the assignment.



View Assignment Details



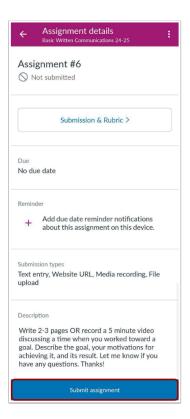
The Assignment Details page displays information about your assignment.

You can <u>leave assignment comments</u>, view attached files, and <u>view the assignment rubric</u> from the **Submission & Rubric** link [1].

The assignment details also include the assignment's acceptable submission types [2].



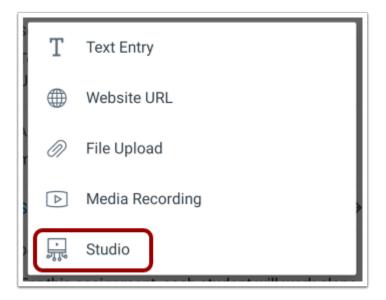
Submit Assignment



Tap the **Submit Assignment** button.



Select Studio



Tap the **Studio** link.



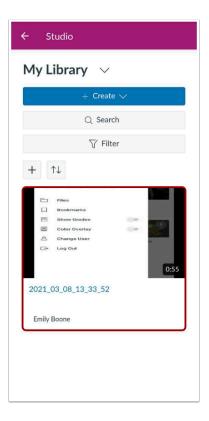
View Studio in App



The Canvas Studio LTI tool opens to the My Library page in the app [1]. You can select media displayed on the **My Library** page [2], upload new media using the **Create** button [3], search for your Studio media [4], or filter your Studio media [5]. You can also add a new collection [6] and sort your Studio media [7].

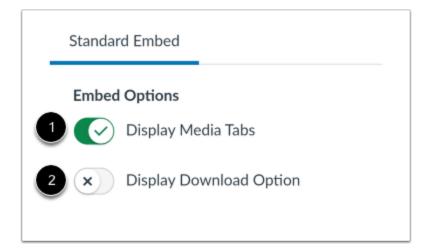


Select Studio Media



Once you have located the media you wish to use, tap the media tile.

Select Embed Options





By default, Studio displays the Studio Media Tabs which include the Details, Comments, Insights, and Captions tabs. To disable the media tabs on your Studio submission, tap the **Display Media Tabs** option [1].

To allow others to download your Studio media, tap the **Display Download Option** option [2].

Submit Studio Assignment



To submit your selected media, tap the **Embed** button.



How do I submit a PDF assignment with annotations in the Student app on my Android device?

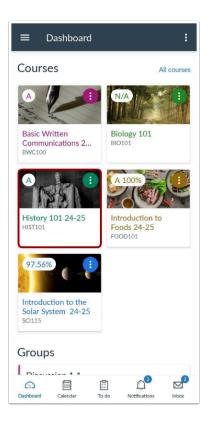
Canvas allows you to add annotations to PDF files for assignment submissions.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- If you need to edit your PDF annotations, tap the file link in the assignment description and submit the assignment again.
- PDF annotations are automatically saved.
- If your instructor includes a file in Modules, you may use the same PDF annotations as submitting a PDF assignment.

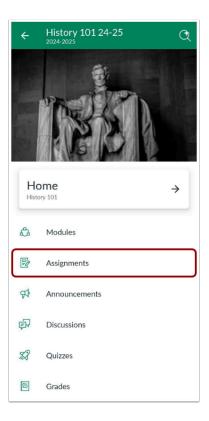
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Assignments

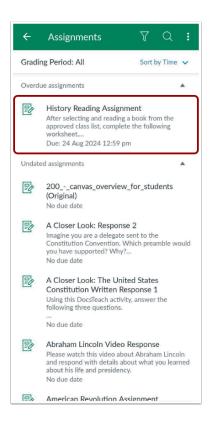


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.



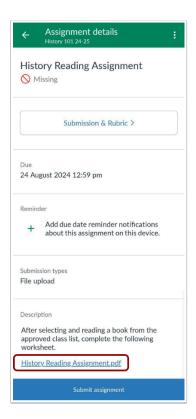
Open Assignment



Tap the assignment you want to open.



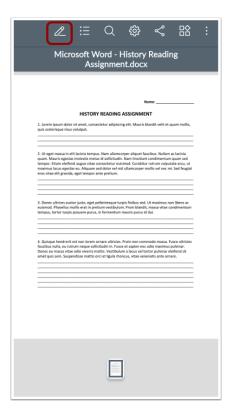
Open Link



Tap the file link in the assignment's Description field.



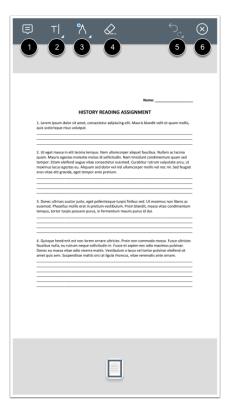
Edit PDF



Tap the **Edit** icon.



View Toolbar



In the toolbar you can manage your annotations.

To add a note or comment, tap and hold the **Comment** icon [1].

To format text or add a note, tap and hold the **Text Formatting** icon [2].

To add drawings, tap and hold the **Drawing** icon [3].

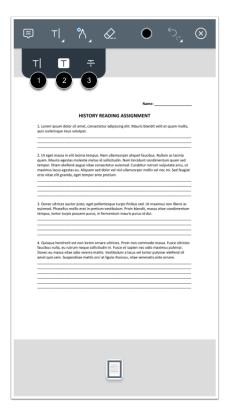
To erase an annotation, tap and hold the **Eraser** icon [4].

To undo or redo annotations, tap the **Undo** or **Redo** icons [5].

To return to the previous screen, tap the Close icon [6].



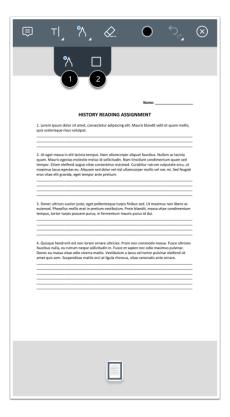
Use Text Formatting Options



The Text Format option allows you to type text [1], highlight [2], and strikethrough text [3].



Use Drawing Options



The Ink option allows you to draw on the document [1]. The Rectangle option allows you to add a rectangle to a section of the document [2].



Open Options



When you are finished adding annotations, tap the **Options** icon.



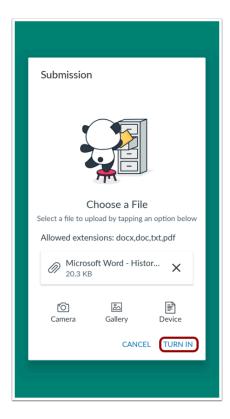
Submit Assignment



Tap the **Submit Assignment** link.



Turn in Assignment



When you are ready to submit your assignment, tap the **Turn In** link.



How do I annotate a file as an assignment submission in the Student app on my Android device?

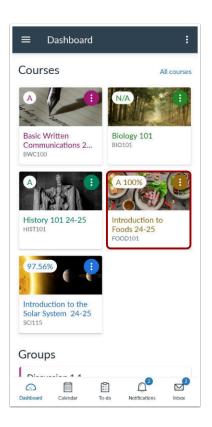
Your instructor may upload a file for you to annotate as your assignment submission. You can annotate and submit a file as your assignment submission within the Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- If you need to edit your PDF annotations, tap the file link in the assignment description and submit the assignment again.
- Group assignments do not support the student annotation submission type.

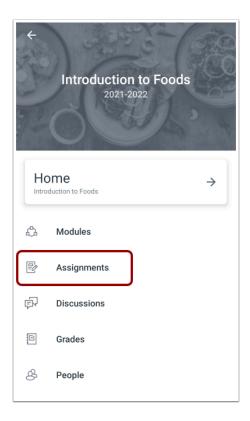
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Assignments

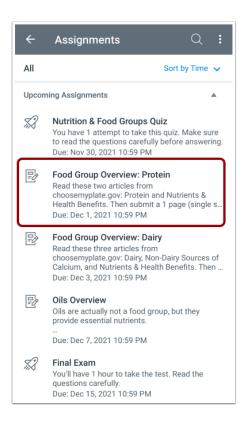


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.



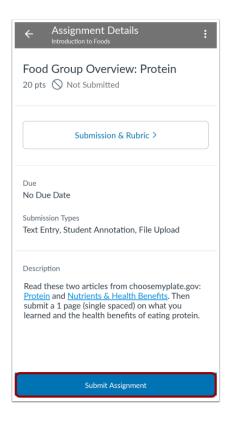
Open Assignment



Tap the assignment you want to open.

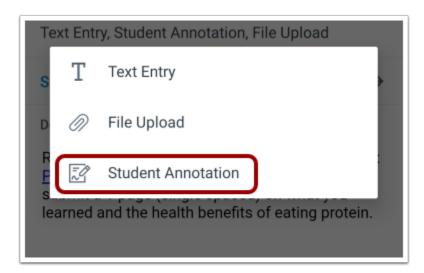


Submit Assignment



Tap the **Submit Assignment** button.

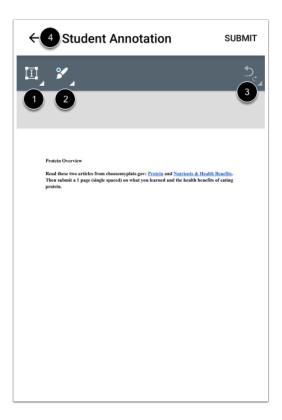
Open Student Annotation





Tap the **Student Annotation** link.

View Toolbar



In the toolbar you can manage your annotations.

To format text or add a note, tap and hold the **Text Formatting** icon [1].

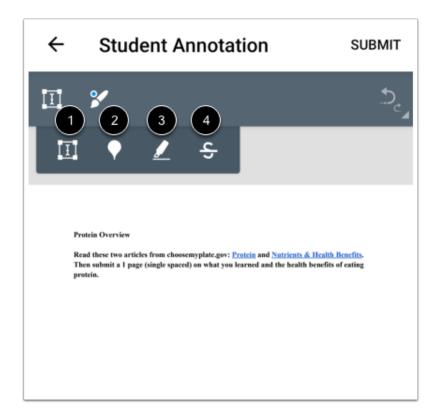
To add drawings, tap and hold the **Drawing** icon [2].

To undo or redo annotations, tap the **Undo** or **Redo** icons [3].

To return to the previous screen, tap the **Back** icon [4].



Use Text Formatting Options



Tapping the Text Format icon displays a menu of formatting options.

To add text, tap the **Textbox** icon [1].

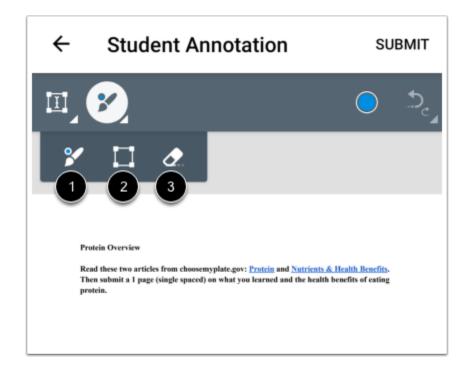
To add a note or comment, tap the **Comment** icon [2].

To highlight text, tap the **Highlight** icon [3].

To strikethrough text, tap the Strikethrough icon [4].



Use Drawing Options



Tapping the Ink icon displays a menu of formatting options.

To add drawings, tap the **Draw** icon [1].

To add a rectangle, tap the **Rectangle** icon [2].

To erase annotations, tap the **Eraser** icon [3].



Submit Assignment



Tap the **Submit** link.



How do I turn in an assignment from a third-party app to the Student app on my Android device?

Canvas makes it easy to submit assignments on your Android device by linking them from third-party apps, such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Before uploading an assignment to the Canvas Student app:
 - the assignment must already be uploaded to the third-party app.
 - the third-party app must be installed on your Android device.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Student app.
- To learn more about File Upload submissions in the Canvas Student app, view the Canvas Media Comparison PDF.

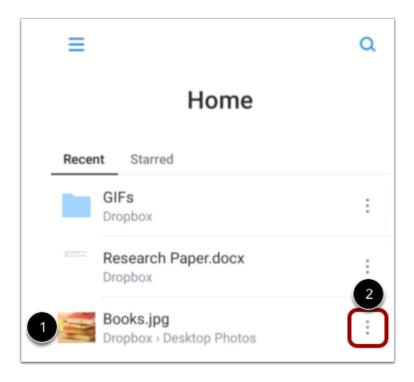
Open Third-party App



On your Android device, tap to open the third-party app.



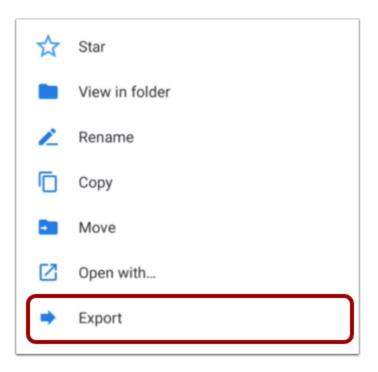
Submit from Dropbox App



Locate the file you wish to submit as a Canvas assignment [1]. Tap the **Options** icon next to the file name [2].



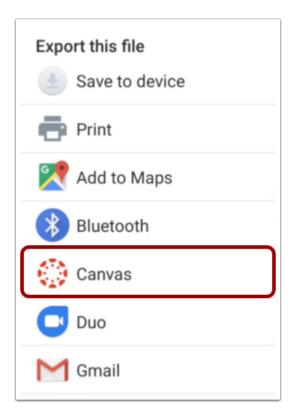
Export Dropbox File



Tap the **Export** link.



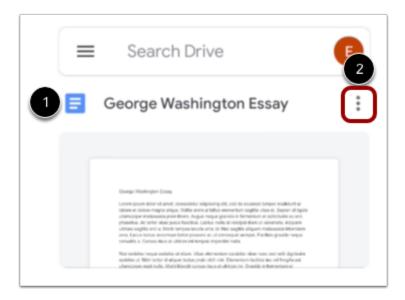
Open in App



Tap the Canvas icon.



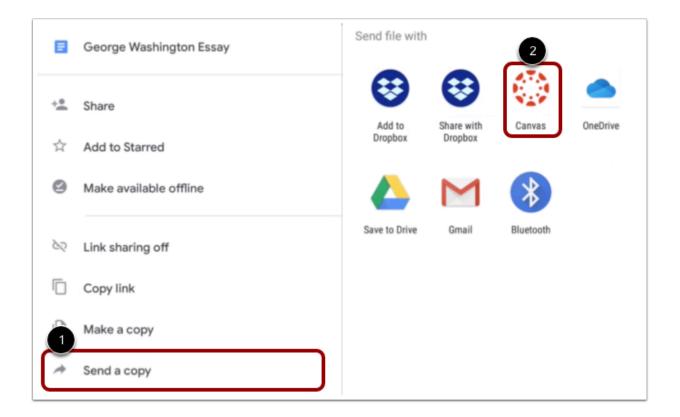
Submit from Google Drive App



Locate the file you wish to submit as a Canvas assignment [1]. Then tap the **Options** icon next to the file name [2].



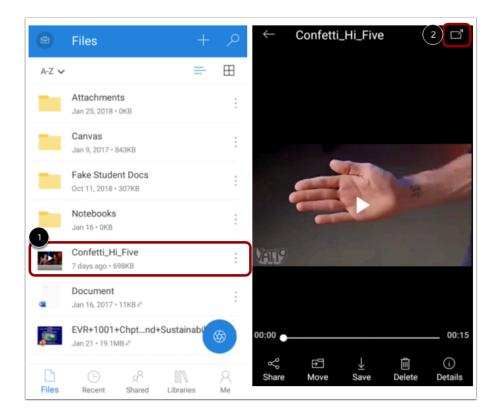
Send a Copy to Canvas



Tap the **Send a Copy** link [1], then tap the **Canvas** icon [2].



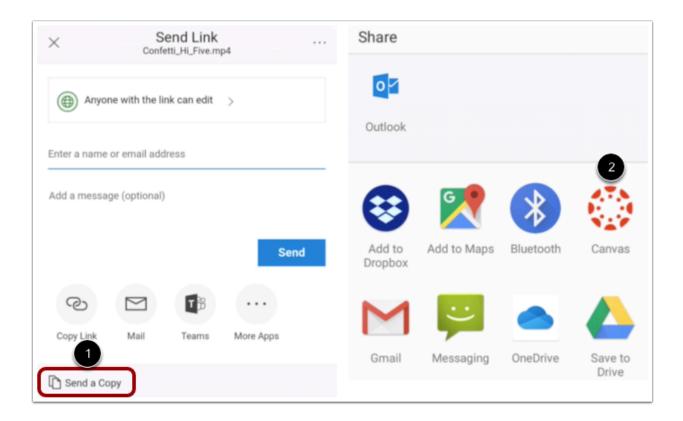
Submit from Microsoft OneDrive App



Tap the name of the file you wish to submit as a Canvas assignment [1]. Then tap the **Share** icon [2].



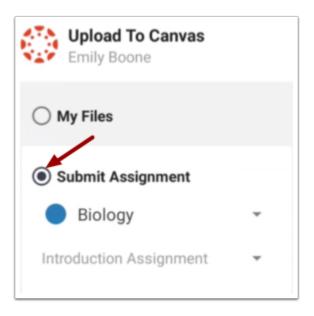
Send a Copy to Canvas



Tap the **Send a Copy** link [1], then tap the **Canvas** icon [2].

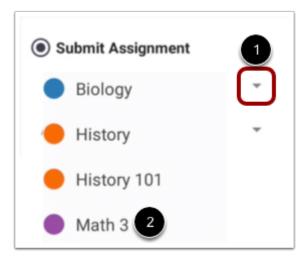


Select Submit Assignment



Tap the **Submit Assignment** option.

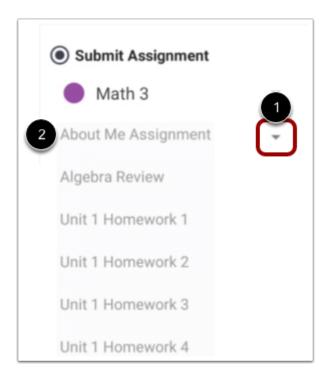
Select Course



Tap the **Course** drop-down menu [1]. The Course list displays a list of your current Canvas courses. Select the course where you will submit your assignment by tapping the name of a course [2].



Select Assignment

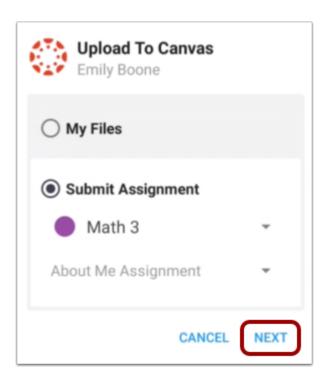


Tap the **Assignment** drop-down menu [1]. The Assignment list displays an alphabetical list of all assignments in your course. Select the assignment for your submission by tapping the name of the assignment [2].

Note: The assignment list displays all assignments in a course, including locked assignments.



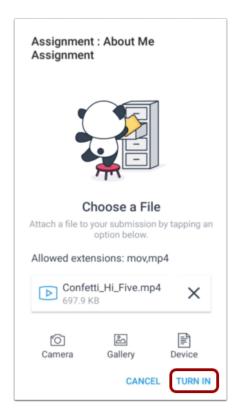
Submit Assignment



When you have verified the course and assignment for your submission, tap the **Next** link.



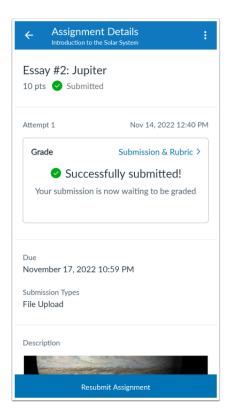
Submit Assignment



To submit your assignment, tap the **Turn In** link.



View Submission Success in Student App



You can verify your assignment submission from the assignment's Assignment Details page in the Canvas Student app.

Note: If you attempted to submit a file to a locked assignment, the Assignment Details page does not display a submission success notification and instead displays assignment availability dates.

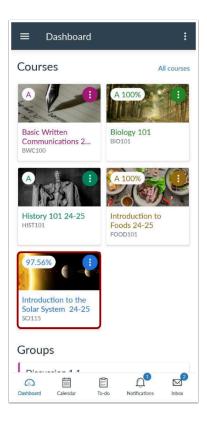


How do I verify my assignments were submitted in the Student app on my Android device?

You can view your assignment type submission to verify it was submitted correctly.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

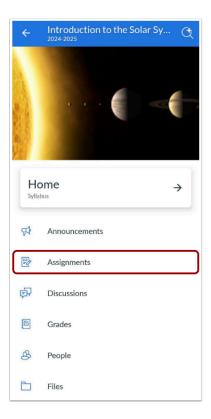
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Assignments

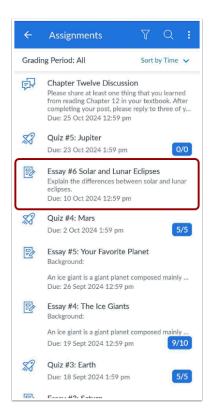


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.



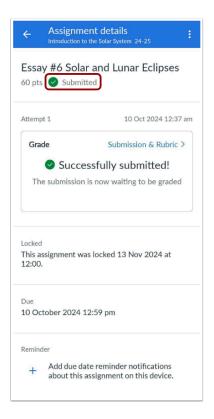
Open Assignment



Tap the name of the assignment.



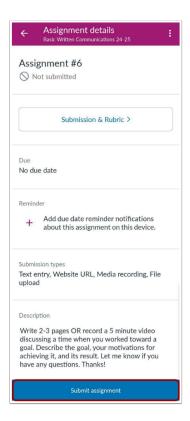
View Assignment Details Page



The assignment details page displays a submitted label when an assignment is successfully submitted.



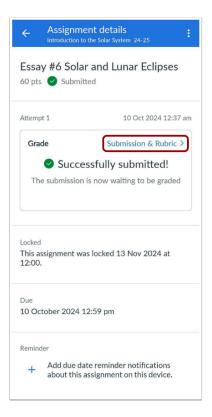
Submit Assignment



If you do not have any assignment submissions, you can <u>turn in your assignment</u> by tapping the **Submit Assignment** button.



Open Submission and Rubric



To view your submission, tap the **Submission & Rubric** link.



View Submission



The Submission page displays your most recent submission [1]. To view older submissions, tap the arrow icon [2], then select a submission from the list [3].

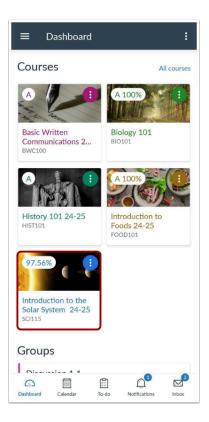


How do I resubmit an assignment in the Student app on my Android device?

If your instructor allows you to resubmit assignments, you can resubmit an assignment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

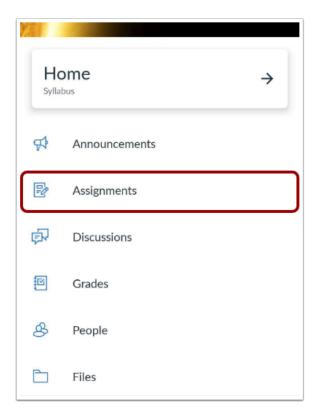
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Assignments

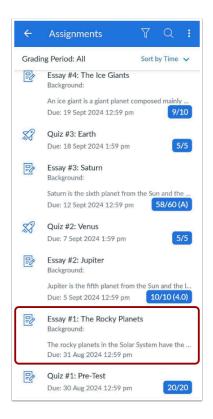


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.



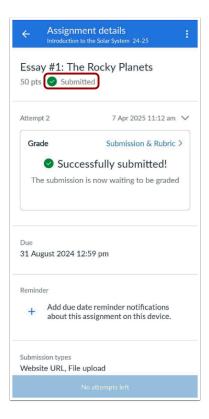
Open Assignment



Tap the name of the assignment.



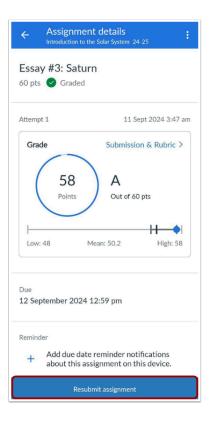
View Assignment Submission Details



The Assignment Details page displays a Submitted label for assignments you have already submitted.



Resubmit Assignment



Tap the **Resubmit Assignment** button.

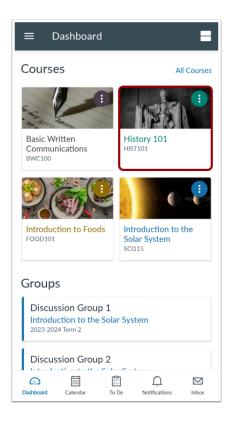


How do I view assignment comments from my instructor in the Student app on my Android device?

You can view comments from your instructor as part of your submitted assignment. You can also <u>make a comment</u> on your assignment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

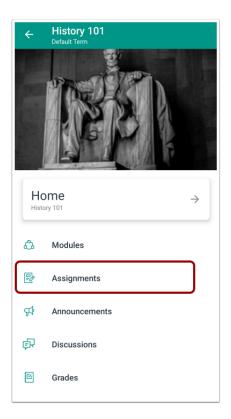
Open Course



In the Dashboard, tap the name of the course you'd like to view.



Open Assignments

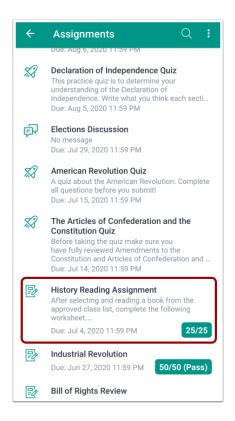


Tap the **Assignments** link.

Note: You may need to swipe your screen to view Assignments in the menu.



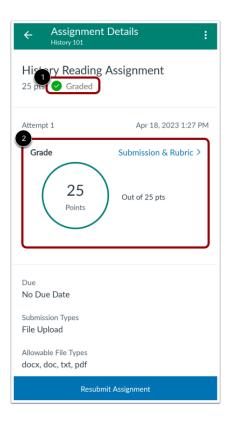
Open Assignment



Tap the name of the assignment.

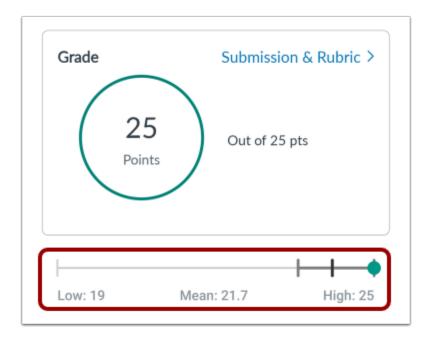


View Assignment Details



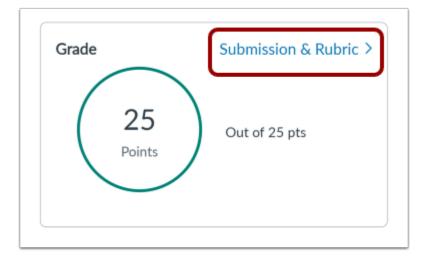
If your assignment is graded, the Assignment Details page displays a Graded label [1] as well as the grade you received [2].





If score statistics are visible in your course, you can view score statistics below your grade in the Assignment Details page.

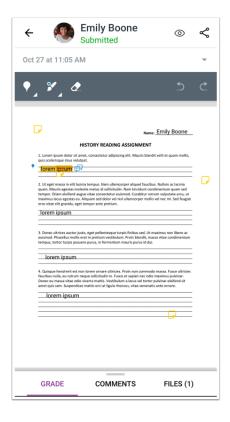
Open Submission and Rubric



Tap the **Submission & Rubric** link.



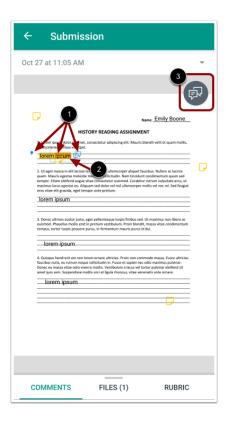
View Submission



The Submission Details page displays your most recent submission.



View Annotations



If your instructor has left annotations in your document submission, they display in the Submissions Details page [1].

Annotations may include comments. To view comments, tap the annotation [2], and tap the Comments icon [3].



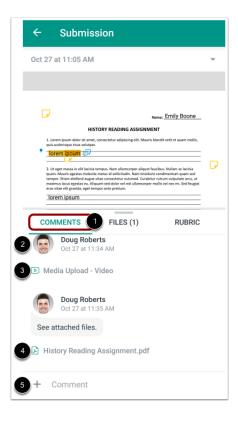
View Annotation Comments



Comments display on the **Comments** page.



View Submission Comments



Tap the Comments tab [1].

Any comments from your instructor display in the Comments window [2]. Your instructor may also leave media comments. To play a media comment, tap the **Media Upload** icon [3].

Your instructor can also leave document attachments on your assignment submission [4].

You can also <u>make a comment</u> on your submission [5].



View Rubric Comments



Your instructor may also choose to leave comments in your assignment rubric. To view rubric comments, tap the **Rubric** tab [1]. Comments display below rubric criterion ratings [2].



Admin Features

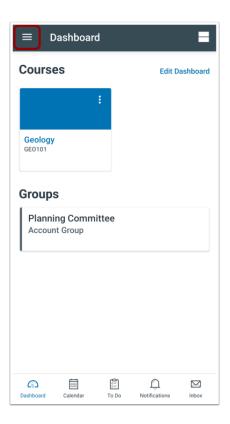


How do I act as a user in the Student app on my Android phone as an admin?

If you are an admin, you can act as instructors in the Student app and take any action in the app as if they were the student. Only account-level users with the Act as users account permission can act as other users. This permission does not apply to sub-account admins.

Note: When masquerading as a user, language preferences do not apply and will always be shown in the default language.

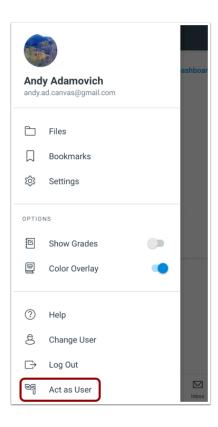
Open User Menu



In the Dashboard, tap the User Menu icon.



Act as User

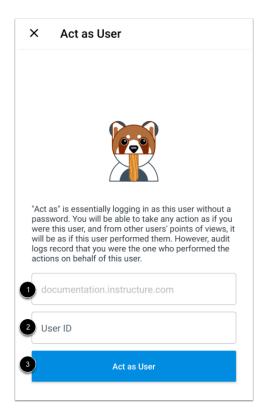


Tap the Act as User link.

Note: If the Act as User link is not available in your User Menu, you do not have the permission to perform this action.



Enter User ID



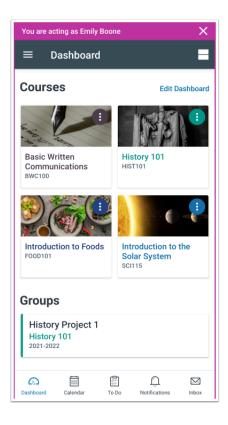
View the domain in the **Domain** field [1]. It will already be populated for you.

In the User ID field [2], enter the Canvas ID number for the user. Then tap the Act as User button [3].

Note: The user's Canvas ID can be found as part of the user's URL in the web version of Canvas. Make sure you have the user's ID associated with the correct Canvas URL.



View App as User



View the Student app as the user. A magenta border will display on every page while you are acting as the user.

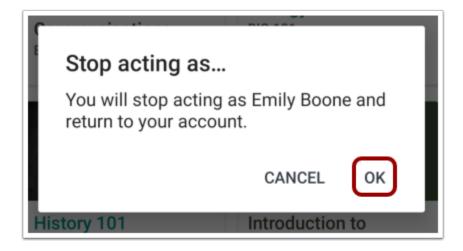
Stop Acting as User



To stop acting as user, tap the **Close** icon.



Return to Account



To confirm and return to your account, tap the **OK** button.